**Zero Waste Case Study Template**

Case studies are in-depth, detailed examinations of specific instances, projects, or situations. They provide a comprehensive analysis of a real-world example of what is possible, often exploring challenges, solutions, and outcomes. Case studies focus on specific contexts or projects, providing a more detailed and nuanced understanding of how certain approaches or strategies were implemented in practice. The primary purpose of case studies is to illustrate practical applications of theories, methods, or practices in specific situations. To motivate and inspire by offering insights into the complexities and nuances of real-world scenarios e.g. zero waste and show a specific outcome or impact which can be learned from.

Fields marked with an asterisk (\*) are required fields.

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| **General Description Part I** | |
| Title\* | Craft a concise and captivating title reflecting the essence of the zero waste case study. Consider using engaging language to capture attention and convey the primary focus of the case study. It should highlight the impact and result towards zero waste on a specific and inspiring matter. |
| Executive Summary\* | Summarize key aspects, objectives, strategies, challenges and outcomes of the zero waste case study. Ensure it provides a quick overview, giving readers a snapshot of the case’s significance and achievements. This should include why it is important, and how it touches a community or adds value to a business. |
| Introduction\* | Approx. 300 words   * What was the issue that led to the formulation of this intervention? * Why was the intervention necessary (provide data and/or statistics where possible)? * Where was/is the intervention/project being implemented? * Discuss the problem statement. * Outline the objectives of the case connected to zero waste. |
| **General Description Part II**  Complete each section with just a few words/bullet points | |
| Where\* | Region and/or Country |
| Specific location\* | City, municipality and/or neighborhood |
| Local context\* | Describe the regional, and local context and specific conditions of the location(s). |
| When\* | Start date (year)  End date (year)  or expected duration: |
| What is the main zero waste Issue\* | Elaborate how the case contributes to the zero waste goal. |
| Which is the main strategy applied and what tools were used\* | Please list briefly. |
| Partner(s) |  |
| Resources needed (human, financial, etc.)\* |  |
| Which were/are the main challenges encountered during the implementation?\* | Cover challenges and key aspects of how to overcome them and include advice and recommendations. |
| Follow-up measures and monitoring and evaluation | Here you could include key performance indicators (KPI). |
| Keywords to describe the project\* |  |
| **Main part – detailed description** | |
| Zero waste practices, innovation and technology applicability\* | List and explain zero waste practices implemented to reduce waste. Offer detailed insights into zero waste approaches such as reuse, repurposing, circular design, recycling programs, composting cases, and other waste reduction and resource efficiency strategies, highlighting their effectiveness.  Please also describe the innovative aspects of the practice and its technological applicability and appropriation to the context. |
| Governance model | Describe the implementation, learnings and key takeaways for the future connected to governance. |
| Process and solutions\* | Approx. 2000 words   * Describe the stage/phase in which the intervention is on and its expected duration. * Describe how the intervention was implemented. * Who are the relevant stakeholders involved (including initiators, actors during the process, and target stakeholders)? * Describe the decision-making process and the tools, policies, plans, and/or strategies used. |
| Results and impacts\* | Approx. 500 words: please use date, statistics, facts, to support the description etc.   * Describe the results (short-term) and impacts (long-term) of the intervention, including data/statistics on the impact on solid waste/solid waste management where possible. * Describe whether the project or intervention has or will have an impact at other levels. * Describe notable achievements identified in the process. |
| Inclusion considerations | Outline the considerations of inclusion of the case, such as gender and disability inclusion (composition, participation, accessibility etc.). |
| Future steps, upscaling and sustainability | Outline the next steps or plans for the zero waste case and its potential for replicability and upscaling. Address potential expansions, improvements, or new goals, providing a roadmap for the continued success and growth of the zero waste approach.  Describe also how the case is sustainable and will be in the future. |
| Lessons learned and recommendations\* | Approx. 700 words   * Discuss challenges faced and lessons learned during the implementation. Provide insights into what worked well and areas for improvement, emphasizing the experiences that can benefit future cases. * Provide recommendations for other organizations, governments, or communities looking to implement similar zero waste approaches. Offer practical advice based on the lessons learned during the implementation of the initiative. |
| Conclusion\* | Approx. 300 words  Summarize the overall success of the zero waste case study. Reiterate the importance of sustainable practices and their impact on the organization or community. End on a positive note, emphasizing the case’s contribution to a more sustainable future. |
| Further Information and Media | Do you have any images or documents to share along with the submission template form? Please share them by attaching the images to the e-mail and sending them together with the submission template. As images speak a thousand words, we would prefer the images to be of high quality. Please consider sending high-quality images via Google Drive or similar applications.  By sharing the images, you agree that images can be utilized within the New Urban Agenda Platform website and related publications. You also acknowledge that you possess the copyright to distribute the images to an external party. |
| Contact Details\* | *This information will be made public on the Platform. If you do not wish your email address and/or phone number to be displayed publicly, please indicate ‘available upon request’.* |
| Name\* |
| Position/Role \* |
| Organization \* |
| Email\* |
| Phone |

Please provide at least 2 high-quality large images to support the content, with the caption and copyright. The images can be included as an attachment in the submission e-mail.

If available, please provide the logo of the project, and key figures/graphics to use in the design of the publication.

Thank you for your participation!