



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME  
8 Ghazawi Street, West Villa Mezzah, Damascus, Syria  
[unhabitat-syria@un.org](mailto:unhabitat-syria@un.org) | [www.unhabitat.org](http://www.unhabitat.org)

FOR A BETTER URBAN FUTURE

## CALL FOR PROPOSALS

The purpose of the Call for Expression of Interest is to solicit interest from existing or prospective Implementing Partners that wish to participate in UN-Habitat operation and contribute complementary resources (human resources, knowledge, funds, in-kind contributions, supplies and/or equipment) to achieving common objectives as outlined below and subsequently agreed in an Agreement of Cooperation

**My Home, My Neighborhood**  
**Securing HLP Rights and Rebuilding Community in the cities of Homs and Aleppo.**

### Size of grant:

US\$ 650,000 as per the following:

- Lot 1: US\$ 350,000
- Lot 2: US\$ 300,000

### Purpose of CFP:

To select a qualified local Implementing Partner (IP), such as a Civil Society Organization (CSO) or Non-Governmental Organization (NGO), to execute a project focused on documentation of HLP claims in informal areas, scanning of cadastral records, and implementing of associated community initiatives. The overall activities are aimed at enhancing **community ownership**, promoting **social cohesion**, supporting **tenure security**, contributing thus to the creation of a safer living environment for inhabitants and returnees in the target informal settlements.

These activities will foster social cohesion, empower vulnerable populations, and promote long-term stability and resilience by using community action as an entry point to build the trust necessary for addressing the sensitive Housing, Land and Property rights challenges through dialogue and collaboration within the target communities and with the local government based on the respect of basic human-rights, and by using the HLP process to solidify the community's collective claim to their neighborhood.

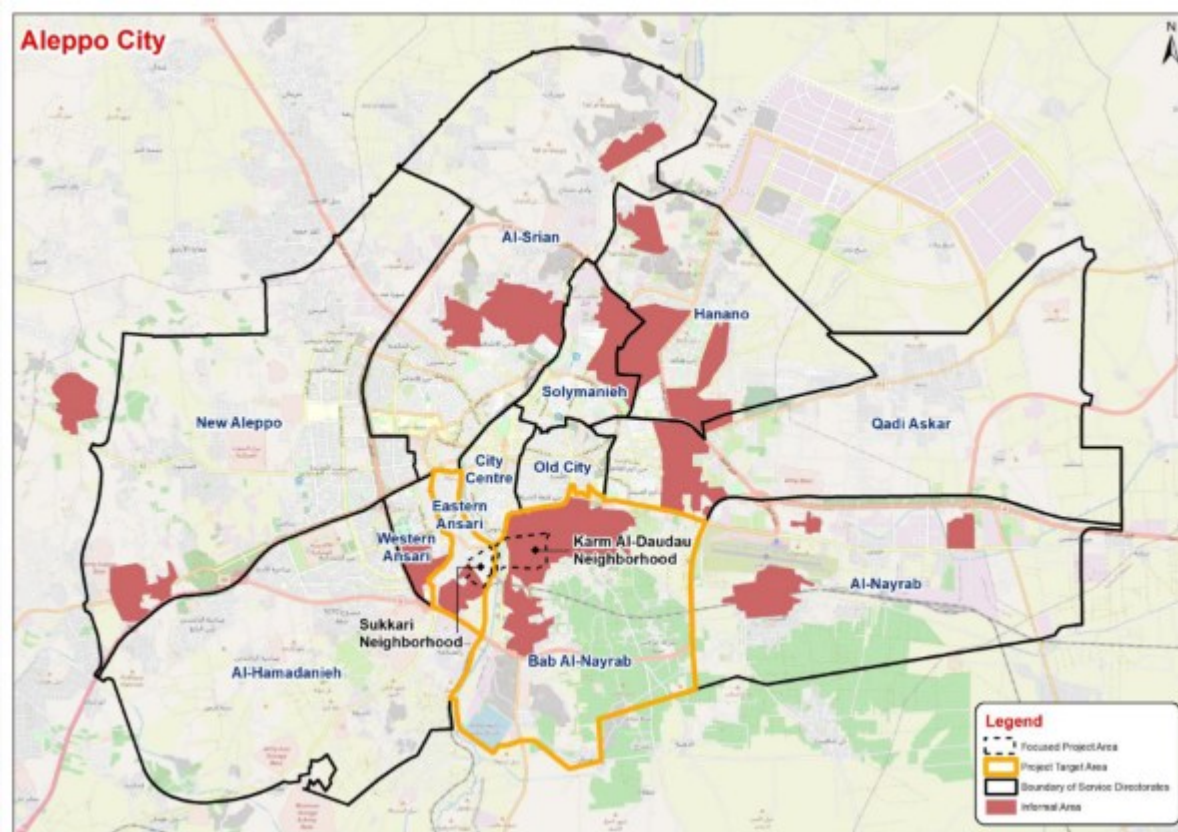
The ultimate success of this project will be measured by a demonstrable increase in community confidence in the HLP process, the visible reclaiming of public spaces through community action, and

