



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
8 Ghazawi Street, West Villa Mezzah, Damascus, Syria
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FOR A BETTER URBAN FUTURE

CALL FOR PROPOSALS

The purpose of the Call for Expression of Interest is to solicit interest from existing or prospective Implementing Partners that wish to participate in UN-Habitat operation and contribute complementary resources (human resources, knowledge, funds, in-kind contributions, supplies and/or equipment) to achieving common objectives as outlined below and subsequently agreed in an Agreement of Cooperation

**Safe Housing, Resilient Communities
Integrated Urban Assessment and Community Outreach**

Locations: Aleppo City (Hanano, Old Aleppo, Ashrafiyeh, and Sheikh Maksoud), Saraqib City, Ma'arat Al-Nu'uman City, and Deir-ez-Zor City

Size of grant: Maximum US\$ 750,000

Purpose of CFP:

To select a qualified local Implementing Partner (IP), such as a Civil Society Organization (CSO) or Non-Governmental Organization (NGO), to execute a 4-month intervention focused on promoting resilient, inclusive urban recovery and supporting safe, voluntary returns in war-damaged neighborhoods. The IP will deploy multidisciplinary teams to conduct UXO/ERW mapping, execute detailed structural safety and social assessments (S2/S3), assess vital infrastructure, and lead participatory rapid urban assessments and community consultations.

These activities aim to bridge immediate safety concerns with long-term urban recovery, empowering vulnerable populations (including women and persons with disabilities) by ensuring they have decision-making power in the collaborative development of short-, medium-, and long-term neighborhood recovery plans.

Submission Start Date: 28 May 2026

Submission Deadline Date and time: 11 June 2026

Pre-Submission Info Session Date and Time: 03 June 2026 at 11:00 am.



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An online informative session will be held on Wednesday 03 June 2026 at 11:00 am Syria time; to ensure all project details are briefed. To attend the session, please send an email to unhabitat-syria@un.org, by **01 June 2026 the latest**, expressing interest and an MS Teams invitation link will be shared with you accordingly.

Proposals to be submitted in soft copy, stamped and signed, before deadline via email to unhabitat-syria@un.org

Project Key Information

- Project title: Safe Housing, Resilient Communities: Integrated Urban Assessment and Community Outreach
- Locations: Aleppo City (Hanano, Old Aleppo, Ashrafiyeh, and Sheikh Maksoud), Saraqib City, Ma'arat Al-Nu'uman City, and Deir-ez-Zor City
- Anticipated start date: 26 July 2026
- Estimated duration of project: 4 calendar months
- Maximum proposed value: US\$ 750,000
- Lead Organization Unit: UN-Habitat Syria Programme

Brief Background of the Project

The decade-long conflict has destroyed approximately one-third of Syria's housing stock. The influx of returnees to Syrian cities presents severe challenges to successful reintegration, leaving returnees to face critical, life-threatening barriers: widespread Unexploded Ordnance (UXO) and Explosive Remnants of War (ERW) contamination, severely damaged multi-story residential buildings, and collapsed water and sanitation infrastructure.

A highly pressing issue stalling equitable recovery is the intersection of severe structural hazards and social vulnerability—specifically, the lack of detailed Housing, Land, and Property (HLP) documentation. Without certified structural safety reports and paired social vulnerability assessments, municipal authorities cannot approve rehabilitation, trapping returnees in hazardous conditions.

Main activities and outputs

The Implementing Partner will be responsible for the following specific outcomes and activities:

Outcome 1: Strengthening local readiness to urban recovery and safe voluntary returns.

- **Output 1.1: Detailed building and mine safety assessments in 4 target cities.**



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- Conduct UXO/ERW mapping, surveying, and clearance whenever needed, through specialized and certified mine surveying experts and personnel, alongside mine safety awareness campaigns reaching approximately 3,000 people.
- Conduct detailed S2 structural assessments for **1,250 residential buildings** across the 4 cities utilizing quantitative tools (Rebound Hammers, Crack Gauges) according to the national methodology for damage assessments in Syria.
- Integrate official Functional and Social Assessment forms to systematically capture occupancy, demographics, and HLP statuses.
- Ensure all safety reports are officially validated by the Engineering Syndicate and
- Populate damage assessment data into localized digital geodatabases.
- **Output 1.2: Structural reinforcement studies (Hanano, Aleppo City).**
 - Develop detailed S3 reinforcement and retrofitting studies for ~10 highly damaged residential buildings (approx. 25,000 m²) in the Hanano target neighborhood.
- **Output 1.3: Detailed infrastructure field assessments and supervision (Hanano, Aleppo City).**
 - Conduct field assessments to verify the status of water (20,000m) and sewage (18,000m), in Hanano target area.

