

28 to 30 November 2023



# DETAILED PROGRAMME

2023 Third session of the Executive Board of the  
United Nations Human Settlements Programme Nairobi.

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The third session of the Executive Board of UN-Habitat for the year 2023 will be held fully in-person from 28 to 30 November 2023. This Programme is indicative and may change as may be required in order to adapt to changing circumstances, if any, with a view to ensure the efficient conduct of the meeting. Flexibility of delegations and participants is appreciated.

**All timings indicated in this Programme are East Africa Time.**

## 1. CONSULTATIVE MEETINGS OF THE REGIONAL GROUPS OF STATES WITH THE EXECUTIVE DIRECTOR

### Regional Group of States Consultations

Date	Region	Time
Monday 6 November 2023	African States	09.00 a.m. – 10.30 a.m.
Monday 6 November 2023	Western Europe and others	11.00 a.m. – 12.30 noon
Tuesday 7 November 2023	Asia Pacific	09.00 a.m. -10. 30 a.m.
Tuesday 7 November 2023	Eastern Europe	11.00 a.m. -12.30 noon
Tuesday 7 November 2023	Latin America and the Caribbean	14.30 p.m. -16. 00 p.m.

## 2. BUREAU MEETINGS PRIOR TO AND DURING THE MEETING

Date	Time
Friday 1 September 2023	10.00 a.m. – 12.00 noon
Friday 13 October 2023	10.00 a.m. – 12.00 noon
Monday 27 November 2023	10.00 a.m. – 12.00 noon
Wednesday 29 November 2023	8.00 am – 8.45 a.m.
Thursday 30 November 2023	8.00 am – 8.45 a.m.

## 3. PRE-SESSION INFORMAL CONSULTATIONS BY MEMBER STATES ON POSSIBLE OUTCOMES OF THE 2023 THIRD SESSION OF THE EXECUTIVE BOARD

Date	Time
Wednesday 1 November 2023	09.30 a.m. – 12. 00 noon
Monday 27 November 2023	14.30 p.m. – 16. 30 p.m.

## 4. DAILY INTERPRETATION TIMINGS

Date	Morning	Afternoon
Tuesday 28 November 2023	9.00 a.m. – 12 noon	2.00 p.m. – 17.00 p.m.
Wednesday 29 November 2023	9.00 a.m. – 12 noon	2.00 p.m. – 17.00 p.m.
Thursday 30 November 2023	9.00 a.m. – 12 noon	2.00 p.m. – 17.00 p.m.

## 4. DAILY INTERPRETATION TIMINGS

Date	Morning	Afternoon
Monday, 21 November 2022	9:00 a.m. – 12:00 noon	2:00 p.m. – 5:00 p.m.
Tuesday, 22 November 2022	10:00 a.m. – 1:00 p.m.	2:30 p.m. – 5:30 p.m.
Wednesday 23 November 2022	9:00 a.m. – 12:00 noon	2:00 p.m. – 5:00 p.m.

PLENARY/ONLINE MEETINGS OF THE EXECUTIVE BOARD

Day 1, Tuesday, 28 November 2023

**AGENDA ITEM 1**

**Opening of the Meeting.**

Statements by Chair of the Executive Board  
Statement by the Director General of UNON  
Welcoming Remarks by the Executive Director  
Statement by the Republic of Kenya

**AGENDA ITEM 2**

**Organizational matters.**

**2 (a) Adoption of the agenda and the workplan for the third session of 2021**

**Documents:**

Provisional agenda (HSP/EB.2023/10)  
Annotated provisional agenda (HSP/EB.2022/10/Add.1)  
List of documents for the second session of 2021 of the Executive Board (HSP/EB.2023/INF/5)

**2 (b) Adoption of the report of the Executive Board on the work of its first session of 2023**

**Document:**

Report of the Executive Board of the United Nations Human Settlements Programme on the work of its first session of 2023 (HSP/EB.2023/6)  
Decisions adopted by the Executive Board at its first session of 2023 (HSP/EB.2023/7)

**2(c) Adoption of the report of the Executive Board on the work of its second session of 2023**

**Document:**

Report of the Executive Board of the United Nations Human Settlements Programme on the work of its second session of 2023 (HSP/EB.2023/9)