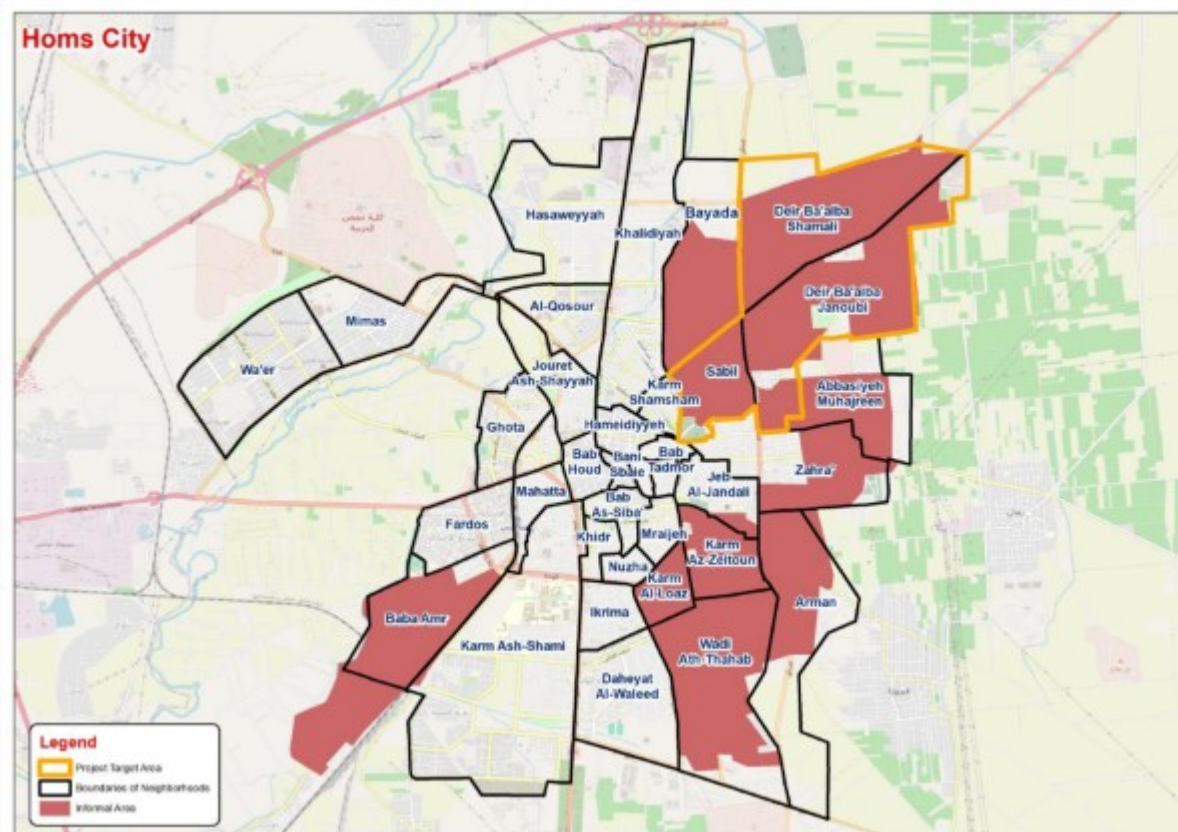
the establishment of a foundation of trust upon which future physical interventions can securely build.