Outcome 2: Maximizing community participation and ownership of recovery interventions.

- **Output 2.1: Rapid urban assessments.**
 - Forming joint assessment committees (architects, urban planners, municipal staff, community representatives) to conduct rapid field assessments and sample architectural evaluations.
 - Develop analytical reports on the status of the built environment and infrastructure functionality.
- **Output 2.2: Community outreach and consultation for neighborhood recovery planning.**



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- Conduct **16 participatory community events** (focus group discussions, surveys, and workshops) prioritizing the inclusion of women and persons with disabilities.
- Integrate spatial data and community priorities into finalized neighborhood recovery planning reports for each target city

Technical Definitions & Assessment Framework: To ensure compliance with national engineering standards and municipal requirements, prospective Implementing Partners must adhere to the following assessment frameworks:

- **S2 Structural and Social Assessment** (Buildings): This refers to the detailed structural safety assessment of residential buildings following the official Syrian National Damage Assessment methodology of the Syndicate of Engineers. The S2 assessment requires multidisciplinary committees to use quantitative Non-Destructive Testing (NDT) tools, such as Rebound Hammers and Crack Gauges, to objectively classify building risk levels (Green, Yellow, or Red). Simultaneously, teams must administer the official Functional and Social Assessment forms to capture occupancy, demographic breakdowns, and Housing, Land, and Property (HLP) status. All S2 reports must be officially validated by the Engineering Syndicate.
- **S3 Structural Reinforcement Studies** (Buildings): This represents a deeper, more advanced engineering intervention reserved for highly damaged buildings. S3 studies involve developing detailed structural reinforcement and retrofitting designs to mitigate safety risks and restore building stability. These studies must be conducted by expert structural consultants certified by the Engineering Syndicate, and the final reinforcement designs must be legally validated by the Syndicate to allow for future rehabilitation.
- **Detailed Infrastructure Assessment:** Unlike buildings, damaged networks (water and sewage) require detailed technical field assessments to verify their status and functionality.

Important Note: The implementing partner is responsible for all aspects of organizing the activities mentioned above, including coordination, implementation, reporting, and communication. This encompasses all associated logistical costs, compensation for staff and engineers, procurement of non-destructive testing tools, safety/PPE gear, official validation fees to the Engineering Syndicate, and everything else involved in the complete execution of the project, without incurring any additional costs for UN-Habitat. This grant will undergo at least 2 spot checks and 1 audit, kindly incorporate the cost within the budget proposal too.



Scope of Work

The activities are distributed across the four targeted cities. The selected Implementing Partner will execute the following distinct scopes per location:

1- UXO/ERW Field Survey, Mapping, and Clearance (All Locations)

Prior to the deployment of any engineering assessment committees or community outreach teams, the Implementing Partner must conduct systematic Unexploded Ordnance (UXO) and Explosive Remnants of War (ERW) mapping and surveying across all four target locations. The IP is required to deploy specialized, officially certified mine action experts and personnel to thoroughly survey the targeted zones and safely cordon off any identified hazards. Whenever explosive objects are found, the IP must immediately coordinate with local authorities and expert mine action organizations to ensure the safe clearance and removal of these threats. Concurrently with the mapping and clearance operations, the IP must conduct comprehensive Explosive Ordnance Risk Education and mine safety awareness campaigns tailored for high-risk groups, reaching approximately 3,000 individuals across the project sites

2- Aleppo City

- Hanano Neighborhood: This is the most comprehensive intervention site. The IP will conduct detailed S2 building assessments and produce S3 structural reinforcement/retrofitting studies for ~10 highly damaged residential buildings (approximately 25,000 m²). Additionally, the IP will conduct detailed field assessments to verify the status of water (20,000m) and sewage (18,000m) networks. These technical interventions will be paired with rapid urban assessments and community consultation workshops.
- Old Aleppo: Activities will focus strictly on rapid urban assessments and community consultation workshops.
- Ashrafiyeh & Sheikh Maksoud: Activities will focus on rapid urban assessments and community consultation workshops.

3- Saraqib City: The IP will conduct detailed S2 building assessments, city-level rapid urban assessments, and participatory community consultation workshops.

4- Ma'arat Al-Nu'uman City: The IP will conduct detailed S2 building assessments, city-level rapid urban assessments, and participatory community consultation workshops.

