EXECUTIVE BOARD OF UN-HABITAT
Second session of the year 2022

Results of the survey conducted by the secretariat following the first session of the Executive Board of 2022

Rajani Kayastha
Independent consultant
Purpose of the Survey

Following the first session of 2022, the secretariat conducted a survey, that aimed to evaluate the effectiveness of that session and explore ways to further improve both the process and outcome of future sessions.
FINDINGS
An overview of feedback from Member States on the alignment of the functions and competence of the Executive Board

The Executive Board’s functions and competence are clearly understood and consistently adhered to

- No Response: 4
- Strongly Disagree: 1
- Disagree: 3
- Somewhat Agree: 2
- Agree: 2
- Strongly Agree: 0

The provisional Agenda is clearly communicated to the Executive Board members for their inputs before being

- No Response: 4
- Strongly Disagree: 1
- Disagree: 4
- Somewhat Agree: 2
- Agree: 2
- Strongly Agree: 0

The Agenda for each session of the Executive Board is well aligned with the functions and competence of the Executive Board.

- No Response: 2
- Strongly Disagree: 2
- Disagree: 2
- Somewhat Agree: 3
- Agree: 3
- Strongly Agree: 2

The Executive Board Bureau is flexible and responsive in the planning process of the provisional Agenda of the Executive Board

- No Response: 2
- Strongly Disagree: 2
- Disagree: 3
- Somewhat Agree: 3
- Agree: 3
- Strongly Agree: 2

The Executive Board should review its decision 2019/4 which pre-determined what agenda items must be covered at each session

- No Response: 3
- Strongly Disagree: 2
- Disagree: 2
- Somewhat Agree: 2
- Agree: 2
- Strongly Agree: 0
An Overview of the suggestions provided to the Secretariate on ways to support Member States and their Delegation understand the functions and competences of the Executive Board.

<table>
<thead>
<tr>
<th>Orientations</th>
<th>Trainings</th>
<th>Refreshment / follow-up sessions</th>
<th>Briefing papers</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>2</td>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>
An Overview of the suggestions received on how the process of drafting of the provisional Agenda for each session of the Executive Board can be improved

- Adopting, at the end of each session, the agenda of the next session does not provide enough flexibility for the Executive Board. The Bureau of the Executive Board should recommend the provisional agenda for the next session agenda a few weeks before the session and the provisional Agenda can then be shared with Member States through a no-objection procedure / silent procedure and/or through regional groups consultations.

- Prioritizing the important items of the provisional agenda and focusing on the most important items only
B. QUALITY AND USEFULNESS OF THE PRE-SESSION DOCUMENTS
An overview of feedback from Member States on the provision of pre-session documents

Timely submission and distribution of pre-session documents, in accordance with the Rules of the Executive Board of 4 weeks is adequate.

Pre-session documents of 2022 first session were easily accessible to the Executive Board members in a timely manner.

The General Assembly guidance on the length limit of 8,500 words per pre-session document is sufficient, with the exception of specific documents like work programme and budget, and strategic plan.

The documents presented at the 2022 first session of the Executive Board were generally informative and focused in content.

Sharing Executive Director/Secretariat presentations prior to the Executive Board sessions would bring about effective and active participation during discussions of Agenda Items.
An overview of the suggestions received on how the quality and the usefulness (including content and length) of the pre-session documents can be improved

- It is suggested that the Secretariat should try to equally balance between the two sessions of the Executive Board being held each year and the pre-session documents presented for consideration by the Board, in order to reduce the number and length of each pre-session document as much as possible.

- It is suggested that a maximum of six pre-session documents should be presented to the Executive Board at each session, including information documents.
C. PRE-SESSION BRIEFING BY THE EXECUTIVE DIRECTOR
Suggestions

- Executive Director’s presentation to be shared briefing prior to the briefing.
- The Executive Director’s pre-session briefing should be held earlier than two weeks prior to the session of the Executive Board.
- The briefing should be more interactive in its format.
D. NUMBER OF SESSIONS PER YEAR OF THE EXECUTIVE BOARD
An overview of feedback on holding two sessions per year being adequate to cover necessary agenda items and relevant matters based on the experience of 2020 and 2021

Suggestions on how many sessions to be held in a year

- Equal number of respondents have suggested two sessions per annum and three sessions per annum to cover the necessary agenda items and other relevant matters for discussion.