This CFP has two separate lots corresponding to the targeted geographical locations as the following:

1. **Lot 1:** Aleppo: Fardos, Al-Sukkari, Karm Al-dodo
2. **Lot 2:** Homs: Al-Bayada, Deir Ba'albah north and south and Al-Sabil.

The main focus of this project is on the aforementioned neighborhoods. However, since the project cannot cover all properties in these areas (estimated at 51,500 in Aleppo and 77,500 in Homs), UN-Habitat reserves the right to adjust the targets during implementation, subject to progress and budget availability, in order to maximize impact in the informal settlements of the targeted cities.





For activities in Each location, please refer to section **Scope of Work** under this CFP.

Interested candidates may apply to one lot or both based on their own capacity, presence in either city and their relationship with the local community.

Candidates willing to participate in both lots must submit two distinct proposals, one for each city. The proposal must include a technical proposal, financial proposal and workplan.

Combined proposals for both lots will be rejected.

**Submission Start Date: 20 January 2026**

**Submission Deadline Date and time: 10 Feb 2026**

**Pre-Submission Info Session Date and Time: 26 Jan 2026 at 11:00 am.**

An online informative session will be held on Monday 26 January 2026 at 11:00 am Syria time; to ensure all project details are briefed. To attend the session, please send an email to [unhabitat-syria@un.org](mailto:unhabitat-syria@un.org), by **25 January 2026 the latest**, expressing interest and an MS Teams invitation link will be shared with you accordingly.

**Proposals to be submitted in soft copy, stamped and signed, before deadline via email to [unhabitat-syria@un.org](mailto:unhabitat-syria@un.org)**

### Project Key Information

- Project title: My Home, My Neighborhood. Securing HLP Rights and Rebuilding Community in the cities of Homs and Aleppo.
- Locations
  - Town/City:
    - Aleppo city (Lot 1).
    - Homs city (Lot 2)
  - Country: Syria
- Anticipated start date 15 Feb 2026
- Estimated duration of project in calendar months: 18 months
- Maximum proposed value in US\$:
  - Lot 1 (Aleppo): \$350,000
  - Lot 2 (Homs): \$300,000
- Lead Organisation Unit: UN-Habitat Syria Programme

### Brief Background of the Project

The overall objective of the umbrella projects is ***Improved living conditions of inhabitants and returnees in informal settlements in Aleppo and Homs.*** =The expected outcome is **better access to the basic services with improved tenure security in target informal areas.**

Informal settlements – marked by insecure land tenure and HLP rights – are common in most urban areas in Syria. They are the result of a combination of unfavorable conditions such as the mass rural-urban migration waves, the inability of the urban development system to keep pace with these waves and the feasibility issues of housing in the cities. In the Syrian legal lexicon, these settlements are called “mass building violations” in reference to the fact that they were built in violation to the city’s masterplan and without obtaining the necessary permits from the relevant municipality. While tenure rights in informal settlements are recognized within the community, they are not registered in the official land records. As a result, residents of informal settlements are excluded from the financial

resources available to the owners of registered property and lack tenure security which hampers the development of these neighborhoods.

This project initiates the process of official recognition and thereby the recordation of informal HLP rights of individuals to their housing and workshops in the target neighborhoods. To achieve this goal, claims of HLP to property will be collected and stored target cities as a first step to adjudicate the collected claims in an inclusive and participatory methodology and move the recognized HLP rights to the official cadastral system. Furthermore, in Aleppo it includes activities to digitally archive cadastral records.

The registration process will be supported by a set of communal activities with the aim of reaching the maximum participation of the target community in the process, promoting long-term stability and resilience by actively involving communities in the recovery process, thereby supporting the communities' efforts to recover from war memories and building a positive community identity.

