



United Nations Human Settlements Programme

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## **Second Bureau Meeting of the Executive Board of UN-Habitat**

Thursday 6 March 2025, 14:00 – 16:00 East African Time (EAT)  
Hybrid Meeting – UN-Habitat OED Boardroom

### **MEETING SUMMARY**

#### **Agenda Item 1: Opening of the meeting.**

1. Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria, on behalf of Hon. Ahmed Musa Dangiwa, Minister for Housing and Urban Development of the Federal Republic of Nigeria and Chair of the UN-Habitat Executive Board, opened the meeting at 14:00 EAT.

#### **The following members of the Bureau of the Executive Board were present:**

- Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria to UN-Habitat.
- Mr. Clément Payeur, Deputy Permanent Representative of the Republic of France to UN-Habitat.
- Mr. Ronney Almeida e Silva Filho, Deputy Permanent Representative of the Federative Republic of Brazil.
- Mr. Adnan J. Khan, Deputy Permanent Representative of the Islamic Republic of Pakistan (online).
- Ms. Joanna Szymanska, Deputy Permanent Representative of the Republic of Poland to UN-Habitat (online).
- H.E. Mr. Pedro Leon Cortes Ruiz, Ambassador of Colombia and Permanent representative to UN-Habitat, Chair of the ad hoc working group on programmatic, budgetary and administrative matters.

#### **The following UN-Habitat secretariat members were present:**

- Ms. Anaclaudia Rossbach, Under Secretary-General and Executive Director.
- Mr. Michal Mlynar, Assistant Secretary-General and Deputy Executive Director.
- Mr. Rafael Tuts, Director, Global Solutions Division.
- Mr. Erfan Ali, Chief of Staff/ Director a.i. Regional Programme Division.
- Mr. Ulf Bjornholm, Secretary of the Governing Bodies.
- Ms. Ombretta Temptra, Chief of Land, Housing and Shelter Section and Housing Lead, Global Solutions Division.
- Ms. Bridget Oballa, External Relations Officer.

2. The Chair welcomed all participants to the meeting and the provisional [Agenda](#) was adopted without any changes.

#### **Agenda item 2: Preparations for the 2025 first session of the Executive Board to be held from 25 to 27 March 2025**

3. The Chair of the ad hoc working group on programmatic, budgetary and administrative matters provided a progress update to the Bureau of the work of the working group, including on the

consideration of the draft outcomes to be considered by the Executive Board at its upcoming session. The statement by the Chair of the working group can be accessed [here](#).

4. The Bureau members thanked the Chair of the ad hoc working group and provided the following feedback:
  - Noted the need for additional consultation to find compromise language on outstanding issues in the draft decisions as well as the draft strategic plan for the period 2026-2029, and for solid legal advice if needed.
  - Requested the secretariat to circulate documents in a timely manner to Member States.
  - With regard to the annual rotation of office of the Chair and Rapporteur of the Executive Board as prescribed by the rules of procedure, requested the secretariat to circulate the note verbale from 19 February with a joint recommendation from the Bureau of the Executive Board and from the Chairs of the Regional Groups pertaining to this matter, as well as the background note, to all Member States, to inform the ongoing consultations in the working group.
  - Highlighted the need for additional time to consider the draft international guidelines on people-centered smart cities before the resumed second session of the Assembly.
  - One Bureau member, on behalf of the co-chairs of the open-ended Intergovernmental Expert Working Group on Adequate Housing for All, suggested that the Executive Board give a mandate to the co-chairs to decide on the date and agenda for the second session of the Working Group.
5. The Executive Director provided a briefing to the Bureau on the status of preparations for the first session of the Executive Board to be held from 25 to 27 March 2025. The statement by the Executive Director can be accessed [here](#) and the presentation can be accessed [here](#).
6. The Bureau commended the work by ad hoc working group on PBA on the progress of the consultations on the draft outcomes of the 2025 first session of the Executive Board and recommended that the working group continues the consultations on the draft outcomes.
7. The Bureau agreed to adjust the organization of work for the 2025 first session of the Executive Board, to accommodate delegations who will be observing Ramadan, as proposed by the Secretariat.
8. The Bureau took note of the progress made so far in preparing for the upcoming 2025 first session of the Executive Board, including the status of documentation and registration for the session.
9. The Chair requested the Secretariat to continue the preparations for the upcoming session and keep the Bureau informed of any developments.

**Agenda item 3: Dates of the second and third sessions of the Executive Board and elections of the next Bureau.**

10. The secretariat briefed the Bureau on the possible dates of the second and third sessions of the Executive Board and the elections of the next Bureau, and proposed to hold the second meeting on 30 May 2025 and the third meeting on 25-27 November, to ensure that the report from the Advisory Committee on Administrative and Budgetary Questions will be made available in time for consideration of the agenda item on programme of work and budget for 2026.
11. The Bureau members, while expressing a preference to hold the third session of the Executive Board in October 2025, took note of the proposal from the secretariat to hold the meeting and decided to defer further discussion on this matter to the next meeting of the Bureau.

12. The Bureau agreed to recommend that the second session of the Executive Board for 2025 takes place during the resumed second session of the Assembly on 30 May 2025 for the sole purpose of electing officers to the Bureau.
13. In response to a question, the secretariat clarified that all Member States are recommended to issue new credentials valid both for the resumed second session of the Assembly and for the third OECPR, to account for possible voting procedures at either or both meetings. The secretariat also announced that a briefing for Member States on the matter of elections and credentials is planned for 19 March 2025. The secretariat further recommended that nominations be communicated through Note Verbale to regional chairs, with the aim to present clean slates for all elections to the secretariat.
14. The Bureau took note of the briefing on the elections of the next Bureau and the matters regarding credentials.
15. The Chair invited the Bureau members to reach out to the respective regional chairs to support the nomination processes as needed.

**Agenda item 4: Consideration of dates and possible arrangements for second session of the Open-ended Intergovernmental Expert Working Group on Adequate Housing for All.**

16. The secretariat provided a briefing on the dates and possible arrangements for the second session of the open-ended intergovernmental expert working group on adequate housing for all, noting that the financial resources to organize this meeting are limited.
17. Bureau members expressed general support for organizing the second session in October 2025.
18. One Bureau member, in its capacity as one of the co-chairs of this working group, stated that the co-chairs are currently consulting on possible dates, noting also the need for additional financial resources to hold the second session, and requesting a mandate from the upcoming meeting of the Executive Board on these issues.
19. Another Bureau member enquired when the documents and report from the first session of the working group will be made available. The secretariat explained that the report has been delayed due to lack of resources and confirmed that an English advance version will be available soon.
20. The Bureau took note of the briefing by the secretariat on the dates and possible arrangements for the second session of the open-ended Intergovernmental Expert Working Group on Adequate Housing for All.

**Agenda 5: Any other matters.**

21. No other matters were raised, and the meeting was adjourned at 16:00 EAT.