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|  | **BUDGET : Partner's expenses** |  |  |  |
|  |  |  |  |  |
| **A** | **Staff and other personnel costs (Salaries)** | **USD** |  | *This budget class includes all expenses related to employing office and support staff (temporary and contractual project-specific staff), salaries and wages, Social Security & Pension Contributions, accident insurance and the like.* |
|  |  |  |  |  |
| **B** | **Small Equipment, fuel and related Operating costs** | **USD** |  | *This class includes expenses related to the purchase, maintenance, and operation of small equipment essential for the IP's activities. Main components include communication costs, stationary, vehicle leasing or rental cost (if vehicles are rented instead of owned), Fuel (gasoline, diesel, etc.) for vehicles and generator and Maintenance & Repair Costs.* |
|  |  |  |  |  |
| **D** | **Travel, accommodation and related costs of IP staff/employees - only** | **USD** |  | *This class includes all expenses related to official travel for project staff, consultants and authorized personnel including daily subsistence allowances. These include airfare (economy class only), taxis/buses or local transport. Note that vehicle rental and fuel cost should NOT be included under this class. Project specific accommodation & Per Diem costs should be considered* |
|  |  |  |  |  |
| **E** | **Training/ Community engagement** | **USD** |  | *All expenses related to community outreach, engagement/mobilization and community specific training on site only should be borne by the IP. UN Habitat will cover all costs (venue+ logistics) related to workshops/ seminars for knowledge sharing, stakeholder or government level-engagement in discussion with involved parties.* |
|  |  |  |  |  |
|  | **Total amount in USD** | | |  |