### **Main activities and outputs**

The Implementing Partner will be responsible for the following specific activities related to HLP awareness, community ownership, and social cohesion, which align directly with the project's goals for tenure documentation and community engagement.

#### **Phase 1: Building Trust and Understanding [1 month]**

This is the foundational phase of the action. Here, the IP will do what is necessary to get the target communities familiar with what the coming response is about. This is necessary to build trust with community and spread a spirit of ownership among the community members.

- Activity 1.1: Community Introduction and Social Cohesion Kick-off.
  - Community-wide meetings, open discussions, and small social events (e.g., shared meals). The goal is to introduce the project, the IP team, and begin the process of strengthening social ties.

#### **Phase 2: Documenting Rights and Claiming Space [16 Months]**

This is where the core action the IP will be implementing with full participation of the target local communities. Basically, two activities will take place:

- Activity 2.1: Improving security of tenure of residents. Under this activity the following will be implemented:



Sub-activity	Description	Location
2-1-1	Awareness raising	Homs and Aleppo
2-1-2	Registration of informal HLP rights claims	Homs and Aleppo
2-1-3	Electronic archiving of the cadastral documentation	Aleppo

Sub-activities:

- Sub-Activity 2.1.1: Awareness raising campaigns explaining HLP rights in simple terms, using community events, traditional media, social media platforms, leaflet and brochures distribution. Awareness raising is expected to span over the response period. A minimum of 2 awareness raising campaigns are expected to take place over the response period. However, the IP may decide to add more campaign as necessary. Under this sub-activity, the IP is required to:
  - Design the campaigns in terms of number and timing of these campaigns, the main messages, the selected media used to broadcast these messages and means to inspect the local community feedback.
  - Ensure effective community participation through volunteers selected carefully through clear and transparent selection criteria.
  - Technical specifications, bill of quantities, estimated budget, workplan, etc.
- Sub-Activity 2.1.2: Registration of informal HLP right claims: through door-to-door enumeration and documentation of informal HLP right claims. The collected claims will be secured in and maintained by a Claim Registration System that inspires the UN-Habitat's Social Tenure Domain Model (STDM) and hosted by the City Councils. This sub-activity will be carried out by field data collection teams (each team is of two members: 1 male and one female) and data management clerks situated in the Municipalities. Under this sub-activity, the IP is required to:
  - Select highly motivated local community volunteers (youth male and female) with strong sense of belonging to their local community and deep understanding of its characteristics, needs and concerns. The selection process should take place through public announcements within the target communities and transparent selection process based on the personal merits of the applicants.

- Provide the necessary logistical materials (paper and stationery for the field data collection and folders and any necessary items for the preservation of claims in the municipality office).

UN-Habitat will provide the necessary training for the enumeration teams and office clerks on the utilization of the existing computer systems.

- Sub-Activity 2.1.3: Support Aleppo Directorate of Cadastral Affairs ongoing efforts in creating a digital archive of its cadastral documentation assets. Under this activity, the IP is required to:

- Select highly motivated local community volunteers (youth male and female) with strong sense of belonging to their local community and deep understanding of its characteristics, needs and concerns. The selection process should take place through public announcements within the target communities and transparent selection process based on the personal merits of the applicants.

UN-Habitat will provide the necessary training archiving clerks on the utilization of the existing computer systems.

- Activity 2.2: "Claiming Our Space" Community Initiatives.

The IP is required to conduct participatory mapping exercises where residents map community assets, risks, history and needs. This mapping exercise will be used to design three priority community initiatives prioritized by the target communities to be implemented in a participatory manner through support of local volunteers. Examples of such community initiative include beautification of facades through (murals), clearing children's playgrounds from waste and debris, creating community space, etc...

For each selected initiative, the IP will be required to:

- Develop the rationale and the expected outcome, design the project in detail including the technical specifications, bill of quantities, budget and estimated prices, workplan and implementation methodology. These will be presented to the community to ensure endorsement.
- Select local volunteers to support implementation from the local community.
- Implement the project in accordance with the methodology and technical specifications.

