



UN-HABITAT

United Nations Human Settlements Programme

**Tenth Bureau Meeting of the Executive Board of UN-Habitat
Monday, 2 December 2024
13:00 hrs – 13:45 hrs East African Time (EAT)**

MEETING SUMMARY

Agenda Item 1: Opening of the meeting.

1. Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria, on behalf of Hon. Ahmed Musa Dangiwa, Minister for Housing and Urban Development of the Federal Republic of Nigeria and Chair of the UN-Habitat Executive Board, opened the meeting at 13:08hrs EAT.

The following Members of the Bureau of the Executive Board were present:

In-person

1. Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria to UN-Habitat.
2. Mr. Ronney Almeida e Silva Filho, Alternate Permanent Representative of the Federal Republic of Brazil to UN-Habitat.
3. Mr. Clément Payeur, Deputy Permanent Representative of the Republic of France to UN-Habitat.

On-line

1. Mr. Adnan J. Khan, Deputy Permanent Representative of the Islamic Republic of Pakistan
2. Ms. Malgorzata Sprawka, Third Secretary at the Permanent Mission of the Republic of Poland to UN-Habitat.
3. Mr. Mateusz Szymanski, Third Secretary at the Permanent Mission of the Republic of Poland to UN-Habitat.

The following UN-Habitat Secretariat members were present:

1. Mr. Michal Mlynar, Assistant Secretary-General and Deputy Executive Director.
 2. Mr. Chris Mensah, Secretary to the Governing Bodies.
 3. Mr. Stephen Slawsky, Director, Management Advisory and Compliance Service.
 4. Ms. Edlam Yemeru, Officer-in-Charge, External Relations, Strategy, Knowledge and Innovation Division.
 5. Ms. Bridget Oballa, External Relations Officer.
2. The Chair welcomed all participants to the meeting and the provisional Agenda was adopted without any changes and can be accessed [here](#).

Agenda item 2: Status of preparations for the 2024 second session of the Executive Board.

3. The Chair noted that the preparations for the 2024 second session of the Executive Board were in their last stretch and there was a need for a final review on the status of preparations. The Chair invited the Deputy Executive Director to give an update on the status of the preparations.

4. The Deputy Executive Director recalled the options with respect to elections of the Bureau of the Executive Board in 2025, in accordance with the rules of procedure, and emphasized that the matter is fully in the hands of Member States with the guidance of the Bureau. He recapped to the Bureau that the first option denotes that the Bureau of the Executive Board rotate the position of the Chair and Rapporteur at the first session of 2025 to be held in March 2025 and then elect the full Bureau two months later, immediately after the elections of the 36 Members of the Executive Board in May 2025 by the UN-Habitat Assembly. He added that the second option denotes that the Bureau of the Executive Board elect new Members of the Bureau of the Executive Board immediately after the elections of the 36 Members of the Executive Board in May 2025 by the UN-Habitat Assembly. The Statement by the Deputy Executive Director can be accessed [here](#) and the presentation can be accessed [here](#).
5. A Bureau member representing the Group of Latin America and Caribbean Countries recalled that their regional group and the Group of Western European and Others States had expressed their views on their preferred options with respect to the elections of the Bureau of the Executive Board in 2025 and noted that the Bureau was expecting response from the Group of Asia Pacific States, Group of African States and Group of Eastern European States.
6. The Bureau requested that regional groups continue consulting further on this matter and encouraged that the Group of Asia Pacific States, Group of African States and Group of Eastern European States to provide feedback soon.
7. Regarding the dates and number of the sessions in 2025, the Deputy Executive Director noted that he foresees the need for three sessions as follows: a) a first session to be held in the first quarter of 2025, b) a second session with the key objective to elect the members of the next Bureau of the Executive Board once the UN-Habitat Assembly elects the 36 Members of the Executive Board for a term of four years, and c) a third session during the last quarter of the year, with a key function being to consider and approve the work programme and budget for 2026, among other items.
8. Regarding the dates of the first session for 2025, the Deputy Executive Director noted that the Secretariat consulted with the Division of Conference Services of the United Nations Office at Nairobi and the available dates in line with the global calendar are 17 to 19 March 2025 and 25 to 27 March 2025. The Deputy Executive Director encouraged the Bureau to consider these two dates noting that any dates later than this would be too close to the resumed second session of the UN-Habitat Assembly and may impact on the timelines for issuing documentation to the Assembly.
9. A Bureau member noted that a Member State had proposed alternative dates for the first session of the Executive Board and enquired if they were plausible.
10. Another member of the Bureau noted that the upcoming Executive Board should decide the dates for the 2025 first session of the Executive Board subject to the review of the Bureau.
11. A Bureau member noted that Member States present in the informal consultations of the ad hoc working group on programmatic, budgetary and administrative matters preferred leaving the dates for the 2025 third session of the Executive Board open in the draft outcomes and to only define the dates of the 2025 first session of the Executive Board, taking into consideration the availability of conference services.
12. The Secretariat noted that the dates provided by the Secretariat were indicative dates to provide early guidance and assist in planning purposes and emphasized that it was important to take

decisions on the dates for the first session of the Executive Board and to block them due to the busy United Nations calendar and availability of conference rooms.

13. Upon invitation by the Chair of the Bureau of Executive Board, the Brazil representative on behalf of the Chair of the ad hoc working group on programmatic, budgetary and administrative matters updated on the status of the draft outcomes to be considered by the Executive Board at its upcoming session. The statement can be accessed [here](#).
14. The Bureau recommended that the ad hoc working group on programmatic, budgetary and administrative matters forward the draft outcomes to the Executive Board.

Agenda 5: Any other matters.

15. The Chair expressed gratitude to the members of the Bureau for the support in the preparations towards the 2024 second session of the Executive Board and noted that next meeting would be held on Thursday, 5 December 2024 from 8:00hrs to 8:45hrs at the Chairs office behind conference room 2.

The tenth Bureau meeting of the UN-Habitat Executive Board was adjourned at 13:45 pm East African Time (EAT).