

"A BETTER QUALITY OF LIFE FOR ALL IN AN URBANIZING WORLD"



# THE STRATEGIC PLAN

2020-2023

## BRIEFING BY THE EXECUTIVE DIRECTOR TO MEMBER STATES ON THE PREPARATIONS FOR THE FIRST SESSION OF THE EXECUTIVE BOARD FOR 2022

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# KEY TOPICS

1. Notification of the Executive Director and Documentation.
2. Briefing on the Provisional Agenda of the 2022 first Session of the Executive Board.
3. Proposed Organization of Work during the session and consultations on draft decisions.
4. Briefing on Logistical Arrangements
5. Questions and Answers.



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# 1. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION.

# 1. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION



## 1a. Notification of the Executive Director.

The Notification of the Executive Director was sent on **14 February 2022** to all member states informing of **the agenda and date of the session** as required by Rule 3 of the rules of procedure. The Notification is available online **in all official languages**.

The **Notification** communicated the following key elements of the Bureau's recommendations.

1. The session be **held for three days from 29 March to 31 March 2022**
2. **That the session be held in a hybrid format** given the continued prevailing situation with COVID-19, and that Permanent and Observer Missions based in Nairobi be represented **in-person in a 1+1 format** at the session at UNON and all other participants should participate in the session online **(update on format will follow)**
3. The provisional agenda recommended by the Executive Board in its decision 2021/8 **was slightly revised to include an item on “discussions on the schedule of future sessions of the Board” under Agenda item 14 and a new Agenda item 15 on “key findings of the review of management and administration in UN-Habitat by the Joint Inspection Unit of the United Nations”**.

# 1. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION



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## 1b. Documentation for the Session.

1. All pre-session documents before the 2022 first session of the Executive Board are available online at: <https://unhabitat.org/first-session-of-2022-of-the-executive-board>
2. **All documents** were availed on 1 March 2022 in **in the six UN official languages** and in English only for INF documents not requiring translation, in line with Rule 6 of the rules of procedure **except** draft work programme and budget for 2023 which was discussed by the ad hoc working group on PBA on 11 March 2022
3. The list of documents is contained in document [HSP/EB.2022/INF.1](#) and organized by agenda item.



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## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION OF THE EXECUTIVE BOARD.

## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION



### 2a. Provisional Agenda originally approved by the Executive Board and recommended by the Bureau.

1. Opening of the session.
2. Organizational matters:
  - (a) Adoption of the agenda and the workplan for the first session of 2022;
  - (b) Adoption of the report of the Executive Board on the work of its second session of 2021.
3. Reports by the chairs of the ad hoc working groups established by the Executive Board.
4. Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2023 and action by UN-Habitat to address geographical and gender imbalances in the composition of its staff
5. Reports of the ACABQ relevant to the work and activities of UN-Habitat issued since the previous session of the Executive Board.
6. Status of and discussion on the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2023.

## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION



### 2a. Provisional Agenda continued...

7. Implementation of the normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2021 and the implementation of subprogrammes, flagship programmes and technical cooperation activities.
8. Preparations for the high-level meeting of the General Assembly on the review of the implementation of the New Urban Agenda.
9. Preparations for the eleventh session of the World Urban Forum.
10. Status of implementation of the resolutions and decisions adopted by the United Nations Habitat Assembly of the United Nations Human Settlements Programme at its first session.
11. Implementation by UN-Habitat of the reform of the development system and management of the United Nations.
12. Action by UN-Habitat to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace
13. Annual report on action by the Executive Director to update and improve the internal management, policies and procedures of UN-Habitat.



## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION



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THE NEW  
URBAN AGENDA

### 2a. Provisional Agenda continued...

14. Progress made in the implementation of the working methods of the Executive Board pursuant to its decision 2020/6 and on the basis of a survey conducted by the secretariat following the request by the Executive Board at its second session of 2021 to evaluate the effectiveness of that session so as to improve the process and outcome of future sessions, including discussions **on the schedule of future sessions of the Board.**
15. **Key findings of the review of management and administration in UN-Habitat by the JIU (if a proposed amendment is adopted)**
16. Consideration and adoption of the outcomes of the session, including the provisional agenda for the second session of 2022.
17. Election of officers of the Bureau.
18. Other matters.
19. Closure of the session

## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION



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THE NEW  
URBAN AGENDA

### 2b. Rule 6.10 of the rules of procedure of the Executive Board.

Rule 6.10 provides that:

“At least **two weeks before each session** of the Executive Board, **the Board secretariat shall provide a briefing on the matters** to be covered under each item on the provisional agenda...””