### **Phase 3: Consolidation - Planning for the Future [1 Month]**

- Activity 3.1: Feedback and Forward Planning.
  - Hold meetings to receive feedback on the overall findings of the HLP assessment (anonymized and aggregated) and the community activities. Facilitate discussions on "What's next?" linking the project's outcomes to the broader UN-Habitat recovery plan.
  - A Clear Feedback and Grievance Mechanism: The IP must establish and communicate a simple, accessible, and safe mechanism for community members to provide feedback or raise concerns about any aspect of the project, protecting them from exploitation or unfair treatment.
- Activity 3.2: Celebration of Community Resilience.
  - A final community event, or exhibition showcasing the "before and after" of the community initiatives, celebrating the collective effort, and reinforcing the new narrative of HLP rights, ownership and cohesion.





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## Scope of Work

The Scope of Work below sets out the recommended composition of the teams based on UN-Habitat's existing pilot initiatives. IPs are welcome to suggest variations to the proposed composition provided these are justified and practical.

### Lot 1: Aleppo

Activity	Description	Unit of Measurement	QTY by Neighborhood	Comments
			Fardos + Karm Dodo Sukkari or others	
1-1	Community events	Event	4	2 events in each neighborhood  Includes planning, accommodation, hospitality, printout, communication and media coverage
2-1-1	Awareness Raising	campaign	2	The IP may increase the number of campaigns as they see fit.  Includes the design and production and distribution of flyers, brochures and booklets, compensations to the participating volunteers, commercial billboards, radio, TV and social media coverage

2-1-2	Registration of informal HLP right claims	Enumeration team leader	2	15 enumeration teams. An enumeration team is composed of 2 individuals (1 male + 1 female)
2-1-2	Registration of informal HLP right claims	Enumerator	30	The team leader will be in charge of overseeing the enumeration process, ensuring the collection process is proceeding according to the schedule and enforcing the necessary quality control rules and measure
2-1-2	Registration of informal HLP right claims	Data management clerk	2	Data management clerks are responsible of receiving the data collected from the field and securing them in the database system. The data management officer is responsible for ensuring data is stored duly.
2-1-2	Registration of informal HLP right claims	Data management officer	1	The legal consultant provides the necessary legal consultation to the field and office staff.
2-1-2	Registration of informal HLP right claims	Legal Consultant	2	Provide the necessary logistical materials (paper and stationery for the field data collection and folders and any necessary items for the preservation of claims in the municipality office).
2-1-2	Registration of informal HLP right claims	Logistics	1	
2.1.3	Archiving cadastral documents	Desk Clerk	20	Desk clerks will be responsible for archiving the cadastral documents using the digital archiving system operated by the



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2.1.3	Archiving cadastral documents	Supervisor	2	Aleppo Directorate of Cadastral Affairs. They will work under the supervision of legal and information technology supervisors.
2.2	Community initiatives	Initiative	3	
3.1	Feedback and Forward Planning	FC meetings, random interviews, ...	1	
3.2	Closing ceremony	Event	2	2 events in each neighborhood  Includes planning, accommodation, hospitality, printout, communication and media coverage

## Lot 2: Homs

Activity	Description	Unit of Measurement	QTY by Neighborhood	Comments
			Al-Bayada + Deir Ba'albah	
			Al-Sabil or others	



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1-1	Community events	Event	4	2 events in each neighborhood  Includes planning, accommodation, hospitality, printout, communication and media coverage
2-1-1	Awareness Raising	campaign	4	The IP may increase the number of campaigns as they see fit.  Includes the design and production and distribution of flyers, brochures and booklets, compensations to the participating volunteers, commercial billboards, radio, TV and social media coverage
2-1-2	Registration of informal HLP right claims	Enumeration team leader	2	15 enumeration teams. An enumeration team is composed of 2 individuals (1 male + 1 female)  The team leaders will be in charge of overseeing the enumeration process, ensuring the collection process is proceeding according to the schedule and enforcing the necessary quality control rules and measure
2-1-2	Registration of informal HLP right claims	Enumerator	30	
2-1-2	Registration of informal HLP right claims	Data management clerk	2	Data management clerks are responsible of receiving the data collected from the field and securing them in the database system. The data management officer is responsible for ensuring data is stored duly.
2-1-2	Registration of informal HLP right claims	Data management officer	1	The legal consultants provide the necessary legal consultation to the field and office staff.



