

CALL FOR EXPRESSION of INTEREST

The purpose of the Call for Expression of Interest (Eoi) is to solicit interest from existing or prospective Implementing Partners that wish to participate in UN-Habitat operation and contribute complementary resources (human resources, knowledge, funds, in-kind contributions, supplies and/or equipment) to achieving common objectives as outlined below and subsequently agreed in an Agreement of Cooperation

Establishing a municipal solid waste collection and recovery system in Korogocho, Nairobi, Kenya.

Size of grant: USD 270,000

Purpose of Eoi: This Eoi seeks to identify a suitable implementing partner that will support the setup of a municipal solid waste collection and recovery system in the informal settlement of Korogocho in collaboration with Nairobi City County.

Submission Start Date: 6 February 2024

Submission Deadline Date and time: 1 March 2024

Submission Email: wastewisecities@un.org

Email subject: municipal solid waste collection and recovery system in Korogocho

Project Key Information

- UN-Habitat Project title: Waste Wise Cities Nairobi – Korogocho Chapter
- Locations: Nairobi City County
- Town/City: Korogocho informal settlement, Nairobi
- Country: Kenya
- Anticipated start date: March 2024
- Estimated duration of project in calendar months: 15 months
- Maximum proposed value in US\$: 270,000
- Lead Organization Unit: UN-Habitat, Urban Basic Services Section (UBSS)

Brief Background of the Project

Nairobi is the political and administrative capital of the Republic of Kenya and the largest metropolitan area in Eastern Africa. Out of the daily total MSW generated in NCC (about 3,080 tonnes) 65% are collected, out of which 15% are managed in controlled facilities (this coincides with the total amount of waste recycled, ca. 590 t/day). Therefore, about 35% of waste generated (ca. 1,000 tonnes) remains uncollected every day, polluting air, soil and water, with low-income areas being the most affected. Informal settlements lack formal solid waste collection services, resulting in poor hygiene conditions, spatial inequalities and environmental pollution.

The project aims at enhancing municipal solid waste management (MSWM) and resource efficiency in Nairobi City County (NCC), in particular in the informal settlement of Korogocho, by setting up a collection scheme that coordinates and strengthens the actions of Community Based Organizations

(CBOs), recycling companies and NCC, building the capacities of the target MSW actors and improving MSWM infrastructure.

The goal and outcome will be achieved by delivering the following outputs:

- Capacity of CBOs working on MSWM Korogocho built
- Sorting transfer station (a facility for recyclables sorting and aggregation) designed and constructed
- Sorting transfer station operationalized
- Community engaged and waste segregation at source established

Main activities and outputs

The project aims at piloting a collection and recovery system for low income areas to contribute to a clean and healthy environment for the dwellers of Korogocho informal settlement and enhancing MSWM in Nairobi City County, by constructing and operationalizing a sorting transfer station and set up a segregated at source MSW collection system. The project will also support jobs' creation and capacity building of CBOs carrying out MSW activities in the target area.

The Implementing Partner will be undertaking main activities in close supervision of the UBSS of UN-Habitat as follows (but not limited to):

Activities

- a) Capacity of CBOs working on solid waste management in Korogocho built:
 - a. Set up a strategy to engage CBOs to manage the sorting transfer station and carry out MSW collection activities, e.g. establishment of an umbrella organization, etc., to avoid conflicts
 - b. Support registration of groups/umbrella organization with relevant national and county government ministries, departments, agencies
 - c. Train selected CBOs/umbrella organization on waste collection (e.g. zone system and waste collection schedule, etc.), customer services and management of sorting transfer station (e.g. human resource management, accounting, financial management, etc.)
- b) Sorting transfer station constructed:
 - a. Build the sorting transfer station as per provided design using local and community labour, capacity, and materials
 - b. Set up a construction committee including members of Korogocho community
 - c. Supervise the construction work and prepare bi-weekly reports on progress on construction, highlighting achievements, challenges and solution, and including pictures
 - d. Purchase machineries and equipment for sorting transfer station as per provided specification
 - e. Set up the machineries and equipment
 - f. Train the CBOs on use of equipment and machineries