5- Deir-ez-Zor City: The IP will conduct detailed S2 building assessments, city-level rapid urban assessments, and participatory community consultation workshops

Logical Framework

Result	Indicator	Means of Verification	End of Project Target (Month 6)
Outcome 1: Strengthening local readiness to urban recovery and safe voluntary returns.	# of target areas surveyed and cleared from UXOs/EOs.	UXO/ERW mapping reports certified by expert certified entity.	4 target areas.
	# of awareness campaigns on mine safety conducted.	Campaign reports, attendance sheets.	4 campaigns reaching approx. 3,000 persons.
	# of structural safety reports (S2) produced and validated.	Validated reports from the Engineering Syndicate.	1,250 reports.
	# of localized digital geodatabases developed.	Digital geodatabase files, metadata.	4 geodatabases (1 per location).
	# of structural reinforcement studies (S3) produced and validated (Hanano).	Validated S3 reports from the Engineering Syndicate.	10 studies (approx. 25,000 m ²).
	Infrastructure networks assessed and georeferenced (Hanano).	Infrastructure assessment reports, and maps.	18,000m sewage, 20,000m water,
Outcome 2: Maximizing community participation in and ownership of recovery interventions.	# of focus group discussions / technical meetings conducted.	Meeting minutes, attendance lists.	12 total (3 per location).
	# of rapid field assessments conducted.	Field assessment reports, photographs.	4 cities.
	# of community events (FGD, workshop, survey) conducted.	Event reports, participant lists, photos.	16 total (4 per location).
	# of narrative neighborhood recovery planning reports produced.	Narrative reports with spatial reflection of findings.	4 reports (1 per location).



Risk Analysis

Risk Description	Probability	Impact	Mitigation and Management Strategies
<p>Operational/Safety:</p> <p>Severe risk of Unexploded Ordnance (UXO) and Explosive Remnants of War (ERW) contamination in target neighborhoods.</p>	High	Very High	Deployment of certified mine action teams for systematic mapping and surveying before any engineering teams enter the sites. Ensure technical oversight and quality assurance by expert mine action partners.
<p>Operational/Safety:</p> <p>Risk of structural collapse during physical damage assessments.</p>	Medium	Very High	Mandatory use of certified engineers trained strictly in Syrian National Damage Assessment protocols. Deployment of Non-Destructive Testing (NDT) tools (e.g., Rebound Hammers, Crack Gauges) to evaluate buildings from safe positions.
<p>Programmatic:</p> <p>Exclusion of vulnerable groups (women, persons with disabilities) from community outreach and recovery planning.</p>	Medium	High	Dedicate Focus Group Discussions (FGDs) and events specifically tailored for women and persons with disabilities. Utilize female community mobilizers, accessible venues, and inclusive scheduling.
<p>Institutional:</p> <p>Delays in obtaining official validation of S2/S3 reports from the Engineering Syndicate, stalling project timelines.</p>	High	High	Maintain continuous coordination with the Syndicate from project inception. Integrate validation timelines heavily into the workplan and ensure the budget explicitly covers necessary validation fees to expedite processing.
<p>Financial/Administrative:</p> <p>Limited capacity of the IP to manage funds and comply with financial reporting standards.</p>	Low	High	Maintain a dedicated corporate bank account with strict internal controls. Ensure all expenses are supported by receipts and contracts, conduct monthly reconciliations, and maintain readiness for financial spot checks and external audits

Eligibility Criteria

Criteria	Submission Details/ Documents Required
Legal Status	<ul style="list-style-type: none"> • Certificate of registration/incorporation i.e., • Proof of registration in Country of Origin. • Proof of registration of Country of operation (Syria) • Proof of country operational presence in Syria
Organization profile and details	<ul style="list-style-type: none"> • Clear organization profile and structure of the organization indicating: <ul style="list-style-type: none"> ○ Organization’s vision, mission and objectives ○ Management structure ○ Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document ○ Proof of membership to professional associations if any.
Financial Capacity	<ul style="list-style-type: none"> • Audited company financial statements (balance sheet and income statement) and auditors report for the last two years.
Exclusive bank account	<ul style="list-style-type: none"> • Is the organization willing and able to have a separate bank account for the funds provided by UN-Habitat?
Integrity and Governance	<ul style="list-style-type: none"> • The organization should complete and submit a signed Partner Declaration Form • Provide the profiles of the Chairperson of the Board of Directors, Head of the Organization and Chief of Finance