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2-1-2	Registration of informal HLP right claims	Legal Consultant	2	Provide the necessary logistical materials (paper and stationery for the field data collection and folders and any necessary items for the preservation of claims in the municipality office).
2-1-2	Registration of informal HLP right claims	Logistics	1	
2.2	Community initiatives	Initiative	3	
3.1	Feedback and Forward Planning	FC meetings, random interviews, ...	1	
3.2	Closing ceremony	Event	2	2 events in each neighborhood  Includes planning, accommodation, hospitality, printout, communication and media coverage

**Important Note:**

The implementing partner is responsible for all aspects of organizing the activities mentioned above, including coordination, sharing invitations with stakeholders, implementation, reporting, and communication. This encompasses all associated logistical costs, from venue bookings and printing to training materials, campaign materials, compensation for staff and community representatives, and everything else involved in the complete execution of the project, without incurring any additional costs for UN-Habitat.

The awarded grant amount is inclusive of all direct and indirect costs to achieve the outputs listed in the Scope of Work.



Furthermore, the implementing partner must fully coordinate with the UN-Habitat's team at every stage of implementation: before, during, and after. UN-Habitat will provide technical guidance including on requirements for protection of data which must be adhered to the IP.

## Logical Framework

### Lot 1: Aleppo

Result	Indicator	Means of verification	Milestone 1 (Mid-May 2026)	Milestone 2 (Mid-Nov 2026)	Milestone 3 (Mid-July 2027)
Positive relationship with the local communities established	# of individuals reached (men, women) who expressed their understanding of the project	One-to-one interviews, surveys, social media reactions, number of volunteers applying to the projects...	3,000	3,000	6,000
Informal claims	# of claims	Count of claims from the municipality register	4,000	16,000	6,000
Informal claims	# of beneficiaries	Count of beneficiaries from the municipality register	20,000	80,000	30,000
Cadastral	# of contracts archived	Count of contracts from the archiving system	-	200,000	-
Community projects	# of volunteers participating in the projects	Number of actual volunteers	70	70	-
Community projects	# of community members expressing	One-one interviews, Surveys, social media reactions, number of volunteers applying to the projects...	6,000	-	-





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	satisfaction with the projects				
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## Lot 2: Homs

Result	Indicator	Means of verification	Milestone 1 (Mid-May 2026)	Milestone 2 (Mid-Nov 2026)	Milestone 3 (Mid-Jul 2027)
Positive relationship with the local communities established	# of individuals reached (men, women) who expressed their understanding of the project	One-one interviews, Surveys, social media reactions, number of volunteers applying to the projects...	3,000	3,000	6,000
Informal claims	# of claims	Count of claims from the municipality register	4,000	17,000	7,000
Informal claims	# of beneficiaries	Count of beneficiaries from the municipality register	20,000	85,000	35,000
Community projects	# of volunteers participating in the projects	Number of actual volunteers	70		-
Community projects	# of community members expressing satisfaction with the projects	One-one interviews, Surveys, social media reactions, number of volunteers applying to the projects...	3,000	3,000	-