### 2c. Matters to be covered under **Agenda item 1.**

#### 1. Opening of the Session

1. **The session will open at 9am East Africa Time on Tuesday, 29 March 2022** with opening remarks by Chair and the Executive Director.
2. Delegates participating in person will be requested to be present in Conference room 2 at UNON by 8.45am East Africa Time.
3. Delegates participating online will be requested to log in by 8.45 am East Africa Time.

**Actions:** The Chair will call the session to order and make any important announcements including protocol for the session.

#### **Documents:**

- Notification of the Executive Director
- Programme for the 2022 second session of the Executive Board



### 2d. Matters to be covered under **Agenda item 2.**

#### 2. Organizational matters;

(a) Adoption of the agenda and the workplan for the first session of 2022;

(b) Adoption of the report of the Executive Board on the work of its second session of 2021.

The Executive Board will:

1. Review and **adopt the provisional agenda** and workplan for its first session for the year 2022.
2. Consider and **adopt the report of its work at the 2021 second session** held in November 2021.

**Actions:** The Chair will lead the:

1. Review and adoption of the **provisional agenda** recommended by the Bureau
2. Consideration and adoption of a **workplan for the three days of the session.**
3. Invitation to adopt the **report of the 2021 second session**

#### **Documents:**

- Provisional agenda (HSP/EB.2022/1)
- Annotated provisional agenda (HSP/EB.2022/1/Add.1)
- List of documents before the Executive Board at its second session of 2021 (HSP/EB.2022/INF/1)
- Report of the Executive Board of the United Nations Human Settlements Programme on the work of its second session of 2021 (HSP/EB.2021/21)
- Decisions adopted by the Executive Board at its second session of 2021 (HSP/EB.2021/22)

### 2e. Matters to be covered under **Agenda item 3.**

### 3. Reports by the Chairs of the ad hoc working groups of the Executive Board

1. Briefing by the **Chair of the ad hoc working group** on Programmatic, Budgetary and Administrative issues on **the progress** made by the Working Group.
2. Briefing by the **Chair of the ad hoc working group** on the development of a Stakeholder Engagement Policy on **the progress** made by the Working Group.

#### **Actions:**

- i. Possible recommendations of the Executive Board on the basis of the briefing of the Chair of the ad hoc working group on Programmatic , Budgetary and Administrative Matters.
- ii. Possible recommendations of the Executive Board on the basis of the briefing of the Chair of the ad hoc working group the development of a Stakeholder Engagement Policy



### 2f. Matters to be covered under **Agenda item 4.**

**4. Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan and action by UN-Habitat to address geographical and gender imbalances in the composition of its staff**

The **Executive Director** will:

1. Brief the Board on the **financial status of UN-Habitat.**
2. Provide an update on implementation of the **resource mobilization strategy** of UN-Habitat.
3. Brief on the **staffing status** as at 31 December 2021 including actions towards equitable geographical distribution and gender parity.
4. Provide an update on **the restructuring** of UN-Habitat.

**Action:** The Board may take note of the briefing and formulate recommendations for follow-up action on financial budgetary and administrative matters.

**Documents:**

Report of the Executive Director on the financial status of the United Nations Human Settlements Programme as at 31 December 2021 (HSP/EB.2022/2), Report of the Executive Director on the staffing of the United Nations Human Settlements Programme as at 31 December 2021 (HSP/EB.2022/2/Add.1), Report of the Executive Director on progress in the implementation of the resource mobilization strategy in accordance with the United Nations Human Settlements Programme strategic plan for the period 2020–2023 (HSP/EB.2022/2/Add.2), Report of the Executive Director on recruitment, equitable geographical distribution and gender parity (HSP/EB.2022/2/Add.3), Report of the Executive Director on the ongoing restructuring of the United Nations Human Settlements Programme (HSP/EB.2022/2/Add.4), Report of the Executive Director on the interim financial status of the United Nations Human Settlements Programme as at 28 February 2022 (HSP/EB.2022/CRP.1)

## 4. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION

### 2g. Matters to be covered under **Agenda item 5**



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THE NEW  
URBAN AGENDA

### 5. Reports of the Advisory Committee on Administrative and Budgetary Questions relevant to the work of UN-Habitat, issued since the last session of the Executive Board

The Executive Director will brief the Board on report of the Advisory Committee on Administrative and Budgetary Questions relevant to the work of UN-Habitat, issued since the last session of the Executive Board, if available by the commencement of the session.

