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**Committee of Permanent Representatives  
to the United Nations Human Settlements Programme  
Second open-ended meeting: preparations for the  
second session of the United Nations Habitat Assembly**  
Nairobi, 29–31 May and 2 June 2023  
Item 1 (b) of the provisional agenda\*

**Opening of the meeting: adoption of the agenda and  
the workplan of the second open-ended meeting of the  
Committee of Permanent Representatives**

## **Annotated provisional agenda**

### **Item 1**

#### **Opening of the meeting**

1. In resolution 73/239, the General Assembly of the United Nations decided to dissolve the Governing Council of the United Nations Human Settlements Programme (UN-Habitat) as a subsidiary organ of the General Assembly and replace it with the United Nations Habitat Assembly of the United Nations Human Settlements Programme (UN-Habitat Assembly). It also decided that the first session of the UN-Habitat Assembly would be held in May 2019.
2. In the same resolution, the General Assembly welcomed the report of the Open-ended Working Group<sup>1</sup> established by the Chair of the Committee of Permanent Representatives to UN-Habitat pursuant to General Assembly resolution 72/226 and endorsed its findings and recommendations on changing the governance structure of UN-Habitat. Through those findings and recommendations, the Open-ended Working Group called for the governing body of UN-Habitat to have universal intergovernmental membership and to convene in Nairobi, for a five-day period, every four years. The Open-ended Working Group also called for the creation of an executive board to increase the oversight by Member States of UN-Habitat operations and to strengthen the accountability, transparency, efficiency and effectiveness of UN-Habitat, and for the Committee of Permanent Representatives to convene in Nairobi, in an open-ended manner, twice every four years: once prior to each session of the UN-Habitat Assembly in preparation for that session and a second time for a high-level midterm review.
3. In accordance with resolution 73/239, the first session of the UN-Habitat Assembly was held from 27 to 31 May 2019. At that session, by decision 1/1, the UN-Habitat Assembly adopted its rules of procedure,<sup>2</sup> which, pursuant to rule 29, are applicable mutatis mutandis to the Committee of Permanent Representatives in the absence of the latter's own rules. In addition, the UN-Habitat Assembly at that session endorsed the rules of procedure of the Executive Board, elected 36 members to the Executive Board and elected the first Bureau of the Committee of Permanent Representatives.

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\* HSP/OECPR.2023/1.

<sup>1</sup> A/73/726.

<sup>2</sup> HSP/HA.1/HLS.2, annex.

4. In line with rule 23 of the rules of procedure, as well as the findings and recommendations of the Open-ended Working Group, the Committee of Permanent Representatives held its first open-ended meeting from 29 June to 1 July 2021.
5. Pursuant to rule 23 of the rules of procedure of the UN-Habitat Assembly and recommendation 2021/4 of the Committee of Permanent Representatives at its first open-ended meeting (HSP/OECPR.2021/8), the Bureau of the Committee, at its meeting on 1 December 2022, recommended that the second open-ended meeting of the Committee of Permanent Representatives be scheduled to be held from 29 to 31 May 2023 and on 2 June 2023, at UN-Habitat headquarters in Nairobi.
6. The Bureau recommended that the second open-ended meeting of the Committee be held on those dates to take into consideration the fact that the date of 1 June 2023 coincides with “Madaraka Day”, a national holiday of Kenya, the host country for the meeting. In the light of this, the meeting will be suspended at the end of the afternoon session on 31 May 2023 and will resume on 2 June 2023. This will allow for a seamless transition from the meeting into the second session of the UN-Habitat Assembly, to be held from 5 to 9 June 2023.
7. The provisional agenda for the second open-ended meeting, as recommended by the Committee of Permanent Representatives at its first open-ended meeting in June 2021 and endorsed by the Bureau of the Committee at its meeting on 1 December 2022, is set out in document HSP/OECPR.2023/1.
8. Under this item, the Chair will declare the second open-ended meeting of the Committee open and outline the protocols for the session.
9. Pursuant to rule 23 of the rules of procedure of the UN-Habitat Assembly, the Committee of Permanent Representatives is composed of all the permanent representatives of States Members of the United Nations and members of the United Nations specialized agencies that are accredited to UN-Habitat. The geographical distribution of officers elected to the Bureau of the Committee of Permanent Representatives for the period 2019–2021 and the period 2021–2023 is available at <https://unhabitat.org/governance/committee-of-permanent-representatives>.