## Risk Analysis

Risk Description	Probability	Impact	Mitigation and Management Strategies
HLP process raises expectations that cannot be immediately met by the slow, formal legal system, leading to community frustration.	High	High	<p>Ensure transparency from the start that this is the first step in a long journey.</p> <p>Frame the outcome as "securing your claim in the official record" rather than "getting a title deed tomorrow."</p>
Contextual: Localized security changes or access challenges.	Medium	High	<ul style="list-style-type: none"> <li>- Strict adherence to UN security protocols and continuous coordination with UNDSS.</li> <li>- Flexible activity planning to adapt to changing conditions.</li> <li>- Community-led implementation to enhance access and acceptance.</li> </ul>
Programmatic: Lack of community trust or participation, hindering HLP data collection.	Medium	High	<ul style="list-style-type: none"> <li>- Transparent communication about the project's goals and benefits.</li> <li>- Engagement through respected community leaders and Mukhtars.</li> <li>- Phased approach, starting with less sensitive social cohesion activities.</li> </ul>
Programmatic: Tensions between communities receiving support and neighboring areas.	Low	Medium	<ul style="list-style-type: none"> <li>- Clear, transparent communication about the project's scope and selection criteria.</li> <li>- Ensure all activities are inclusive and non-discriminatory.</li> <li>- Explore possibilities for small, symbolic joint activities with adjacent communities if security allows.</li> </ul>
Institutional: Limited capacity of IP to manage funds and report in line with UN-Habitat requirements.	Medium	High	<ul style="list-style-type: none"> <li>- Rigorous capacity assessment during selection (as per IP Policy).</li> <li>- Close financial oversight and mentoring by UN-Habitat's PMO.</li> <li>- Payments in instalments linked to verified deliverables.</li> </ul>
Safeguarding: Risk of Sexual Exploitation and Abuse (SEA) during community interaction.	Low	Very High	<ul style="list-style-type: none"> <li>- IP must demonstrate an existing PSEA policy or commit to co-developing and implementing one with UN-Habitat support within the first month of the project.</li> <li>- Key IP staff must complete mandatory PSEA training.</li> <li>- Clear, confidential reporting channels established and communicated to the community.</li> </ul>

## Eligibility Criteria

Criteria	Submission Details/ Documents Required
Legal Status	<ul style="list-style-type: none"> <li>• Certificate of registration/incorporation i.e.,</li> <li>• Proof of registration in Country of Origin.</li> <li>• Proof of registration of Country of operation (Syria)</li> <li>• Proof of country operational presence in Syria</li> </ul>
Organization profile and details	<ul style="list-style-type: none"> <li>• Clear organization profile and structure of the organization indicating: <ul style="list-style-type: none"> <li>○ Organization's vision, mission and objectives</li> <li>○ Management structure</li> <li>○ Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document</li> </ul> </li> </ul>
Financial Capacity	<ul style="list-style-type: none"> <li>• Audited company financial statements (balance sheet and income statement) and auditors report for the last year</li> </ul>
Exclusive bank account	<ul style="list-style-type: none"> <li>• Is the organization willing and able to have a separate bank account for the funds provided by UN-Habitat?</li> </ul>
Integrity and Governance	<ul style="list-style-type: none"> <li>• The organization should complete and submit a signed Partner Declaration Form</li> <li>• Provide the profiles of the Chairperson of the Board of Directors, Head of</li> </ul>

## Selection Criteria

Criteria	Submission Details/ Documents Required
<b>1. Technical capacity</b>	20%
<p><b>1.1</b> Does the organization have the relevant <b>experience and proven track record</b> in implementing activities in the areas of the project?</p> <p>Has it managed in the past projects of similar technical complexities and financial size?</p> <p>Is the project linked with the core business of the IP?</p>	<ul style="list-style-type: none"> <li>• List of similar projects executed in the last 5 years (value, location, donors, nature of projects, execution stage – completed or ongoing).</li> <li>• Demonstrate how the experiences in past projects are relevant in the execution of the current proposal</li> <li>• References from past donors</li> </ul>