#### *Action:*

The Executive Board may take note of the briefing and any report of the ACABQ and formulate further recommendations for follow-up action.

#### **No Documents:**

- No ACABQ reports relevant to UN-Habitat are available at this moment since the last session of the Executive Board



### 2h. Matters to be covered under **Agenda item 6.**

#### **6. Status of and discussion on the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2023.**

The Executive Director will present to the Executive Board the status of the **draft annual work programme and budget for 2023** in line with decision 2021/6 for discussion by the Executive Board.

#### *Action:*

- i. Discussion of the draft annual work programme and budget of UN-Habitat for 2023 and possible recommendations to the Executive Director or the ACABQ.

#### **Documents:**

Paper on the priorities for the work programme of the United Nations Human Settlements Programme for 2023 in line with the strategic plan for the period 2020–2023 (HSP/EB.2022/3)

Report of the Executive Director on the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2023 (HSP/EB.2022/4)





### 2i. Matters to be covered under **Agenda item 7.**

#### 7. Implementation of the normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2021 and the implementation of subprogrammes, flagship programmes and technical cooperation activities

The Executive Director will provide a briefing on the implementation of **the normative and operational activities of UN-Habitat**, specifically with a focus on:

- i. Achievements of “the people’s process” in Afghanistan,
- ii. the Global Urban Monitoring Framework,
- iii. the follow-up to the Innovate4Cities 2021 conference organized by UN-Habitat and the Global Covenant of Mayors for Climate and Energy, the twenty-sixth session of the Conference of the Parties to the United Nations Framework Convention on Climate Change, and the road map towards the twenty-seventh session of the Conference of the Parties.

**Action:** The Board may take note of the briefing and formulate further recommendations for follow-up action.

#### **Documents:**

Report of the Executive Director on the normative and operational activities of the United Nations Human Settlements Programme, focusing on the People’s Process in Afghanistan, the global urban monitoring framework and the work on climate change (HSP/EB.2022/5)



### 2j. Matters to be covered under **Agenda item 8**

#### **8 . High-level meeting to assess progress in the implementation of the New Urban Agenda.**

The Executive Director will brief the Executive Board on the **status of preparations for the high-level meeting** of the General Assembly on the review of the implementation of the New Urban Agenda, to be held in 2022 during the seventy-sixth session of the General Assembly on 28 April 2022.

*Action:*

The Executive Board may take note of the briefing and provide further recommendations for follow-up action.

**Document:**

- i. General Assembly resolution 75/224 on the implementation of the outcomes of the United Nations Conferences on Human Settlements and on Housing and Sustainable Urban Development and strengthening of the United Nations Human Settlements Programme (UN-Habitat)

### 2k. Matters to be covered under **Agenda item 9.**

#### 9. Preparations for the eleventh session of the World Urban Forum

The Executive Director will provide a briefing on the status of preparations for the eleventh session of the World Urban Forum to be held from 26 to 30 June 2022 in Katowice, Poland, under the theme “Transforming our cities for a better urban future”.

#### Actions:

The Executive Board may take note of the briefing and provide further recommendations for follow-up action.

**Documents:** Report of the Executive Director on the preparations for the eleventh session of the World Urban Forum (HSP/EB.2022/6).



### 2I. Matters to be covered under **Agenda item 10.**

# 10. Status of implementation of the resolutions and decisions adopted by the United Nations Habitat Assembly of the United Nations Human Settlements Programme at its first session

The Executive Director will provide a **briefing on the status of implementation of the resolutions and decisions** adopted by the UN-Habitat Assembly:

1. resolution 1/1 on the **Strategic Plan of UN-Habitat** for 2020-2023 ;
2. resolution 1/2 on **United Nations System-Wide Guidelines on Safer Cities and Human Settlements,**
3. resolution 1/3 on **enhancing capacity-building for the implementation of the New Urban Agenda** and the urban dimension of the 2030 Agenda for Sustainable Development,
4. resolution 1/4 on **achieving gender equality** through the work of UN-Habitat to support inclusive, safe, resilient and sustainable cities and human settlements,
5. resolution 1/5 on **enhancing urban-rural linkages** for sustainable urbanization and human settlements, and
6. decision 1/3 on **arrangements for the transition towards the new governance structure of UN-Habitat.**

#### **Action:**

- i. The Executive Board may take note of the briefing on implementation of the Strategic Plan and formulate further recommendations for follow-up action.