*Action: Opening of the session by the Chair of the Committee of Permanent Representatives.*

**(a) Organizational matters**

10. Under this sub-item, the Chair will suggest that the Committee deliberate for approximately six hours per day from 9 a.m. to 12 noon and from 2 to 5 p.m. (Nairobi time UTC + 3) with interpretation in the six official languages of the United Nations.

*Action: Briefing on organizational matters, including those related to interpretation services.*

**Documentation**

Annotated provisional agenda (HSP/OECPR.2023/1/Add.1)

**(b) Adoption of the agenda and the workplan of the second open-ended meeting of the Committee of Permanent Representatives**

11. Under this sub-item, the Committee will consider and adopt its agenda for the meeting, which is set out in document HSP/OECPR.2023/1. The Committee will also decide on the organization of its work for the meeting. The proposed organization of work and timetable are set out in the annex to the present document.

12. In addition, under this sub-item and pursuant to rule 23 of the rules of procedure of the UN-Habitat Assembly, based on the recommendation of the Bureau of the UN-Habitat Assembly at its meeting held on 15 February 2023, the Committee may wish to consider, on the basis of consensus, the establishment of a subcommittee to implement its mandate to prepare for the sessions of the UN-Habitat Assembly, including the second session, noting that such a subcommittee may be instrumental in considering the draft outcomes submitted by delegations, with a view to clarifying, reconciling or merging them prior to their consideration by the Committee before the closing plenary session of the meeting.

*Action: Adoption of the agenda and workplan for the second meeting of the Committee.*

*Action: Possible establishment of a subcommittee for the efficient implementation of the mandate of the Committee.*

**Documentation**

Provisional agenda (HSP/OECPR.2023/1)

Annotated provisional agenda (HSP/OECPR.2023/1/Add.1)

List of documents for the second open-ended meeting of the Committee of Permanent Representatives (HSP/OECPR.2023/INF/1)

Rules of procedure of the United Nations Habitat Assembly (HSP/HA.1/HLS.2, annex)

**Item 2****Adoption of the report of the Committee of Permanent Representatives on the work of its first open-ended meeting**

13. Under this sub-item, and based on the recommendation of the Rapporteur, the Committee will be invited to adopt the report on the work of its first open-ended meeting, held from 29 June to 1 July 2021. The report of that meeting is set out in document HSP/OECPR.2021/7. The outcomes adopted at that meeting are set out in document HSP/OECPR.2021/8, while the Chair's summary of the meeting is set out in document HSP/OECPR.2021/9.

*Action: Adoption of the report of the first open-ended meeting of the Committee of Permanent Representatives: high-level midterm review.*

**Documentation**

Report of the first open-ended meeting of the Committee of Permanent Representatives to the United Nations Human Settlements Programme: high-level midterm review (HSP/OECPR.2021/7)

Outcomes of the first open-ended meeting of the Committee of Permanent Representatives: high-level midterm review (HSP/OECPR.2021/8)

Summary by the Chair of the first open-ended meeting of the Committee of Permanent Representatives to the United Nations Human Settlements Programme: high-level midterm review (HSP/OECPR.2021/9)

**Item 3****Strategic plan of the United Nations Human Settlements Programme**

14. Under this item, the Committee will be briefed on both the status of the UN-Habitat strategic plan for the period 2020–2023 and the recommendation by the Executive Board to extend the current strategic plan to also cover the period 2024–2025. The Committee will be further briefed on the options for alignment of the UN-Habitat planning cycles with the quadrennial comprehensive policy review process.

**(a) Implementation of the strategic plan for the period 2020–2023**

15. In accordance with rule 2 (f) of the rules of procedure of the UN-Habitat Assembly, the Assembly, at its first session, adopted resolution 1/1 on the UN-Habitat strategic plan for the period 2020–2023, approving the strategic plan and aligning its cycle with the four-year cycle of the UN-Habitat Assembly.