- A respondent mentioned that the number of days, either two or three, depends on the length of the agenda items. It should be the Bureau to decide and the Member State to agree through silent procedure or regional groups consultation.
Overview of suggestions received on when, during the year, should the Executive Board sessions take place

Among the suggestions on when during the year, the Executive Board sessions should take place, included: **in April and November, in June and at end of January, in March and in September or October.**
An overview of feedback on the allocation of three days being adequate for the 2022 first session of the Executive Board

Suggestions on how many days should be allocated

- Three days should be allocated
- A day is adequate in order to save time and cost
E. PREPARATIONS AND IMPLEMENTATION OF THE FIRST SESSION OF 2022 OF THE EXECUTIVE BOARD
An overview of feedback on hybrid format of the 2022 first session of the Executive Board and its possible application to future Executive Board sessions

<table>
<thead>
<tr>
<th>Feedback</th>
<th>Number of Respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hybrid format, where in-person participation combined with</td>
<td></td>
</tr>
<tr>
<td>remotely connected participants being successful</td>
<td>2 1 1 2 1</td>
</tr>
<tr>
<td>Hybrid format put remote participant at a disadvantage as some</td>
<td>4 2 3 1</td>
</tr>
<tr>
<td>struggled to have their voices heard or experienced technical issues</td>
<td></td>
</tr>
<tr>
<td>that made participation less active</td>
<td></td>
</tr>
<tr>
<td>Hybrid format was less conducive format for complex discussions and for</td>
<td>1 3 2 1</td>
</tr>
<tr>
<td>taking decisions on resolutions</td>
<td></td>
</tr>
<tr>
<td>Hybrid format was successful but missed body language, facial</td>
<td>2 3 2</td>
</tr>
<tr>
<td>reactions for remotely connected participants</td>
<td></td>
</tr>
</tbody>
</table>

0 1 2 3 4 5 6 7  
Number of Respondents

Legend:  
- No Response  
- Strongly Disagree  
- Disagree  
- Somewhat Agree  
- Agree  
- Strongly Agree
An overview of feedback from Member States on the adequacy of the preparation for the first session of 2022 of the Executive Board

- Number of informal consultations on draft outcomes and decisions were adequate
  - 2 No Response
  - 1 Strongly Disagree
  - 1 Disagree
  - 3 Somewhat Agree
  - 1 Agree
  - 1 Strongly Agree

- Time allocated to informal consultations on draft outcomes during the session itself was adequate
  - 2 No Response
  - 4 Strongly Disagree
  - 1 Disagree
  - 1 Somewhat Agree
  - 1 Agree
  - 1 Strongly Agree

- The delegates discussed openly, stimulating inclusive debate and dialogue on substantive items that resulted in outcome decisions
  - 1 No Response
  - 1 Strongly Disagree
  - 2 Disagree
  - 3 Somewhat Agree
  - 3 Agree
  - 1 Strongly Agree

- Draft decisions and technical inputs prepared for the Executive Boards’ consideration were manageable, in line with the mandate of the Executive Board
  - 1 No Response
  - 1 Strongly Disagree
  - 2 Disagree
  - 5 Somewhat Agree
  - 5 Agree
  - 1 Strongly Agree
An overview of feedback from Member States on the allocation of time for statements

Time available to the delegates to discuss and debate on important issues was adequate

Time available to the speakers during the session was adequate

Suggestions on time management

- Increasing the number of days to three instead of two would provide adequate time for discussion and debate.
- The sessions of the Executive Board should try to stick to the items listed in the provisional Agenda and should not discuss matters that could be under the umbrella of other United Nations entities’ jurisdictions.
An overview of suggestions received on ways in which the Executive Director and the secretariat could better support Member States

- Enhance the quality of documents and make them more succinct
- Prioritize the importance of the issues and allocate discussion time accordingly
- Encourage Member States and Regional Groups to provide feedback prior to the sessions
- Communicate more with Member States and Regional Groups
- Organize team building activities
- Others
SUMMARY AND CONCLUSION
The results showed that, overall, the functions and competence of the Executive Board are viewed as being aligned with the provisional agenda of the sessions of the Board, guided by its Bureau. The results further showed that the Executive Board could prioritize the review of its Decision 2019/4, which pre-determines what agenda items must be covered at each session.

The secretariat is considered to be adhering strongly to the rules of procedure that guide the provision of pre-session documents in terms of timing, accessibility, content and length. This is a key factor in ensuring active participation by delegations, resulting in informed decision-making that supports programme delivery by UN-Habitat.
Summary and Conclusion

There is also an indication that the members are open to learning and suggested various ways such as orientations, refresher and follow-up sessions, briefing papers and trainings to be effective ways to support Member States and their delegation, to understand the functions and competence of the Executive Board.

Briefings by the Executive Director are viewed as informative and respondents felt that it should remain an active tool of dialogue. Few suggestions such as providing Executive Director’s presentation prior to the briefing, providing heads up on key challenges to be addressed at the Executive Board session and making the briefing more interactive could add value.
Summary and Conclusion

With regards to the number of sessions that the Executive Board should hold each year, the appropriate month for the session and the meeting format (in-person, online or hybrid), the survey revealed a broad range of views. With the limited data received, it can be perceived that the hybrid format was not preferred to some extent. A majority of the respondents agreed that holding the session of the Executive Board over three days was adequate.

A suggestion to enhance the quality of documents and making them more succinct could be useful to better support Member States’ engagement in the sessions of the Executive Board. Consultations between the Secretariat and the Regional Groups was also suggested as a way to support Member States’ engagement.
THANK YOU

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