#### **Documents**

Highlights of the outcomes of the implementation of the United Nations Human Settlements Programme strategic plan for the period 2020–2023 for the year 2021 (HSP/EB.2022/7), Report of the Executive Director on the status of implementation of the resolutions and decisions adopted by the United Nations Habitat Assembly of the United Nations Human Settlements Programme at its first session (HSP/EB.2022/8)



### 2m. Matters to be covered under Agenda item 11

#### 11. Progress made by UN-Habitat in the implementation of the United Nations development system reform.

The **Executive Director** will provide an update on the **implementation by UN-Habitat** of the **development system and management reform** of the United Nations.

Actions:

- i. The Board may take note of the report on implementation by UN-Habitat of the UN reform of the development system and UN management and formulate further recommendations for follow-up action.

**Documents:**

- i. Report of the Executive Director on the implementation by the United Nations Human Settlements Programme of the reform of the development system and management of the United Nations (HSP/EB.2022/9)



### 2n. Matters to be covered under Agenda item 12

#### 12. Annual report on action by UN-Habitat to strengthen protection against sexual and any other type of exploitation and abuse and sexual harassment in the workplace.

The Executive Director will introduce the **annual report** on UN-Habitat **action to strengthen protection** against **sexual exploitation** and abuse and **sexual harassment** in the workplace, as part of the UN systemwide efforts on this matter.

Action: The Executive Board may take note of the report on UN-Habitat action to strengthen protection against sexual exploitation and abuse and sexual harassment in the workplace and formulate further recommendations for follow-up action.

**Document:**

Report of the Executive Director on action by the United Nations Settlements Programme to strengthen protection against sexual and any other type of exploitation and abuse and sexual harassment in the workplace (HSP/EB.2022/10)



### 2o. Matters to be covered under Agenda item 13

#### 13. Annual report on action by the Executive Director to update and improve the internal management, policies and procedures of UN-Habitat.

The Executive Director will introduce the report on actions to update and improve the internal management, policies and procedures of UN-Habitat.

Action: The Executive Board may take note of the report and formulate further recommendations for follow-up action.

**Document:**

Report of the secretariat on actions to update and improve the internal management, policies and procedures of the United Nations Human Settlements Programme (HSP/EB.2022/11)

## 2. BRIEFING ON THE PROVISIONAL AGENDA THE 2022 FIRST SESSION

### 2p. Matters to be covered under Agenda item 14.

14. Progress made in the implementation of the working methods of the Executive Board pursuant to its decision 2020/6, and on the basis of a survey conducted by the secretariat following the request by the Executive Board at its second session of 2021 to evaluate the effectiveness of that session so as to further improve the process and outcome of future sessions, including discussions on the schedule of future sessions of the Board

The secretariat will present the results of the **survey** conducted following the second session of the Executive Board of 2021 to evaluate the **effectiveness of that session** so as to further improve the process and **outcome** of future sessions.

The Executive Board will be invited to discuss the **schedule of its future sessions** to ensure alignment with the cycle of preparations of the annual **draft work programme and draft budget** of UN-Habitat.

Action: The Executive Board may discuss this item and may wish to formulate further recommendations for follow-up action.

**Document:**

Results of the survey conducted by the secretariat following the second session of the Executive Board of 2021 to evaluate the effectiveness of that session so as to further improve the process and outcome of future sessions (HSP/EB.2022/INF.2)



## 2. BRIEFING ON THE PROVISIONAL AGENDA THE 2022 FIRST SESSION



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THE NEW  
URBAN AGENDA

### 2q. Matters to be covered under new **Agenda item 15.**

#### **15. Key findings of the review of management and administration in UN-Habitat by the Joint Inspection Unit of the United Nations**

The Joint Inspection Unit of the United Nations will present the key findings of the review of management and administration in UN-Habitat

Action: The Executive Board may discuss this item and may wish to formulate further recommendations for follow-up action.

### 2r. Matters to be covered under **Agenda item 16.**

#### **16. Consideration and adoption of the outcomes of the session, including the provisional agenda for the second session of 2022**

Under the guidance of the Chair, the **Executive Board:**

- i. Will set the **date and provisional Agenda** for its **next session** (2022 second session).
- ii. May **adopt any draft decisions and outcomes** of its second first session of 2022.