- c) Sorting transfer station operationalized:
- a. Set up a management framework of the facility that include different stakeholders of Korogocho
 - b. Formulate the Environmental and Social Management and Monitoring Plan (ESMMP)
 - c. Obtain necessary licenses from county and other relevant parties
 - d. Purchase equipment for MSW collection activities (e.g. e-tricycles, personal protective equipment, re-usable bags/bins, uniforms, badges, etc.)
 - e. Draft supply agreements with material recovery facilities or recycling companies
 - f. Operationalize the sorting, aggregating and baling activities at the sorting transfer station
 - g. Select a sample of households to pilot segregated MSW collection service
 - h. Pilot the proposed MSW collection scheme for 3 months in selected households
 - i. Adjust waste collection scheme as per lessons learnt
 - j. Expand the segregated MSW collection system to other households
 - k. Coordinate with Ministry of Environment and Forestry and Extended Producer Responsibilities (EPR) Organizations to access funds from EPR fees
 - l. Apply Waste Wise Cities Tool to assess project impact in Korogocho
 - m. Pilot activities for organic waste recovery e.g. black soldier flies, in collaboration with CBOs operating in Korogocho in the waste sector
- d) Community engaged and waste segregation at source established, in collaboration with selected CBOs:
- a. Prepare informative leaflets on waste segregation (what goes in each re-usable bag/bin)
 - b. Train households on waste separation at source (wet and dry) and distribute re-usable bags/bins for waste segregation
 - c. Carry out sensitization activities in Korogocho, including educational and religious institutions e.g. movie night using UN-Habitat silent movie or other videos
 - d. Organize radio programs
 - e. Organize events and competition (e.g. cleanest neighborhood, regular clean ups)

Outputs

- Bi-weekly reports on progress on construction prepared
- Sorting transfer station built and operationalized
- Construction committee including members of Korogocho community set up
- Functional machineries and equipment for sorting transfer station purchased and set up
- MSW collection vehicle and equipment purchased and distributed to CBOs
- Strategy to engage CBOs to manage the sorting transfer station and carry out MSW collection activities, set up
- Agreement on management framework of the facility that include different stakeholders drafted and signed

- Training provided to CBOs to manage and operate the sorting transfer station and to carry out waste collection activities
- Record of at least 20 jobs, out of which 50% women and 1 person with disability
- At least one umbrella organization registered with relevant authorities
- Introduced solid waste segregation at source in 1,000 households
- Provided regular solid waste collection services to 1,000 households
- Links established between recyclers and waste recovery facility, with signed supply contract(s)
- Pilot activity on organic waste recovery implemented with CBOs operating in Korogocho in waste sector
- 1 agreement signed between NCC and CBO/umbrella organization selected to manage the sorting transfer station and carry out MSW collection activities
- Awareness raising campaign and activities conducted
- Channeled funds from EPR fees to the management of the sorting transfer station in collaboration with the Ministry of Environment and Forestry and Extended Producer Responsibilities Organizations
- WaCT applied in Korogocho and Data Collection Application filled in
- Environmental and Social Management and Monitoring Plan (ESMMP) formulated

A party wishing to express its interest to become a technical partner of UN-Habitat’s waste management team, must submit an EoI. The EoI should contain, but not be limited to the following:

- The overall background of the institution particularly about capacity and past works in municipal solid waste management and works in collaboration with UN agencies;
- The support/ contribution the organization is willing to make including, cash and in-kind;
- The support expected in-kind from UN-Habitat;
- Governance and organizational structure; experience and qualifications of key professional staff and infrastructure facilities of the organization;
- A certified true copy of the original Audited Account Statement for the last two years; and latest annual report.

Eligibility Criteria

Criteria	Submission Details/ Documents Required
Legal Status	<ul style="list-style-type: none"> • Certificate of registration/incorporation i.e., • Proof of registration in Country of Origin. • Proof of registration of Country of operation • Proof of country operational presence

Organization profile and details	<ul style="list-style-type: none"> • Clear organization profile and structure of the organization indicating: <ul style="list-style-type: none"> ○ Organization’s vision, mission and objectives ○ Management structure ○ Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document ○ Proof of membership to professional associations if any.
Financial Capacity	<ul style="list-style-type: none"> • Audited company financial statements (balance sheet and income statement) and auditors report for the last two years
Exclusive bank account	<ul style="list-style-type: none"> • Is the organization willing and able to have a separate bank account for the funds provided by UN-Habitat?
Integrity and Governance	<ul style="list-style-type: none"> • Provide the profiles of the Chairperson of the Board of Directors, Head of the Organization and Chief of Finance

Notes:

1. Interested Organizations must provide information indicating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc).
2. The EoI and accompanying documents must be received in accordance with instructions provided. EoI submitted to a different email address other than the specified one will not be considered.
3. EoI from applicants failing to provide the complete information to fulfill the basic eligibility criteria will be considered non-responsive.
4. EoI received after the above deadline will not be considered.
5. Organizations will be selected in accordance with the procedure set out in the UN-Habitat IP Management policy and Standard Operating Procedures.
6. EoI from applicants failing to provide the requested information will be disregarded.
7. This EOI does not entail any commitment on the part of UN-Habitat, either financial or otherwise. UN-Habitat reserves the right to accept or reject any or all Proposals without incurring any obligation to inform the affected applicant(s) of the grounds.
8. All prices must be in USD.