



UN-HABITAT

United Nations Human Settlements Programme

**Sixth Bureau Meeting of the Executive Board of UN-Habitat
Wednesday, 16 April 2025
14:00 – 16:00 EAT**

Meeting Summary

Agenda Item 1: Adoption of the provisional Agenda.

1. Mr. Clément Payeur, Deputy Permanent Representative of France to UN-Habitat on behalf of H.E. Mr. Arnaud Suquet, Permanent Representative of France and Chair of the Executive Board opened the meeting at 14:20 EAT.

The following members of the Bureau of the Executive Board were present:

- Mr. Clément Payeur, Deputy Permanent Representative of the Republic of France to UN-Habitat.
- Mr. Ronney Almeida e Silva Filho, Deputy Permanent Representative of the Federative Republic of Brazil to UN-Habitat
- Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria to UN-Habitat.
- Ms. Yu Jing, Deputy Permanent Representative of the People's Republic of China to UN-Habitat.
- Ms. Zhao Wenhua, First Secretary of the People's Republic of China

UN-Habitat secretariat members were present:

- Ms. Anaclaudia Rossbach, Under Secretary-General and Executive Director.
- Mr. Michal Mlynar, Assistant Secretary-General and Deputy Executive Director.
- Mr. Rafael Tuts, Director, Global Solutions Division.
- Mr. Ulf Bjornholm, Secretary of the Governing Bodies.
- Ms. Edlam Yemeru, Director (a.i.), External Relations, Strategy, Knowledge and Innovation Division.
- Ms. Shipra Narang Suri, Senior Policy Advisor to the Executive Director.
- Mr. Saidou N'Dow, Chief Legal Officer.
- Ms. Bridget Oballa, External Relations Officer.

2. The Chair welcomed all participants to the meeting and thanked the Bureau for its support and guidance towards a successful 2025 first session of the Executive Board. The Chair appreciated Honourable Ahmed Musa Dangiwa, Minister for Housing and Urban Development of Nigeria and Mr. Chibudhom Roosevelt, acting Permanent Representative of Nigeria to UN-Habitat, for their leadership during the chairmanship of Nigeria. He also welcomed China as the new member of the Bureau replacing Pakistan representing Asia Pacific Group and appreciated Pakistan for their commitment.
3. The provisional [agenda](#) was adopted without any changes.

Agenda item 2: Review of the conduct of the 2025 first session of the Executive including its outcomes and review of the time duration for the interventions of Member States during the Executive Board sessions

4. The Executive Director provided a briefing on the review of the conduct of the first session of the Executive Board. She also thanked the Bureau for the advice and recommendations that have enabled the secretariat to prepare for the Executive Board session efficiently. The statement by the Executive Director can be accessed [here](#) and the presentation by the secretariat can be accessed [here](#).
5. Regarding the time duration for the interventions of Member States during the first session of the Executive Board, Bureau members noted the need for good time management due to the limitation of meeting time and human resources, while also taking into account concerns expressed by some Member States regarding the practice to cut off microphones. Bureau members also underlined the need for flexibility and a balanced approach to ensure substantive interventions and a fair and efficient discussion with all the member states.
6. The Bureau took note of the briefing by the secretariat on the conduct of the 2025 first session of the Executive Board held from 25 to 27 March 2025, and agreed to recommend the following time duration for the intervention of Member States during upcoming Executive Board sessions:
 - For members of the Executive Board, the time for intervention will be extended from 3 minutes to 4 minutes, while also giving 1-minute extra time before the microphone is switched off.
 - For non-members, 3 minutes, plus 1 additional minute before the microphone is switched off.
 - For Regional Groups, 5 minutes, plus 1 additional minute before the microphone is switched off.

Agenda item 3: Preparations for the 2025 second session of the Executive Board

7. The secretariat provided an update on the preparations for the 2025 second session of the Executive Board. The statement by the Executive Director can be accessed [here](#) and the presentation by the secretariat can be accessed [here](#).
 - i. **Review of the Provisional Agenda for the second session.**
 8. The Bureau confirmed the draft provisional agenda for the second session of the Executive Board 2025, as outlined in Decisions 2025/4.
 9. The Bureau underlined the importance of preparing for possible secret ballots for elections of officers at the OECPR, the Assembly and the Executive Board, and managing the time accordingly for different scenarios.
 10. The secretariat confirmed that it is preparing for secret ballot as well as for possible voting on substantive issues.
 - ii. **Preparations for elections of the next Bureau at the second session.**
 11. Following preliminary updates from some of the regional groups, the Chair invited Bureau members to continue their efforts to consult within the respective regional groups on the elections of the next Bureau at the second session of the Executive Board, with a view to communicating the nominations to the secretariat by 2 May, if possible.
 - iii. **Draft provisional agenda for the 2025 third session.**
 12. The Bureau provided the following feedback on the draft provisional agenda for the 2025 third session of the Executive Board, to be held from 25 to 26 November 2025:
 - confirmed that agenda item 4 “Financial, budgetary and administrative matters” will include updates on the structure and human resources of UN-Habitat and an updated draft version of

the scalability model for the non-earmarked budget of the United Nations Habitat and Human Settlements foundation, as requested in Executive Board decision 2025/1, and requested that these 2 points be listed in the title of this item;

- recommended that agenda item 7 “Normative and operational activities of UN-Habitat” to focus on the work mandated by Member States through decisions, namely the activities in countries, territories and areas affected by conflict and disaster including on Gaza Strip and on Ukraine;
- recommended to continue the good practice to invite project beneficiaries or local authorities to contribute under agenda item 7;
- recommended to postpone agenda item 9 “Preparations for the high-level meeting of the General Assembly on the midterm review of the implementation of the New Urban Agenda to be held in 2026” to the first session of the Executive Board in 2026;
- recommended to combine agenda item 10 “Report of the Office of Internal Oversight Services to the Executive Board” and item 11 “Report of the Ethics Office”.

13. The Bureau agreed to recommend the draft provisional agenda for 2025 third session of the Executive Board, as amended, and requested the secretariat to prepare for the upcoming second session of the Executive Board accordingly, taking into account the recommendations and guidance by the Bureau.

Agenda 5: Any other matters.

14. The secretariat announced plans to schedule a Joint Bureaux meeting on 21 May 2025, to include the Bureau of the Assembly, Bureau of the CPR and Bureau of the Executive Board.

15. The Executive Director proposed that the secretariat organize a dedicated session regarding the financial status and scalability model and invite the financial team from UNON for that meeting, to ensure a comprehensive briefing.

16. The Executive Director provided a short update on the UN80 Initiative, which was launched by the Secretary-General, with an UN-wide task force established to develop plans to enhance efficiency and coordination within the United Nations. In this context, she also updated the Bureau on the status of the office of the Deputy Executive Director.

17. The meeting was adjourned at 18:00 EAT.