16. Accordingly, under this sub-item, the Committee will be briefed on the progress made in the implementation of the UN-Habitat strategic plan for the period 2020–2023.

**(b) Status of preparation of the strategic plan for the next period by the Executive Board**

17. Rule 2 (f) of the rules of procedure of the UN-Habitat Assembly specifies that one of the functions of the Assembly is to examine and approve the UN-Habitat strategic plan, to be prepared by the Executive Board. Under this sub-item, the Committee will be informed of decision 2021/6 of the Executive Board and specifically paragraph 14, in which the Executive Board recommended that the UN-Habitat Assembly at its second session of 2023 consider approving the extension of the current strategic plan for the period 2020–2023 until 2025 to cover the period 2020–2025, in order to align the planning cycle of UN-Habitat with the quadrennial comprehensive policy review process. The Committee will be informed that the report of the Executive Board to the UN-Habitat Assembly at its second session will contain this specific recommendation and that consequently, no new draft strategic plan has been prepared by the Board.

(c) **Alignment of the planning cycles of the United Nations Human Settlements Programme with the quadrennial comprehensive policy review process**

18. Under this sub-item, the Executive Director will brief the Committee on the quadrennial comprehensive policy review of operational activities for development of the United Nations system, adopted by the General Assembly in resolution 75/233, and on the need for UN-Habitat to align its planning cycles with the quadrennial comprehensive policy review process. The Committee will be presented with options for such an alignment to enable the Committee to make appropriate recommendations to the UN-Habitat Assembly for consideration.

*Action: Update by the Executive Director on progress made in the implementation of the strategic plan for the period 2020–2023, followed by discussion.*

*Action: The Committee may wish to take note of the update by the Executive Director and formulate further recommendations for consideration by the UN-Habitat Assembly.*

*Action: The Committee may also wish to take note of and endorse the recommendation by the Executive Board to the UN-Habitat Assembly to consider extending the current 2020–2023 strategic plan to cover the period 2020–2025.*

*Action: The Committee may further wish to take note of the options for aligning the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process and formulate further recommendations for consideration by the UN-Habitat Assembly.*

**Documentation**

Draft strategic plan of the United Nations Human Settlements Programme for the period 2020–2025 (HSP/HA.1/7)

Resolution 1/1 on the United Nations Human Settlements Programme strategic plan for the period 2020–2023 (HSP/HA.1/Res.1)

Report of the Executive Director on the implementation of the United Nations Human Settlements Strategic Plan for the period 2020–2023 (HSP/HA.2/8)

Midterm evaluation of the strategic plan of the United Nations Human Settlements Programme for the period 2020–2023 (HSP/HA.2/8)

**Item 4**

**Review of the status of preparations for the second session of the United Nations Habitat Assembly**

19. Under this item, the Executive Director will provide a briefing on the status of preparations for the second session of the UN-Habitat Assembly to be held from 5 to 9 June 2023 at the headquarters of UN-Habitat in Nairobi. This briefing will cover the status of preparations in terms of, among other things, pre-session documents, registration, exhibitions and side-events, credentials, draft resolutions and regional consultations.

*Action: Briefing by the Executive Director and discussion. The Committee may wish to take note of the briefing by the Executive Director and of the relevant documentation and provide further recommendations for follow-up action.*

**Documentation**

Note by the Secretariat on the status of preparations for the second session of the United Nations Habitat Assembly (HSP/OECPR.2023/INF/2)

**Item 5**

**Preparation of draft resolutions, declarations, and decisions of the second session of the United Nations Habitat Assembly, including on the dates and provisional agenda of the third session**

20. Under this item, the Committee will be invited to review and discuss draft resolutions, declarations and decisions for the second session of the UN-Habitat Assembly submitted by Member States and recommended by the Bureau following informal consultations by Member States under the leadership of the Chair of the Committee of Permanent Representatives, prior to the open-ended meeting of the Committee. The draft decisions will include the proposed dates and provisional agenda

for the third open-ended meeting of the Committee. The Committee will consider, prepare and recommend draft resolutions, declarations and decisions for consideration by the UN-Habitat Assembly at its second session, to be held from 5 to 9 June 2023.

