

CALL FOR EXPRESSIONS OF INTEREST (EoI)

**Request for an Implementing Partner to support the implementation of the project:
“Strengthening the resilience of local authorities in Burkina Faso for developing durable
solutions for IDPs and responding to challenges due to COVID-19”**

Submission Start Date: 02.02.2021

Submission Deadline Date and time: 15.02.2021 at 15h00 EAT / Nairobi time

Please submit your EoI either in English or in French to: julia.defaria@un.org

Key Information of the Assignment

- Purpose of the Call for EoI: Support the participatory identification of the intervention sites in the four target cities/towns of the project (Kaya, Togouri, Kongoussi and Dori) and build the capacities of local actors on urban planning and spatial analysis in crisis settings
- Locations
 - Town/City: Dori, Kaya, Kongoussi and Tougouri
 - Country: Burkina Faso
- Planned start date of the Assignment: 1st of March 2021
- Assignment duration in calendar months: 3 months
- Lead Organization Unit: Regional Office for Africa (ROAf), UN-Habitat

Brief Background of the Project

Burkina Faso has been facing an armed conflict for several years, with an increasing number of jihadist terrorist attacks in its Northern Territories since 2015. This surge in violence by Islamic groups, local militias and militants has taken its toll. Burkina Faso is facing one of the fastest growing displacement crises in Africa. This increase in violence has plunged the country into a humanitarian crisis, with large numbers of internally displaced persons, without adequate shelter or homeless, facing food insecurity and in need of protection, and government authorities having very limited means to answer them. Displacement of people has resulted in loss of livelihoods, social marginalization and increased vulnerability. The current COVID-19 crisis also threatens to crush the war-weakened country's health system.

National and local authorities, especially in small and mid-sized towns in Burkina Faso, lack the resources and capacity to manage the displacement crisis and have not been able to plan for the current rapid urban growth of their communities. Given the risk that displaced people cannot return quickly to their place of origin, there is a strong need to develop durable solutions to accommodate displaced people while at the same time improving the living environments of host communities in Burkina Faso.

UN-Habitat is currently developing a project with the European Commission in four (4) secondary cities located in the northeast of Burkina Faso, to respond to this crisis. While providing around 500 housing units to the most vulnerable displaced people and improving the urban environment in four communities most affected by the displacement crisis, the project aims to increase the capacity of local authorities to develop sustainable solutions for the displaced, by strengthening urban planning capacity, promoting participatory planning processes and implementing sustainable approaches to social, economic and environmental development.

Main activities to be carried out during the Assignment

The selected Implementing Partner is supposed to carry out the following main activities:

- Elaborate a preliminary urban analysis of the 4 targeted cities/towns (Dori, Kaya, Kongoussi and Tougouri) in the context of the massive influx of IDPs;
- Participate in the joint missions to the 4 targeted cities to present the preliminary urban analysis and define, in collaboration with the CMRUs (Cellules Municipales de Résilience Urbaine), the criteria for selecting the intervention sites;
- Develop a detailed urban analysis of the pre-selected potential areas of intervention in the 4 targeted cities/towns, according to the criteria and parameters defined during the joint missions;
- Deliver “on-the-job” capacity building to the CRMUs in the 4 target cities/towns on urban planning and spatial analysis in crisis settings.

Risk Analysis

Anticipated Risks to the achievement of Objective	Likelihood Scale of 1-5 1-Least Likely 5-Most Likely	Impact Scale of 1-5 1-lowest Impact 5-Highest Impact	Mitigation plan
Operational:			
1. Increase in number of attacks and increased violence in selected communities (resulting in reduced accessibility to communities and increased number of IDPs)	4	4	Regular security situation assessments will be carried out to anticipate serious threats. High level of communication with the UN RC / HC, UNDSS and local / regional authorities will be ensured. Based on the assessments, the necessary adjustments will be made.
2. Elections at local level are foreseen in 2021 (thus, political support might be reduced)	2	4	By building institutional capacity and including a wide range of stakeholders (from all constituencies) in communities and building upon the tangible impact for the whole community, new leaders will be inclined to support business continuity.
3. COVID-19 restrictions hinder implementation and other processes.	3	3	It is very difficult to foresee, how COVID-19 will evolve in Burkina and what restrictions the government will take. Learning from other country contexts, e.g. protection measures for staff/team can be taken; actions classified as humanitarian aid might be continued. As the

			project works closely in cooperation with local authorities and local actors, many components could be implemented once local structures are built up; plus, international missions from experts could be affected
Social			
4. Coordination with stakeholders is more difficult than foreseen; (mistrust between communities or in government authorities);	3	3	Inclusive and participatory approaches for empowering local actors (including people in vulnerable situations) is at the heart of the project; by organizing consultative sessions, keeping up dialogue with representatives of all people in the municipalities including civil society and maintaining a transparent process with tangible improvement of living conditions for all people in the communities, the project aims to restore confidence and social cohesion.