9.00 a.m. – 12.00 noon

**AGENDA ITEM 3**

**Reports by the chairs of the ad hoc working groups established by the Executive Board including continuation of the work on the Stakeholder Engagement Policy**

**Document:**

Draft stakeholder engagement policy (HSP/EB.2023/INF/6)

**AGENDA ITEM 4**

**Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2025; including a report on the fully costed scalability model and action by the United Nations Human Settlements Programme (UN-Habitat) to address geographical and gender imbalances in the composition of its staff.**

**Documents:**

Report of the Executive Director on the financial status as at 30 June 2023 (HSP/EB.2023/11)  
Report of the Executive Director on the interim financial status as at 30 September 2023 (In-session document)  
Report of the Executive Director on the fully costed scalability model for the non-earmarked Foundation budget (HSP/EB.2023/11/Add.1)  
Report of the Executive Director on the action by the United Nations Human Settlements Programme (UN-Habitat) to address geographical and gender imbalances in the composition of its staff as at 30 June 2023 (HSP/EB.2023/11/Add.2)  
Report of the Executive Director on Staffing United Nations Human Settlements Programme as at 30 September 2023 (In-session document)

**Discussions on Agenda item 4**

PLENARY/ONLINE MEETINGS OF THE EXECUTIVE BOARD

<p>12.00 noon. – 14.00 p.m.</p>	<p><b>Lunch Break</b></p> <p>(12.05 – 1.30 pm.)</p> <p>Informal consultations on draft decisions</p> <p><b>Document:</b> Draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board. (in-session document)</p>
<p>14.00 p.m. – 17.00 p.m.</p>	<p><b>AGENDA ITEM 5</b> <b>Discussion and possible approval of the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2024</b></p> <p><b>Documents:</b> Report of the Executive Director on the draft work programme of UN-Habitat and draft budget of the United Nations Human Settlements Foundation for 2024 (HSP/EB.2023/12) Report of the Advisory Committee on Administrative and Budgetary Questions on the draft work programme and budget of the United Nations Human Settlements Programme for 2024 (HSP/EB.2023/12/Add.1)</p> <p><b>Discussions on Agenda item 5</b></p> <p><b>AGENDA ITEM 6</b> <b>Discussion on the due diligence assessment of the Sustainable Human Settlements Foundation</b></p> <p><b>Document:</b> Report of the Executive Director on the due diligence assessment of the Sustainable Human Settlements Foundation (HSP/EB.2023/13) Annexes to the the due diligence assessment of the Sustainable Human Settlements Foundation (In-session document)</p> <p><b>Discussions on Agenda item 6</b></p>
<p>17.05 p.m. -19.00 p.m.</p>	<p>Informal consultations on draft decisions</p> <p><b>Document:</b> Draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board (In-session document).</p>

Day 2, Wednesday, 29 November 2023

<p>9.00 a.m. – 12.00 noon</p>	<p><b>AGENDA ITEM 7</b> <b>Report of the Executive Director on analysis of the principal obstacles to the implementation of the New Urban Agenda by Member States</b></p> <p><b>Document:</b> Report of the Executive Director on the analysis of the principal obstacles to the implementation of the New Urban Agenda by Member States (HSP/EB.2023/14)</p> <p><b>Discussions on Agenda item 7</b></p>
	<p><b>AGENDA ITEM 8</b> <b>Roadmap towards the preparation of the next Strategic Plan of the United Nations Human Settlements Programme for the Period 2026 to 2029</b></p> <p><b>Document:</b> Report of the Executive Director on the preparations for the development of the strategic plan for the period 2026 to 2029. (HSP/EB.2023/15)</p> <p><b>Discussions on Agenda item 8</b></p>

PLENARY/ONLINE MEETINGS OF THE EXECUTIVE BOARD

**AGENDA ITEM 9**

**Draft terms of reference of the urban action funding window towards the need to achieve the implementation of United Nations Habitat Assembly resolutions in a balanced manner.**

**Document:**

Report of the Executive Director on the proposed draft terms of reference of the urban action funding window towards the need to achieve the implementation of United Nations Habitat Assembly resolutions in a balanced manner. (In-session document).