Selection Criteria

Criteria	Submission Details/ Documents Required
1. Technical capacity	20%
<p>1.1 Does the organization have the relevant experience and proven track record in implementing activities in the areas of the project? Has it managed in the past projects of similar technical complexities and financial size? Is the project linked with the core business of the IP?</p>	<ul style="list-style-type: none"> • List of similar projects executed in the last 5 years (value, location, donors, nature of projects, execution stage – completed or ongoing). • Demonstrate how the experiences in past projects are relevant in the execution of the current proposal • References from past donors

<p>1.2 Does the organization have qualified technical staff with the experience and the technical skills required by the project? What is the staff size, type, qualification and education background?</p>	<ul style="list-style-type: none"> • CVs of key management staff, technical and non-technical staff that will be involved on the project • How many technical staff do you have in the concerned Country for implementing the project? Is there reasonable assurance that such technical staff required by the project will continue to be available as needed in the Project?
<p>1.3 Does the organization have a clear and strong link with an identifiable constituency relevant to the targeted population of the project? Does it have the ability to impact on the targeted population and on the issues? Does it have strong presence in the field and for how long? Does it have adequate capacity to work in key areas/regions where the proposed field activities will be implemented?</p>	<ul style="list-style-type: none"> • Demonstrate, describe and provide proof of local operational presence, including link and ability to impact the targeted population.
<p>1.4 Does the organization possess adequate physical facilities, office equipment, transport, etc. to implement the activities?</p>	<ul style="list-style-type: none"> • Provide location and list of office facilities, vehicles and office equipment locally available to implement the project.
<p>1.5 Does the organization have formal procedures to monitor project execution (e.g. milestones, outputs, expenditures...)</p>	<ul style="list-style-type: none"> • Provide formal project monitoring policies and procedures
<p>2. Financial and administrative capacity</p>	<p>20%</p>
<p>2.1 Has the organization been in operation over a period of at least 2 years to demonstrate its financial sustainability and relevance?</p>	<ul style="list-style-type: none"> • State the years of operation • Financial statement for the last year
<p>2.2 Does the organization have qualified staff in Finance? Is the current accounting system computerized and does have the capacity to collect and provide separate financial reports on the activities executed under the Agreement of Cooperation? Does it have systems and practices to monitor and report whether the project deliverables and expenditures are within agreed time and budget? Does it have minimum segregation of duties in place (separation between project management, finance/accounting and executive office)</p>	<ul style="list-style-type: none"> • CVs of key finance and accounting staff • Description and key features and controls of the accounting system used • Organization structure/ Organogram

<p>2.3 Does the organization have the capacity to procure goods and services on a transparent and competitive basis? (if applicable) check for procurement unit with experienced staff</p>	<ul style="list-style-type: none"> • Copies of procurement policies and procedures. The procedures should show how you procure locally and internationally.
<p>2.4 Does the organization have formal procedures and controls to mitigate fraud such as multiple signature signatories on bank accounts, reporting and prosecution of incidences of fraud?</p>	<ul style="list-style-type: none"> • Describe anti-fraud controls and provide formal procedures
<p>2.5 Does the organization have capacity to provide in-kind, financial, personnel contribution as UN-Habitat Implementing Partner in this present project? Please give details of contribution nature and size.</p>	<ul style="list-style-type: none"> • Describe nature and value of contribution (in-kind or cash)
<p>3. Financial Proposal</p>	20%
<p>3.1 Is the budget for each component of the activity to be performed by the Implementing Partner (i) cost-effective (i.e. the cost should be economical and prudently estimated to avoid any under/over estimation) (ii) justifiable/well supported and (iii) accurate and complete</p>	<p>Budget Proposal <template provided></p> <ul style="list-style-type: none"> • BOQ (if applicable) • Other supporting documents
<p>4. Technical Proposal</p>	40%
<p>4.1 The technical proposal is sound and responds adequately to the specifications and requirements?</p>	<p>Technical Proposal document <template provided></p>
<p>Cumulative score for ratios</p>	

Notes:

1. Interested Organizations must provide information indicating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).
2. The CFP and accompanying documents must be received in accordance with instructions provided. CFP submitted to a different email address will not be considered.
3. CFP from applicants failing to provide the complete information to fulfill the basic eligibility criteria will be considered non-responsive.
4. CFP received after the above deadline will not be considered



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5. Organizations will be selected in accordance with the procedure set out in the UN-Habitat IP Management policy and Standard Operating Procedures.
6. CFP from applicants failing to provide the requested information will be disregarded.
7. This CFP does not entail any commitment on the part of UN-Habitat, either financial or otherwise. UN-Habitat reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant(s) of the grounds.
8. All prices must be in USD