Proposed structure for UN-Habitat Stakeholder Engagement Policy

Objective: present and get a general approval for a structure of stakeholder engagement policy (principles/modalities, but no accreditation issues, which will be dealt with in a later phase):

Draft structure (derived from comparison with other Stakeholder Engagement Policies in the UN-system)

1. Introduction – stakeholder engagement and participation before, during and after (inter-sessional) of UN-Habitat Governing Bodies.

2. Purpose of the Policy

3. Guiding Principles
   - Decision-making with Member States
   - Participation of Stakeholders in decision-making process (decision shaping) and in agenda-setting
   - Access to information
   - Transparency and Accountability for mutual benefit
   - Respect for diversity of views and self-organisation
   - Local and national Ownership
   - Result oriented
   - Equality and non-discrimination leaving no one behind.

4. Definition of Stakeholders

5. Benefits or Privileges/Engagement of accredited stakeholders
   - Participation in public events of the UN-Habitat Assembly and its subsidiary organs both virtually and in-person by submitting oral and/or written statements
   - Access to public documents of the UN-Habitat Assembly and its subsidiary bodies
   - Contribution to agenda setting
   - Regular interface with President of Assembly and Chair of Bureau of Executive Board
   - Contribution to shaping of policies, decisions, programmes, budget, monitoring and evaluation agendas.

6. Engagement of UN-Habitat
   - Regular consultations with stakeholders – information sharing, development of policies, strategic plans, annual work programmes and reports.
   - Promotion and facilitation of stakeholder participation – through accreditation, Expert Group Meetings, surveys, advocacy platforms – WUF, WHD, WCD, World Urban Campaigns
   - Organisation of a Global Stakeholder Forum in conjunction with UN-Habitat Assembly
- Organisation of annual stakeholder consultations – around the work of the Executive Board
- Mobilisation of stakeholders to engage with UN-Habitat
- Monitoring, accountability and reporting on stakeholder engagement and participation
- Dedicated Unit/Section/Secretariat as focal point

7. Responsibilities and obligations of accredited stakeholders
   - Respect to Rules of Procedure
   - Communication with UN-Habitat (proof of existence in certain periodicity)
   - Stakeholder coordination mechanisms, and its operationalization designation of representation: self-organisation while adhering to Guiding Principles.
   - Commitment to cooperation, collaboration, and coordination while respecting the need for individualism and collectivism.
   - Provision of feedback through stakeholder satisfaction surveys

8. Funding
   - Funding for stakeholder participation in intergovernmental processes, [programme of work and budget]
   - Secretariat to mobilise funding