

**First session of the year 2020 of Executive Board of the United Nations  
Human Settlements Programme – 29 June 2020**

**Draft decisions for discussions and adoption by the Executive Board during its  
first session of the year 2020 held on 29 June 2020**

**Decision 2020/1: Adoption of decisions by the Executive Board during the  
Coronavirus disease 2019 (COVID-19) pandemic via a silent procedure when the  
Board is not in session**

*The Executive Board*

1. *Takes note* with concern of the situation concerning the coronavirus disease 2019 (COVID-19) and the limitations recommended on meetings within the United Nations;
2. *Takes note* of decision 74/544 of the General Assembly dated 27 March 2020 on ‘*Procedure for taking decisions of the General Assembly during the Coronavirus disease 2019 (COVID-19) pandemic*’.
3. *Recalls* that Decision 74/544, authorized the President of the General Assembly, where, in his view a plenary meeting of the General Assembly is not practicable due to the coronavirus pandemic, to circulate, after consultation with the General Committee, draft decisions of the General Assembly to all Member States under a silence procedure of at least 72 hours; and decided “that, if the silence is not broken, the decision shall be considered adopted, and the General Assembly shall take note of the decision at its first plenary meeting held after the cessation of the precautionary measures as soon as the circumstances allow.”
4. *Takes note* of the step-by step-process for consideration of draft decisions/resolutions in accordance with General Assembly decision 74/544 of 27 March 2020 entitled “*Procedure for taking decisions of the General Assembly during the Coronavirus disease 2019 (COVID-19) pandemic*”<sup>1</sup>.

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<sup>1</sup> The step-by step-process for consideration of draft decisions/resolutions in accordance with General Assembly decision 74/544 of 27 March 2020 can be accessed on the following link : <https://www.un.org/pga/74/wp-content/uploads/sites/99/2020/04/Updated-Rev-marked-2-Procedure-for-decision-via-silence-procedure.pdf>

5. *Takes note* of decision 74/555 of the General Assembly dated 15 May 2020 which decides that its decision 74/544 of 27 March 2020 shall continue to be in effect until the end of June 2020 and that the subsidiary organs of the Assembly may apply the procedure set out in decision 74/544;

*Decides as follows:*

6. The Chair of the Executive Board may after consultation with the Bureau, circulate draft decisions of the Executive Board on procedural matters to all Executive Board Members under a silence procedure and allow at least 3 working days for response. The Secretariat may also provide an informational note to accompany the formal communication from the Chair;

7. The formal communication from the Chair of the Board shall include the text of the draft decision and an indication of the specific time (East Africa time) by which any objections should be raised by Members of the Board. In addition, the communication should, if needed attach information from the Secretariat on programme budgetary implications available at the time of the circulation of the letter;

8. Should the silence not be broken, the decision shall be considered as adopted. The Chair shall circulate a letter confirming adoption and the Executive Board shall take note of the decision at a plenary meeting held physically or by virtual means. Members of the Executive Board shall be able to make written explanations of vote or position, without prejudice to such rights under the rules of procedure of the Board ;

9. Should a single Member of the Executive Board formally object to the draft decision, it shall be considered as not adopted. Should there be an amended or revised draft that the Chair may wish to put to another silence procedure then the same procedure for the circulation of the first draft as set out in paragraph 6 above shall apply;

10. The above-mentioned procedures set out in this Decision shall be without prejudice to the procedure for the informal consideration of draft decisions to be considered at a virtual or in-person meeting.

11. The procedure for taking decisions of the Executive Board under silence procedure shall be in effect until the next in-person session of the Executive Board convened after the adoption of this decision.

## ANNEX

### Procedures for the consideration and adoption of draft decisions and the communication of objections

The draft decision should be made available at the same time the letter is sent on the Executive Board webpage in all official languages.

Members of the Executive Board wishing to make an explanation of position may do so, without prejudice to the delegations' rights under the rules of procedure to explain their position at a session of the Executive Board, in the following way: electronic versions of the statements in explanation of position received within two weeks after the end of the silence procedure will be posted on the Executive Board webpage. The title of the draft decision/resolution will be indicated in the subject line of the e-mail to be sent to the Secretary of the Governing Bodies at: [unhabitat-sgb@un.org](mailto:unhabitat-sgb@un.org).

Members of the Executive Board wishing to formally object to the draft decision may do so via a letter or Note Verbale addressed to the Chair of the Executive Board, expressing their formal objection. Such correspondence should be sent via email to the Secretary of the Governing Bodies at: [unhabitat-sgb@un.org](mailto:unhabitat-sgb@un.org), clearly indicating the title of the draft decision/resolution in the subject line of the communication.

If there are objections, the Chair of the Executive Board shall circulate a letter informing that the silence has been broken. Should there be a further revised draft to be put to another silence procedure then the same procedure for the circulation of the first draft as set out in Section 4 above.

**Decision 2020/2: Dates and provisional Agenda for the second session of the Executive Board in 2020**

*The Executive Board*

1. *Adopts* the report of the Executive Board of UN-Habitat on the work of its resumed first meeting set out in Document HSP/EB/1/12;
2. *Decides* that the second session of 2020 will be held for a duration of 3 days from 26 to 29 October 2020;
3. *Decides* that the provisional Agenda for the second session of the year 2020 shall be as follows:
  1. Opening of the meeting.
  2. Organizational matters:
    - a) Adoption of the agenda and the workplan for the second session of 2020;
    - b) Adoption of the report on the first session of 2020;
    - c) Reports of the Chairs of the Ad-hoc working groups
  3. Financial, budgetary and administrative matters.
  4. Reports on the implementation of UN-Habitat strategic plans:
    - a) Receipt of the 2019 annual report on the strategic plan for the period 2014–2019;
    - b) Update on the final report on the strategic plan for the period 2014–2019 and on briefing on the status of the ongoing evaluation of the strategic plan for the period 2014-2019;
    - c) Implementation of the strategic plan for the period 2020–2023:
      - i. Accountability framework;
      - ii. Financial plan;
      - iii. Results-based management policy;
      - iv. Results framework;

- v. Partnership strategy, including UN-Habitat engagement with the private sector and with non-governmental partners;
  - vi. Impact communication strategy;
  - vii. Resource mobilization strategy and review of the investment funds.
5. Briefing on the status of implementation of resolutions and decisions adopted by the UN-Habitat Assembly at its first session.
6. Briefing on normative and operational activities of UN-Habitat including reporting on programmatic activities of UN-Habitat in 2020 and the implementation of the sub-programmes, the flagship programmes and activities under technical cooperation. .
7. Action by UN-Habitat to strengthen protection against sexual exploitation and abuse and workplace sexual harassment.
8. Action by UN-Habitat to address geographical and gender imbalances in the composition of its staff.
9. Implementation by UN-Habitat of the reform of the development system and management of the United Nations.
10. Annual report of the Office of Internal Oversight Services to the Executive Board.
11. Annual report of the Ethics Office to the Executive Board.
12. Briefing on the status of the development of the capacity-building strategy.
13. Provisional agenda for the third session of 2020.
14. Other matters.
15. Closure of the meeting.