#### Actions:

1. Consideration and possible adoption of the provisional agenda for the next session of the Executive Board.
2. Adoption of draft decisions and outcomes of the session.

#### **Document:**

The document for this item will be an in-session document containing possible draft decisions



## 4. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION

### 2s. Matters to be covered under **Agenda item 17**

<u>2021-2022 (current)</u>	<u>2022-2023 (to be elected)</u>
<p><b>Chair: Poland</b></p> <p><b>Vice Chair: Egypt</b></p> <p><b>Vice Chair: Pakistan</b></p> <p><b>Vice Chair: France</b></p> <p><b>Rapporteur: Chile</b></p>	<p><b>Chair: Latin American and Caribbean States:</b></p> <p><b>Vice-Chair: Eastern European States</b></p> <p><b>Vice-Chair: African States</b></p> <p><b>Vice-Chair :Asia-Pacific States</b></p> <p><b>Rapporteur: Western European and other States</b></p>

**Action:** Under the leadership of the Chair, the Board will elect the next Bureau of the Executive Board for the period 2022/2023.

**Documents:** Rules of procedure of the Executive Board (HSP/HA.1/HLS.3) and Notification of the Executive Director.



### 2t. Matters to be covered under **Agenda item 18.**

#### 18. Other Matters

Under this item, the **Executive Board** will consider **matters** which, although not covered under any particular agenda item, **are deemed to warrant its attention.**

## 2. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 FIRST SESSION



### 2u. Matters to be covered under **Agenda item 19.**

#### 19. Closure of the session

Under this item, the Chair of the **Executive Board** will formally **close the session** after due consideration that Board has concluded the work of its first session of 2022 by 5p.m. on Thursday 31 March 2022.



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THE NEW  
URBAN AGENDA

# 3. PROPOSED ORGANIZATION OF WORK DURING THE 2022 FIRST SESSION AND CONSULTATIONS ON DRAFT DECISIONS.



### 3. PROPOSED ORGANIZATION OF WORK AND INFORMAL CONSULTATIONS DURING THE SESSION

	DAY 1 – TUESDAY 29 MARCH	DAY 2 – WEDNESDAY 30 MARCH	DAY-3 THURSDAY 31 MARCH
<b>Morning</b> 9.00am to 12 noon	<ol style="list-style-type: none"> <li>1. Opening of the session.</li> <li>2. Organizational matters</li> <li>3. Reports by the chairs of the ad hoc working groups</li> <li>4. Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan</li> </ol>	<ol style="list-style-type: none"> <li>7. Implementation of the normative and operational activities of UN-Habitat</li> <li>8. Preparations for the high-level meeting of the General Assembly on the review of the implementation of the New Urban Agenda.</li> <li>9. Preparations for WUF 11</li> </ol>	<ol style="list-style-type: none"> <li>12. Action to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace</li> <li>13. Action to update and improve the internal management, policies and procedures of UN-Habitat</li> <li>14. Progress made in the implementation of the working methods of the Board pursuant to its decision 2020/6, including discussions on the schedule of future sessions</li> <li>15. Briefing by JIU</li> </ol> <p><i>Informal consultations on draft decisions</i></p>
<b>Afternoon</b> 2.00pm to 5.00pm	<ol style="list-style-type: none"> <li>5. Reports of the ACABQ relevant to the work of UN-Habitat issued since the previous session of the Executive Board</li> <li>6. Status of and discussion on the draft annual work programme and draft budget of UN-Habitat for 2023.</li> </ol> <p><i>Informal consultations on draft decisions</i></p>	<ol style="list-style-type: none"> <li>10. Status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session.</li> <li>11. Implementation by UN-Habitat of the reform of the development system and management of the UN</li> </ol> <p><i>Informal consultations on draft decisions</i></p>	<ol style="list-style-type: none"> <li>16. Consideration and adoption of the outcomes of the session, including the provisional agenda for the second session of 2022</li> <li>17. Election of officers of the Bureau</li> <li>18. Other matters.</li> <li>19. Closure of the session.</li> </ol>

