



UN-HABITAT

United Nations Human Settlements Programme

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**Eighth Bureau Meeting of the Executive Board of UN-Habitat**

**Friday, 18 October 2024  
10:00 am – 12:00 pm EAT**

**MEETING SUMMARY**

1. Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Permanent Representative of the Federal Republic of Nigeria, on behalf of Hon. Ahmed Musa Dangiwa, Minister for Housing and Urban Development of the Federal Republic of Nigeria and Chair of the UN-Habitat Executive Board, opened the meeting at 10.08 hrs EAT.

**The following Members of the Bureau of the Executive Board were present:**

- i. Mr. Amadi-Ikpe Chibudhom Roosevelt, Acting Deputy Permanent Representative of the Federal Republic of Nigeria to UN-Habitat
- ii. H.E. Mr. Ibrar Hussain Khan, Permanent Representative of the Islamic Republic of Pakistan to UN-Habitat
- iii. Mr. Ronney Almeida, Deputy Permanent Representative of the Federative Republic of Brazil to UN-Habitat
- iv. Mr. Clément Payeur, Deputy Permanent Representative of the Republic of France to UN-Habitat
- v. Ms. Joanna Szymanska, Deputy Permanent Representative of the Republic of Poland to UN-Habitat

**The following UN-Habitat Secretariat members were present:**

- i. Ms. Anacláudia Rossbach, Under-Secretary-General and Executive Director
- ii. Mr. Michal Mlynar, Assistant Secretary-General and Acting Executive Director
- iii. Mr. Raf Tuts, Director, Global Solutions Division
- iv. Mr. Chris Mensah, Secretary to the Governing Bodies
- v. Mr. Erfan Ali, Chief, Office of the Executive Director
- vi. Ms. Edlam Yemeru, Acting Director, External Relations, Strategy, Knowledge and Innovation
- vii. Mr. Stephen Slawsky, Director, Management Advisory and Compliance Service
- viii. Mr. Saidou N'Dow, Legal Officer and Head of the Legal Unit
- ix. Ms. Shipra Narang Suri, Chief, Urban Practices Branch

**Agenda item 1: Adoption of the Provisional Agenda**

2. The agenda was adopted without any changes and can be accessed [here](#).

**Agenda item 2: Update on the preparations for the 2024 second session of the Executive Board**

3. The Chair recalled that the Bureau at its meeting on 2 September agreed that the 2024 second session of the Executive Board would be held from 4 to 6 December 2024, and also reviewed and recommended the Agenda for the session. The Chair invited the Secretariat to provide an update on the preparations for the 2024 second session of the Executive Board.

