

4–6 December 2024



# DETAILED PROGRAMME

2024 Second session of the Executive Board  
of the United Nations Human Settlements  
Programme Nairobi.

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The Second session of the Executive Board of UN-Habitat for the year 2024 will be held fully in-person from 4 to 6 December 2024. This Programme is indicative and may change as may be required in order to adapt to changing circumstances, if any, with a view to ensure the efficient conduct of the meeting. Flexibility of delegations and participants is appreciated.

All timings indicated in this Programme are **East Africa Time**.

### 1. CONSULTATIVE MEETINGS OF THE REGIONAL GROUPS OF STATES WITH THE EXECUTIVE DIRECTOR

#### Regional Group of States Consultations

Date	Region	Time
Tuesday 26 November 2024	African States	09.00 a.m. – 10.00 a.m.
Tuesday 26 November 2024	Asia Pacific	10.30 a.m. – 11.30 a.m.
Tuesday 26 November 2024	Latin America and the Caribbean	1.00 p.m. -2. 00 p.m.
Tuesday 26 November 2024	Eastern Europe	2.30 p.m. -3.30 p.m.
Tuesday 26 November 2024	Western Europe and others	4.00 p.m. -5. 00 p.m.

### 2. BUREAU MEETINGS PRIOR TO THE MEETING

Date	Time
Friday 2 September 2024	10.00 a.m. – 12.00 noon
Friday 18 October 2024	10.00 a.m. – 12.00 noon
Monday 25 November 2024	2.00 p.m. – 4.00 p.m.
Monday 2 December 2024	2.00 p.m. – 4.00 p.m.

### 3. PRE-SESSION INFORMAL CONSULTATIONS BY MEMBER STATES ON POSSIBLE OUTCOMES OF THE 2024 FIRST SESSION OF THE EXECUTIVE BOARD

Date	Time
Wednesday 20 November 2024	10.00 a.m. – 12.00 noon and 2.00 p.m. – 4.00 p.m.
Wednesday 27 November 2024	10.00 a.m. – 12.00 noon and 2.00 p.m. – 4.00 p.m.
Monday 2 December 2024	10.00 a.m. – 12. 00 noon

### 4. DAILY INTERPRETATION TIMINGS

Date	Morning	Afternoon
Wednesday 4 December 2024	9.00 a.m. – 12 noon	2.00 p.m. – 5.00 p.m.
Thursday 5 December 2024	9.00 a.m. – 12 noon	2.00 p.m. – 5.00 p.m.
Friday 6 December 2024	9.00 a.m. – 12 noon	2.00 p.m. – 5.00 p.m.

5. PLENARY MEETINGS OF THE EXECUTIVE BOARD

Day 1, Wednesday, 4 December 2024

**AGENDA ITEM 1**

**Opening of the Meeting**

- Statements by Chair of the Executive Board
- Statement by the Director General of UNON
- Statement by the Republic of Kenya
- Welcoming Remarks by the Executive Director

**AGENDA ITEM 2**

**Organizational matters**

**2 (a). Adoption of the agenda and the workplan for the second session of 2024**

**Documents:**

- Provisional agenda (HSP/EB.2024/14)
- Annotated provisional agenda (HSP/EB.2024/14/Add.1)
- List of documents for the second session of 2024 of the Executive Board (HSP/EB.2024/INF/10)

**2 (b). Adoption of the report of the Executive Board on the work of its first session of 2024**

**Documents:**

9.00 a.m. – 12.00 noon

- Report of the Executive Board of the United Nations Human Settlements Programme on the work of its first session of 2024 (HSP/EB.2024/12)
- Decisions adopted by the Executive Board at its first session of 2024 (HSP/EB.2024/13)

**AGENDA ITEM 3**

**Reports by the chairs of the ad hoc working groups established by the Executive Board**

**Document:**

- Draft stakeholder engagement policy (HSP/EB.2024/INF/11)
- Discussions on Agenda item 3

**AGENDA ITEM 4**

**Financial, budgetary and administrative matters**

**Documents:**

- Report of the Executive Director on the financial status of UN-Habitat as at 30 June 2024 (HSP/EB.2024/15)
- Report of the Executive Director on the financial status as at 30 September 2024 conference room paper)
- Financial report and audited financial statements for the year ended 31 December 2023 and report of the Board of Auditors (A/79/5/Add.9)

**Discussions on Agenda item 4**

**Informal consultations on draft decisions**

12.00 noon – 2.00 p.m.

**Document:**

- In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

5. PLENARY MEETINGS OF THE EXECUTIVE BOARD

**AGENDA ITEM 5**

Consideration and possible approval of the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2025

**Documents**

2.00 p.m. – 5.00 p.m.

- Report of the Executive Director on the draft work programme of UN-Habitat and draft budget of the United Nations Habitat and Human Settlements Foundation for 2025 (HSP/EB.2024/16)
- Report of the Advisory Committee on Administrative and Budgetary Questions on the draft work programme and budget of the United Nations Human Settlements Programme for 2025 (HSP/EB.2024/16/Add.1)

Discussions on Agenda item 5.

Informal consultations on draft decisions

5.00 p.m. -7.00 p.m.