### 3. INFORMAL CONSULTATIONS ON POSSIBLE OUTCOMES 2022 FIRST SESSION OF THE EXECUTIVE BOARD



IMPLEMENTING  
THE NEW  
URBAN AGENDA

1. In para 7 of its Decision 2021/6, the Executive Board requested the Executive Director and the Bureau to ensure that the **draft technical inputs** be provided as an **annex to the annotated provisional agenda** for the session at which they are to be considered and to insert the relevant cross references in the annotated provisional agenda ([HSP/EB.2022/1/Add.1](#))
2. At its meeting held on 9 December 2021 the Bureau agreed that the ad hoc working group on programmatic, budgetary and administrative matters will consider any draft decisions before they are formally discussed and adopted by the Board at its first session.
3. Informal consultations are scheduled for **21 March 2022** and **28 March 2022** to be led by the Chair of the working group.
4. **During the session**, informal consultations will take place late in the afternoon of **29 March 2022** and **30 March 2022** and during lunch break on **31 March 2022**, if required.





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THE NEW  
URBAN AGENDA

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS.

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### 4a. Participation in the sessions of the Executive Board.

Rule 17.1 provides that:

**“Any State Member of the United Nations that is not a member of the Executive Board and any member of a United Nations specialized agency may attend Board meetings and may participate in its deliberations in the capacity of observer with the right to make proposals, but such proposals may only be voted on at the request of a member of the Board.”**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



IMPLEMENTING  
THE NEW  
URBAN AGENDA

### 4b. In-person participation at the 2022 first session of the Executive Board.

1. In person participation is open to all the 36 Member Countries of the Executive Board as well as delegations from State Members of the United Nations and United Nations Specialized Agencies that have **Permanent and Observer Missions to UN-Habitat based in Nairobi**
2. Nairobi based delegations are requested to send the names and contact details of their **3 accredited representatives attending in-person by Friday, 25 March 2022** to [chris.mensah@un.org](mailto:chris.mensah@un.org) and [unhabitat-sgb@un.org](mailto:unhabitat-sgb@un.org).
3. All other delegations from State Members of the United Nations, any other Member of a United Nations specialized agency, and intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council or accredited to the UN-Habitat Assembly and **not based in Nairobi should follow and contribute to the session on-line.**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



### 4c. Registration.

**The registration for the session is now open since Wednesday, 16 February 2022 and will close on Friday, 25 March 2022 at noon East Africa time.**

**All delegates are encouraged to pre-register online at <https://unhabitat.org/first-session-of-2022-of-the-executive-board>.**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



IMPLEMENTING  
THE NEW  
URBAN AGENDA

### 4d. List of Delegations.

1. In line with rule 8 of the rules of procedure, **Permanent and Observer Missions must communicate the names of the members of their respective delegations** no later than **Friday 25 March 2022**, to the Secretary to the Governing Bodies.
2. For purposes of **access to the online session**, we are also requesting that delegations **include their email addresses** in the communication.
3. Further, delegation lists from Permanent and Observer Missions based in Nairobi should **indicate the two accredited representatives to participate in-person** at the second session and should be received by 5 November 2021, if possible.

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



### 4e. Participation of Partners.

1. **Duly accredited partners have been informed of the upcoming session of the Executive Board.**
2. **These are partners accredited to ECOSOC or to the first session of the UN-Habitat Assembly.**
3. **Upon registering online and verification of their accreditation, they will receive access to participate in the session online.**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



### 4f. Online Platform and Access to the Session.

1. The **remote simultaneous interpretation platform** to be used during the upcoming second session of the Executive Board is “**Interactio**”. This is the same platform used during the 2020 and the 2021 sessions of the Board.
2. This being a hybrid session, **delegates** who will physically attend the session should **bring their personal laptop for use** during the session to benefit from interpretation through the interpretation platform.
3. All duly **accredited delegates** and participants registered for the session will receive **instructions for accessing the online session on or after 25 March 2022.**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



IMPLEMENTING  
THE NEW  
URBAN AGENDA

### 4g. Consultations by Regional Groups prior to the Session.

1. Consultations by regional groups may still occur virtually or in-person prior to the session.
2. Any regional group that may require the support of the Secretariat to schedule an online consultation for their group may do so by writing to the Secretariat.



## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### 4h. Information for Participants.

**General information for participants is available on the website** including information on registration, safety measures for in-person participation and access to online session at <https://unhabitat.org/first-session-of-2022-of-the-executive-board>



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THE NEW  
URBAN AGENDA

# 5. QUESTIONS AND ANSWERS



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# THANK YOU!

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[www.unhabitat.org](http://www.unhabitat.org)

 **COVID-19**

**TAKE ACTION WITH  
US IN CITIES AND  
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 **COVID-19  
RESPONSE**