<p><b>1.2</b> Does the organization have <b>qualified technical staff</b> with the experience and the technical skills required by the project? What is the staff size, type, qualification and education background?</p>	<ul style="list-style-type: none"> <li>CVs of key management staff, technical and non-technical staff that will be involved on the project</li> <li>How many technical staff do you have in the concerned Country for implementing the project? Is there reasonable assurance that such technical staff required by the project will continue to be available as needed in the Project?</li> </ul>
<p><b>1.3</b> Does the organization have a clear and strong link with <b>an identifiable constituency</b> relevant to the targeted population of the project? Does it have the ability to impact on the targeted population and on the issues? Does it have strong presence in the field and for how long? Does it have adequate capacity to work in key areas/regions where the proposed field activities will be implemented?</p>	<ul style="list-style-type: none"> <li>Demonstrate, describe and provide proof of local operational presence, including link and ability to impact the targeted population.</li> </ul>
<p><b>1.4</b> Does the organization possess adequate physical facilities, office equipment, transport, etc. to implement the activities?</p>	<ul style="list-style-type: none"> <li>Provide location and list of office facilities, vehicles and office equipment locally available to implement the project.</li> </ul>
<p><b>1.5</b> Does the organization have formal procedures to monitor project execution (e.g. milestones, outputs, expenditures...)</p>	<ul style="list-style-type: none"> <li>Provide formal project monitoring policies and procedures</li> </ul>
<p><b>2. Financial and administrative capacity</b></p>	<p>20%</p>
<p><b>2.1</b> Has the organization been in operation over a period of at least 2 years to demonstrate its <b>financial sustainability</b> and relevance?</p>	<ul style="list-style-type: none"> <li>State the years of operation</li> <li>Financial statement for the last year</li> </ul>
<p><b>2.2</b> Does the organization have <b>qualified staff in Finance</b>? Is the current <b>accounting system computerized</b> and does have the capacity to collect and provide separate financial reports on the activities executed under the Agreement of Cooperation? Does it have systems and practices to monitor and report whether the project deliverables and expenditures are within agreed time and budget? Does it have minimum segregation of duties in place (separation between project management, finance/accounting and executive office)</p>	<ul style="list-style-type: none"> <li>CVs of key finance and accounting staff</li> <li>Description and key features and controls of the accounting system used</li> <li>Organization structure/ Organogram</li> </ul>

<b>2.3</b> Does the organization have the capacity to procure goods and services on a transparent and competitive basis? (if applicable) check for procurement unit with experienced staff	<ul style="list-style-type: none"> <li>Copies of procurement policies and procedures. The procedures should show how you procure locally and internationally.</li> </ul>
<b>2.4</b> Does the organization have formal procedures and controls to mitigate fraud such as multiple signature signatories on bank accounts, reporting and prosecution of incidences of fraud?	<ul style="list-style-type: none"> <li>Describe anti-fraud controls and provide formal procedures</li> </ul>
<b>2.5</b> Does the organization have capacity to provide in-kind, financial, personnel contribution as UN-Habitat Implementing Partner in this present project? Please give details of contribution nature and size.	<ul style="list-style-type: none"> <li>Describe nature and value of contribution (in-kind or cash)</li> </ul>
<b>3. Financial Proposal</b>	20%
<b>3.1</b> Is the budget for each component of the activity to be performed by the Implementing Partner (i) cost-effective ( i.e. the cost should be economical and prudently estimated to avoid any under/over estimation) (ii) justifiable/well supported and (iii) accurate and complete	<b>Budget Proposal &lt;template provided&gt;</b> <ul style="list-style-type: none"> <li>BOQ (if applicable)</li> <li>Other supporting documents</li> </ul>
<b>4. Technical Proposal</b>	40%
<b>4.1</b> The technical proposal is sound and responds adequately to the specifications and requirements?	<b>Technical Proposal document &lt;template provided&gt;</b>
<b>Cumulative score for ratios</b>	

#### Notes:

- Interested Organizations must provide information indicating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).
- The CFP and accompanying documents must be received in accordance with instructions provided. CFP submitted to a different email address will not be considered.
- CFP from applicants failing to provide the complete information to fulfill the basic eligibility criteria will be considered non-responsive.
- CFP received after the above deadline will not be considered

5. Organizations will be selected in accordance with the procedure set out in the UN-Habitat IP Management policy and Standard Operating Procedures.
6. CFP from applicants failing to provide the requested information will be disregarded.
7. This CFP does not entail any commitment on the part of UN-Habitat, either financial or otherwise. UN-Habitat reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant(s) of the grounds.
8. All prices must be in USD