4. The Secretariat updated the Bureau on the preparations for the second session of the 2024 Executive Board, including: (a) Status of documentation, (b) Registration, (c) Update on the Sustainable Cities and Communities Foundation, (d) Informal consultations on the proposed draft outcomes, and (e) Proposed organization of work during the session. The presentation can be accessed [here](#). The Secretariat further briefed the Bureau in detail, on the Sustainable Cities and Communities Foundation (SCCF) and the presentation can be accessed [here](#).
5. The Chair thanked the Secretariat for its presentation and invited Bureau Members for comments.
6. Regarding the Agenda and proposed organization of work, one member recalled the decision by the Bureau at its meeting on 2 September 2024 to add two items to the provisional agenda, including the outcomes of the Africa Urban Forum and the report by Multilateral Organization Performance Assessment Network (MOPAN) and further requested that the report by MOPAN be added to agenda item 11: Report of the Office of Internal Oversight Services to the Executive Board and not under Any Other Business.
7. Regarding the Sustainable Cities and Communities Foundation (SCCF), members commended the work done so far and provided following inquires and comments as to:
  - Whether there was a time frame on when SCCF might acquire assets;
  - Given that SCCF currently did not have any assets, whether there was a need or urgency to set up the Advisory Group of SCCF;
  - Whether a decision by the Executive Board on the membership of the Advisory Board on SCCF was envisaged;
  - Whether any voting was envisaged to take place within the Advisory Board;
  - Whether and how the membership of the Advisory Board of SCCF should consider both geographical representation and technical expertise;
  - Underlined the need for sufficient time to consult with capitals and regional groups on the membership of the Advisory Group;
8. The Secretariat:
  - Noted the Executive Board decision 2023/4 on the contribution agreement with SCCF, and the need to ensure its full governance as a critical step to attract investors.
  - Confirmed that an Executive Board decision was not needed regarding the Advisory Board of SCCF, and indicated that SCCF has conveyed that at the first meeting of the Advisory Board, its terms of reference would be finalized and adopted.
  - Clarified the independence of SCCF as a distinct entity from UN-Habitat, and suggested that the composition of the Advisory Board may be done through a call for expression of interest, or may be done within regional groups.
  - Further indicated that it would like more time to assess the progress of SCCF and can provide an update to the Executive Board at its first session in 2025 for purposes of the annual review by the Executive Board, as envisaged in its decision 2023/4.
9. Regarding the informal consultations on the proposed draft outcomes, a member underlined the need to have adequate time and recommended that the Secretariat consult with the Chair of the ad hoc working group on programmatic, budgetary, and administrative matters (PBA) to consider one session before the second session of the Executive Board for 2024.
10. The Chair asked the member representing GRULAC to convey the gratitude H.E. Mr. Pedro Leon Cortes Ruiz, Permanent Representative of Colombia to UN-Habitat and Chair of the ad hoc working group for his leadership and stated that the informal consultations would make good progress.
11. The Chair also requested the Secretariat to continue its preparations for the second session of the 2024 Executive Board, and keep the Bureau updated.
12. The Bureau took note of the progress so far made in preparations of the second session of the 2024 Executive Board.

13. The Bureau took note and recommended the proposed Organization of Work during the second session of the 2024 Executive Board with the inclusion of the item on the report of MOPAN under agenda item 11 of the Provisional Agenda, noting it would be subject to further review during the session.
14. The Bureau recommended that the ad hoc working group on PBA begin discussions on the draft outcomes of the second session of the Executive Board for 2024 under the guidance of the Chair and co-Chair of the working group.
15. The Bureau agreed that the briefing by the Executive Director to Member States on preparations for the 2024 second session of the Executive Board be held on 25 November 2024.

### **Agenda Item 3: The next elections of officers of the Bureau of the Executive Board**

16. The Chair recalled that the Executive Board, at its 2023 second session, had decided that the term of the current Members of the Bureau of the Executive Board would end at the closure of the resumed second session of the United Nations Habitat Assembly on 30 May 2025, and informed that the matter was discussed at the meeting of the Bureau on 2 September 2024.
17. The Secretariat presented 2 options in accordance with the Rules of Procedure of the Executive Board of the UN-Habitat. The presentation by the Secretariat can be accessed [here](#).
18. Members sought clarification on whether the regional group elected to be the chair would hold chairmanship for one year in either option.
19. The Secretariat confirmed that the chairmanship of the Executive Board applied to a regional group and not necessarily to an individual country and that it was for the regional groups to decide amongst themselves to complete its allocated period of one year. The Secretariat also suggested the inter-regional groups discussion towards early decisions.
20. The Bureau took note of the proposed dates within the road map, including the dates for the next Bureau meetings on 25 November and 2 December 2024.

### **Agenda 4 - Any Other Matters**

21. The Chair invited the Secretariat to brief the Bureau on the three topics important to the work of the Bureau of the Executive Board.
22. The presentation by the Secretariat on the update on the preparations for the twelfth session of the World Urban Forum can be accessed [here](#). The presentation on the update on the 2024 Urban October can be accessed [here](#).
23. The Secretariat also provided an update on the preparations for the first session of the Open-Ended Intergovernmental Expert Working Group on Adequate Housing for All.
24. One member inquired whether it was the Assembly or the Executive Board that would decide on the election of officers of the open-ended intergovernmental expert working group, since the working group was created by the Assembly through its decision.
25. The Secretariat clarified that the working group had authority to elect its officials and make its decisions because that authority had been delegated by the Assembly, and that the Executive Board was asked to decide on the timing and duration of the working group meetings and to consult on the agenda.

**The eighth Bureau meeting of the UN-Habitat Executive Board was adjourned at 11:45 am East African Time (EAT).**