*Action: Consultations and negotiations on, and recommendation of, resolutions, declarations and decisions for consideration by the UN-Habitat Assembly at its second session.*

#### **Documentation**

Draft resolutions, declarations and decisions recommended by the Bureau for discussion by the Committee of Permanent Representatives (in-session documents)

### **Item 6**

#### **Election of the officers of the Bureau**

21. Under this item, pursuant to rule 27 of the rules of procedure of the UN-Habitat Assembly, the Committee of Permanent Representatives will elect, at the final session of the meeting, its Bureau, comprising a chair, three vice-chairs and a rapporteur, taking into consideration the need to ensure equitable geographical representation. The two-year term of office of the new Bureau will start at the end of the meeting.

22. The Chair of the Committee of Permanent Representatives will lead the process of electing the new Bureau for the period 2023–2025.

23. The expected composition of the Bureau of the Committee of Permanent Representatives for the period 2023–2025 is as follows:

Chair:	Western European and other States
Vice-Chairs:	Latin American and Caribbean States
	Eastern European States
	Asia-Pacific States
Rapporteur:	African States

*Action: Election of the officers of the Bureau of the Committee of Permanent Representatives (procedural action).*

#### **Documentation**

Rules of procedure of the United Nations Habitat Assembly (HSP/HA.1/HLS.2, annex)

### **Item 7**

#### **Consideration of the Chair's draft summary of the second open-ended meeting of the Committee of Permanent Representatives**

24. Under this item, the Committee will be invited to consider the Chair's draft summary of the meeting.

*Action: Adoption of the Chair's summary of the meeting.*

#### **Documentation**

Chair's draft summary of the second open-ended meeting of the Committee of Permanent Representatives (in-session document)

### **Item 8**

#### **Other matters**

25. Under this item, the Committee will consider any matters that, although not falling under any particular agenda item, are thought to warrant its attention.

**Item 9**

**Closure of the session**

26. It is expected that the Committee of Permanent Representatives will conclude the work of its second open-ended meeting by 5 p.m. on Friday, 2 June 2023.

## Annex

## Proposed organization of work and timetable for the second open-ended meeting of the Committee of Permanent Representatives, 29–31 May and 2 June 2023

<i>Day/date</i>	<i>Time</i>	<i>Agenda item</i>
<b>Monday, 29 May 2023</b>	a.m.	1. Opening of the meeting: (a) Organizational matters; (b) Adoption of the agenda and the workplan of the second open-ended meeting of the Committee of Permanent Representatives.
	p.m.	2. Adoption of the report of the Committee of Permanent Representatives on the work of its first open-ended meeting. <i>Regional statements</i> 3. Strategic plan of the United Nations Human Settlements Programme: (a) Implementation of the strategic plan for the period 2020–2023; (b) Status of preparation of the strategic plan for the next period by the Executive Board; (c) Alignment of the planning cycles of the United Nations Human Settlements Programme with the quadrennial comprehensive policy review process.
<b>Tuesday, 30 May 2023</b>	a.m.	4. Review of the status of preparations for the second session of the United Nations Habitat Assembly.
	p.m.	5. Preparation of the draft resolutions, declarations and decisions of the second session of the United Nations Habitat Assembly, including on the dates and provisional agenda of the third session.
<b>Wednesday, 31 May 2023</b>	a.m.	5. Preparation of the draft resolutions, declarations and decisions of the second session of the United Nations Habitat Assembly, including on the dates and provisional agenda of the third session ( <i>continued</i> ).
	p.m.	5. Preparation of the draft resolutions, declarations and decisions of the second session of the United Nations Habitat Assembly, including on the dates and provisional agenda of the third session ( <i>continued</i> ).
<b>Friday, 2 June 2023</b>	a.m.	5. Preparation of the draft resolutions, declarations and decisions of the second session of the United Nations Habitat Assembly, including on the dates and provisional agenda of the third session ( <i>continued</i> ).
		6. Election of the officers of the Bureau.
		7. Consideration of the Chair's draft summary of the second open-ended meeting of the Committee of Permanent Representatives.
		8. Other matters.
		9. Closure of the meeting.