**Document:**

- In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

Day 2, Thursday, 5 December 2024

**AGENDA ITEM 6**

Strategic plan:

(a) Annual report for 2023 on the strategic plan for the period 2020-2025;

**Documents**

- Summary of the Annual report for 2023 on the strategic plan for the period 2020-2025 (HSP/EB.2024/17)
- Annual report for 2023 on the strategic plan for the period 2020-2025 - full report (HSP/EB.2024/INF/12)

(b) Update on the development of the strategic plan for the period 2026-2029

**Document**

- Report of the Executive Director on the development of the strategic plan for the period 2026-2029 (HSP/EB.2024/18)

Discussions on Agenda item 6.

9.00 a.m. – 12.00 noon

**AGENDA ITEM 7**

Implementation of the normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2024 and the implementation of its subprogrammes, flagship programmes and technical cooperation activities, and UN-Habitat engagement in countries, territories and areas affected by conflicts and disasters

**Documents:**

- Report of the Executive Director on Normative and Operational Activities of UN-Habitat including report on the status of the development of the efforts to reconstruct the human settlements affected by conflict and disaster and activities for the period of January to June 2024 (HSP/EB.2024/19)
- Report of the Executive Director on the status of the development of the efforts to reconstruct the human settlements in the Gaza Strip (HSP/EB.2024/INF/13)
- Report of the Executive Director on UN-Habitat activities for the period January to June 2024 (HSP/EB.2024/INF/14)

Discussions on Agenda item 7.

Informal consultations on draft decisions

12.00 noon-2.00 p.m.

**Document:**

- In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

## 5. PLENARY MEETINGS OF THE EXECUTIVE BOARD

### AGENDA ITEM 8

#### Outcomes of the twelfth session of the World Urban Forum and of the Africa Urban Forum

**Document:**

- Note by the secretariat on the summary of the outcomes of twelfth session of the World Urban Forum (conference room paper)

Discussions on Agenda item 8.

2.00 p.m. - 5:00 p.m.

### AGENDA ITEM 9

#### Briefing by the Executive Director on the implementation of all resolutions adopted by the UN-Habitat Assembly

**Documents:**

- Report of the Executive Director on the implementation of Resolutions adopted United Nations Habitat Assembly (HSP/EB.2024/20)
- Report of the Executive Director on the progress in the development of international guidelines on people-centred smart cities as a non-binding framework for developing national and local smart city regulations, plans and strategies (HSP/EB.2024/INF/15)

Discussions on Agenda item 9.

5.05 p.m-7.00 p.m.

#### Informal consultations on draft decisions

**Document:**

- In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

## Day 3, Friday, 6 December 2024

### AGENDA ITEM 10

#### Update by the Executive Director on the preparations for the resumed second session of the UN-Habitat Assembly

**Document:**

- Report of the Executive Director on the preparations for the resumed second session of the UN-Habitat Assembly (conference room paper)

Discussions on Agenda item 10.

### AGENDA ITEM 11

#### Report of the Office of Internal Oversight Services to the Executive Board and results of the assessment of the organizational effectiveness of UN-Habitat by Multilateral Organization Performance Assessment Network (MOPAN)

**Document:**

9.00 a.m. – 12.00 noon

- Note by the secretariat on the report of the Office of Internal Oversight Services, the report of the Ethics Office and related UN-Habitat activities (HSP/EB.2024/21)
- Report by the Multilateral Organisation Performance Assessment Network (MOPAN) on the results of its assessment of the organizational effectiveness of UN-Habitat (HSP/EB.2024/INF/18), if available

Discussions on Agenda item 11.

### AGENDA ITEM 12

#### Report of the Ethics Office to the Executive Board

**Document:**

- Note by the secretariat on the summaries of the report of the Office of Internal Oversight Services to the Executive Board and the report of the Ethics Office to the Executive Board (HSP/EB.2024/21)

Discussions on Agenda item 12.

### AGENDA ITEM 13

#### Follow up on implementation of the report of the UN Joint Inspection Unit on the review of management and administration in the United Nations Human Settlements Programme

**Documents:**

- Report of the Executive Director on the implementation of the 2022 report of the Joint Inspection Unit on Management Review of UN Habitat (HSP/EB.2024/22)

Discussions on Agenda item 13.

## 5. PLENARY MEETINGS OF THE EXECUTIVE BOARD

### Informal consultations on draft decisions

12.00 noon-2.00 p.m.

#### Document:

- In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

### AGENDA ITEM 14

Consideration and adoption of the outcomes of the session, including the provisional agenda for the first session of 2025

#### Document:

- In-session draft decisions to be recommended by the Bureau and Member States (conference room paper)

Discussions on Agenda item 14.

### AGENDA ITEM 15

Other matters

2.00 p.m. - 5:00 p.m.

#### Document:

- Report by the Multilateral Organisation Performance Assessment Network (MOPAN) on the results of its assessment of UN-Habitat's organisational effectiveness (HSP/EB.2024/INF/18)

Discussions on Agenda item 15.

### AGENDA ITEM 16

Closure of the session

Discussions on Agenda item 16.