Eligibility Criteria

Criteria	Submission Details/ Documents Required
Legal Status	Certificate of registration/incorporation i.e.: <ul style="list-style-type: none"> • Proof of registration in Country of Origin. • Proof of registration of Country of operation • Proof of country operational presence
Organization profile and details	<ul style="list-style-type: none"> • Clear organization profile and structure of the organization indicating: <ul style="list-style-type: none"> ○ Organization’s vision, mission and objectives ○ Management structure ○ Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document ○ Proof of membership to professional associations if any.
Financial Capacity	<ul style="list-style-type: none"> • Audited company financial statements (balance sheet and income statement) and auditors report for the last two years

Selection Criteria

Criteria	Submission Details/ Documents Required	Weighting
1. Technical and Operational Capacity/Approach		70%
<p>1.1 Does the organization have the relevant experience and proven track record in implementing activities in the areas of the project?</p> <p>Has it managed in the past projects of similar technical complexities and financial size?</p> <p>Is the project linked with the core business of the IP?</p>	<ul style="list-style-type: none"> List of projects executed in the last 2 years (value, location, donors, nature of projects, execution stage – completed or ongoing). Demonstrate how the experiences in past projects are relevant in the execution of the current proposal References from past donors 	
<p>1.2 Does the organization have qualified technical staff with the experience and the technical skills required by the project?</p> <p>What is the staff size, type, qualification and education background?</p>	<ul style="list-style-type: none"> CVs of key management staff, technical and non-technical staff that will be involved on the project How many technical staff do you have in the concerned Country for implementing the project? Is there reasonable assurance that such technical staff required by the project will continue to be available as needed in the Project? 	
<p>1.3 Does the organization have a clear and strong link with an identifiable constituency relevant to the targeted population of the project?</p> <p>Does it have the ability to impact on the targeted population and on the issues?</p> <p>Does it have strong presence in the field and for how long?</p> <p>Does it have adequate capacity to work in key areas/regions where the proposed field activities will be implemented?</p>	<ul style="list-style-type: none"> Demonstrate, describe and provide proof of local operational presence, including link and ability to impact the targeted population. 	
<p>1.4 Does the organization possess adequate physical facilities, office equipment, transport, etc. to implement the activities?</p>	<ul style="list-style-type: none"> Provide location and list of office facilities, vehicles and office equipment locally available to implement the project. 	
<p>1.5 Does the organization have formal procedures to monitor project execution (e.g. milestones, outputs, expenditures...)</p>	<ul style="list-style-type: none"> Provide formal project monitoring policies and procedures 	

<p>1.6 Technical approach to implement the Assignment</p> <p>(NB: No need for a detailed technical proposal at this stage; the latter will be requested once the detailed workplan to carry out the Assignment will be defined)</p>	<ul style="list-style-type: none"> Describe in maximum 2 pages the technical approach your organization would adopt to carry out the proposed Assignment 	
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<p>2. Financial and Administrative Capacity and Estimated Budget</p>		<p>30%</p>
<p>2.1 Has the organization been in operation over a period of at least 2 years to demonstrate its financial sustainability and relevance?</p>	<ul style="list-style-type: none"> State the years of operation Financial statements for the last 2 years 	
<p>2.2 Does the organization have formal procedures and controls to mitigate fraud such as multiple signature signatories on bank accounts, reporting and prosecution of incidences of fraud?</p>	<ul style="list-style-type: none"> Describe anti-fraud controls and provide formal procedures 	
<p>2.3 Does the organization have capacity to provide in-kind, financial, personnel contribution as UN-Habitat Implementing Partner in this present project? Please give details of contribution nature and size.</p>	<ul style="list-style-type: none"> Describe nature and value of contribution (in-kind or cash) 	
<p>2.4 What would be the estimated budget needed to carry out the Assignment</p> <p>(NB: No need for a detailed budget at this stage; the latter will be requested once the detailed workplan to carry out the Assignment will be defined)</p>	<ul style="list-style-type: none"> Provide a rough budget to carry out the Assignment using only main categories (e.g. Personnel Costs, Administrative Costs, Operational Costs, Mission Costs, Miscellaneous Costs, etc.) 	
<p>Cumulative score for ratios</p>		<p>100%</p>

Notes:

1. Interested Organizations must provide information indicating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc).
2. The Call for EoI and accompanying documents must be received in accordance with instructions provided. The Call for EoI submitted to a different email address other than the specified one will not be considered.
3. The Call for EoI from applicants failing to provide the complete information to fulfill the basic eligibility criteria will be considered non-responsive.
4. The Call for EoI received after the above deadline will not be considered
5. Organizations will be selected in accordance with the procedure set out in the UN-Habitat IP Management policy and Standard Operating Procedures.
6. The Call for EoI from applicants failing to provide the requested information will be disregarded.
7. This Call for EoI does not entail any commitment on the part of UN-Habitat, either financial or otherwise. UN-Habitat reserves the right to accept or reject any or all Proposals without incurring any obligation to inform the affected applicant(s) of the grounds.
8. All prices must be in USD