**Discussions on Agenda item 9**

9.00 a.m. – 12.00 noon

**AGENDA ITEM 10**

**Roadmap towards the preparation of the development of international guidelines on people-centered smart cities as a non-binding framework for developing national and local smart city regulations, plans and strategies.**

**Document:**

Report of the Executive Director on the proposed roadmap towards the preparation of the development of international guidelines on people-centered smart cities as a non-binding framework for developing national and local smart city regulations, plans and strategies (HSP/EB.2023/16).

**Discussions on Agenda item 10**

**Lunch Break**

(12.05 – 1.30 pm.)

12.00 noon. – 14.00 p.m.

Informal consultations on draft decisions

**Document:**

Draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board. (in-session document)

**AGENDA ITEM 11**

**Normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2021 and the implementation of subprogrammes, flagship programmes and technical cooperation activities and the engagement of UN-Habitat in countries, territories and areas affected by conflict and disaster**

**Documents:**

Report of the Executive Director on Normative and Operational Activities of UN-Habitat including s activities for the period of January to June 2023, updates on the work on Urban Regeneration and SDG Cities (HSP/EB.2023/17)

Report of the Executive Director on UN-Habitat activities for the period of January to June 2023, (HSP/EB.2023/INF.7)

14.00 p.m. – 17.00 p.m.

**Discussions on Agenda item 11**

**AGENDA ITEM 12**

**Preparations for the twelfth session of the World Urban Forum**

**Document:**

Report of the Executive Director on the status of preparations for the twelfth session of the World Urban Forum (HSP/EB.2023/18)

**Discussions on Agenda item 12**

Informal consultations on draft decisions

17.05 p.m.-19.00 p.m.

**Document:**

In-session draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board.

PLENARY/ONLINE MEETINGS OF THE EXECUTIVE BOARD

Day 3, Thursday, 30 November 2023

**AGENDA ITEM 13**

Discussion on the implementation of the UN Development System reform in UN-Habitat- Review of the Checklist for UNSDG entities' Governing Bodies

**Documents:**

Note by the secretariat on the implementation of the UN Development System reform in UN-Habitat- (HSP/EB.2023/19)  
Checklist on the Implementation of the Reform of the UN development system (HSP/EB.2023/INF/8)

Discussions on Agenda item 13

**AGENDA ITEM 14**

Report of the Office of Internal Oversight Services to the Executive Board

**Documents:**

Note by the secretariat on the summaries of the report of the Office of Internal Oversight Services to the Executive Board and the report of the Ethics Office to the Executive Board (HSP/EB.2023/20)  
Report on the activities of the Office of Internal Oversight Services for the period from 1 July 2022 to 30 June 2023 (if available)

9.00 a.m. – 12.00 noon

Discussions on Agenda item 14

**AGENDA ITEM 15**

Report of the Ethics Office to the Executive Board

**Documents:**

Note by the secretariat on the summaries of the report of the Office of Internal Oversight Services to the Executive Board and the report of the Ethics Office to the Executive Board (HSP/EB.2023/20)  
Report of the Secretary-General on the activities of the Ethics Office (if available)

Discussions on Agenda item 15

**AGENDA ITEM 16**

Progress on implementation of the recommendations of the 2022 Report of the Joint Inspection Unit on the findings of its review of the management and administration of UN-Habitat

**Documents:**

Report of the Executive Director on the implementation of the recommendations of the 2022 report of the Joint Inspection Unit on the findings of its review of the management and administration of UN-Habitat. (HSP/EB.2023/21)

Discussions on Agenda item 16

**Lunch Break**

(12.05 – 1.30 pm.)

12.00 noon. – 14.00 p.m.

Informal consultations on draft decisions

**Document:**

Draft decisions to be recommended by the Bureau and Member States, including on the provisional agenda for the next session of the Executive Board (In-session document).

**AGENDA ITEM 17**

Consideration and adoption of the outcomes of the session, including the provisional agenda for the first session of 2024.

**Documents:**

Draft decisions to be recommended by the Bureau and Member States. (to be set out in a conference room paper-)  
Note by the secretariat on the results of the survey conducted by the secretariat after the first session of the Executive Board of 2023 to evaluate the effectiveness of that session so as to further improve the process and outcome of future sessions (HSP/EB.2023/INF/9).

14.00 p.m. – 17.00 p.m.

**AGENDA ITEM 18 - Other matters**

**AGENDA ITEM 19 - Closure of the session**