



**UN HABITAT Executive Board
of the United Nations
Human Settlements Programme**

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**Executive Board of the United Nations
Human Settlements Programme**

First session of 2020

Online, 29 June 2020

Item 2 of the provisional agenda*

Organizational matters: adoption of the agenda

Revised annotated provisional agenda**

Item 1

Opening of the session

1. Pursuant to General Assembly resolution 73/239 of 20 December 2018, the Executive Board of UN-Habitat held its first meeting at the headquarters of the United Nations Human Settlements Programme (UN-Habitat) on the afternoon of Thursday, 30 May 2019. Subsequently, it resumed its first meeting at the headquarters of UN-Habitat on 19 and 20 November 2019. At that meeting, in paragraph 3 of its decision 2019/4, the Executive Board decided to hold its first session of 2020 from Tuesday, 31 March to Thursday, 2 April 2020. At its meeting of 6 March 2020, the Bureau recommended that, in the light of the evolving global situation with regard to the coronavirus disease (COVID-19) pandemic, the duration of the first session of 2020 of the Executive Board be shortened to two days, 31 March and 1 April 2020. The Bureau met again on 19 March 2020 and decided to postpone the first session of 2020 of the Executive Board given the unpredictable global situation with regard to the pandemic.
2. Subsequently, the Bureau met on 11 May 2020 and decided that, given the continuing uncertainty with regard to COVID-19 and the importance of business continuity for UN-Habitat and continuous oversight by Member States of its activities, the first session of 2020 of the Executive Board would, as a practical measure, be held online and for a duration of one day, on 29 June 2020.
3. Accordingly, under this item the Chair will declare the online session open and outline the protocols for the online meeting, including the fact that the meeting will be held without interpretation, in English only. The Chair will inform the participants that the outcomes of the meeting are expected to be limited in scope and procedural in nature owing to the fact that the session is being held online and for one day only, and, as such, the ability of members to negotiate substantive outcomes will be extremely limited. The Chair will also inform participants that the background documents pertaining to items on the provisional agenda, which were prepared for the first session that was to have been held from 31 March to 2 April, remain unchanged for the online first session.
4. The membership of the Executive Board beginning on 31 May 2019 is set out in annex I to the present document, while the geographical distribution of officers elected at the first meeting, in 2019, and to be elected at the first session of 2020, is set out in annex II.

* HSP/EB.2020/1/Rev.2.

** At its meeting of 6 March 2020, the Bureau of the Executive Board recommended, in the light of the evolving global situation with regard to the coronavirus COVID-19, that the duration of the first session of 2020 of the Executive Board be shortened to two days, and that the provisional agenda for the meeting, as set out in document HSP/EB.2020/1, be revised, taking into account priority items for discussion at the first session of 2020 of the Executive Board. At its meeting of 11 May 2020, the Bureau reconfirmed its approval of the provisional agenda and recommended that the session be held online for a duration of one day, on 29 June 2020.

Documentation

Report of the Executive Board of UN-Habitat on the work of its resumed first meeting (HSP/EB/1/12)

Decisions adopted by the Executive Board of UN-Habitat at its resumed first meeting (HSP/EB/1/11)

Item 2

Organizational matters

(a) Adoption of the agenda and the workplan for the first session of 2020

5. Under this sub-item, the Executive Board will consider and adopt its agenda for the first session of 2020, which was reconfirmed as approved by the Bureau at its meeting of 11 May 2020, and decide on the organization of its work for the session. The proposed organization of work and the timetable for the session are set out in annex III to the present document. The provisional agenda, as was approved by the Executive Board at its resumed first meeting, held on 19 and 20 November 2019, in paragraph 7 of its decision 2019/4, and amended by the Bureau of the Executive Board at its meeting of 14 January 2020 (HSP/EB.2020/1), was further revised by the Bureau at its meeting of 6 March 2020, taking into account priority items for discussion at the first session of 2020 of the Executive Board and the shortened duration of the meeting.

Action: adoption of the agenda and the workplan for the first session of 2020.

Documentation

Provisional agenda (HSP/EB.2020/1/Rev.2) (for decision)

Annotated provisional agenda (HSP/EB.2020/1/Rev.2/Add.1)

List of documents for the first session of 2020 of the Executive Board (HSP/EB.2020/INF/1)

(b) Adoption of the report of the Executive Board on the work of its resumed first session

6. Under this sub-item, the Executive Board will be invited to adopt the report on the work of its resumed first meeting held on 19 and 20 November 2019, based on the recommendation of the Rapporteur.

Action: adoption of the report of the Executive Board on the work of its resumed first meeting

Documentation

Report of the Executive Board of UN-Habitat on the work of its resumed first meeting (HSP/EB/1/12) (for adoption)

Decisions adopted by the Executive Board of UN-Habitat at its resumed first meeting (HSP/EB/1/11)

(c) Reports of the ad hoc working groups of the Executive Board

7. In line with the decisions of the Executive Board, in particular with paragraph 7 of decision 2019/2, creating the ad hoc working group on programmatic, budgetary and administrative matters; paragraph 11 of decision 2019/2, creating the ad hoc working group on working methods; and paragraph 5 of decision 2019/3, creating the ad hoc working group on the development of a draft stakeholder engagement policy; and in accordance with the recommendations of the Bureau, under this item, the respective chairs of the ad hoc working groups will provide, as needed, a briefing on the work of each of those groups.

Action: briefing by the chairs of the ad hoc working groups on the work of each group

Item 3

Financial, budgetary and administrative matters

8. Under this item, the secretariat will introduce the report of the Executive Director on the financial status of UN-Habitat as at 31 December 2019 and an overview of options to further rationalize costs, as required by paragraph 4 of decision 2019 /2. The secretariat will also provide an update on the restructuring of UN-Habitat, as requested by paragraph 5 of decisions 2019/4, and on the progress achieved in addressing the recommendation in the report of the Board of Auditors to establish a framework and methodology for full cost recovery in accordance with General Assembly resolution 67/226, as required by paragraph 10 of decision 2019/2. The Executive Director will provide a briefing

to the Executive Board, including any updates since January 2020, in preparation for the discussion on the financial, budgetary and administrative situation of UN-Habitat.

Action: Briefing by the Executive Director on financial, budgetary and administrative matters and discussion

Documentation

Report of the Executive Director on the financial status of UN-Habitat as at 31 December 2019 (HSP/EB.2020/2)

Report of the Executive Director on the staffing of UN-Habitat as at 31 December 2019 (HSP/EB.2020/3)

Update on the on-going restructuring of UN-Habitat (HSP/EB.2020/2/Add.1)

Item 4

Status of and discussions on the draft annual work programme of the United Nations Human Settlements Programme and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021

9. Pursuant to rule 5 (c) of its rules of procedure, the Executive Board has the mandate to approve and oversee the implementation of the annual programme of work and budget and the resource mobilization strategy, in accordance with the strategic plans and political guidelines provided by the UN-Habitat Assembly. By paragraph 4 (a) of its decision 2019/4, the Executive Board decided that the annual work programme and budget of UN-Habitat was to be included on the provisional agenda of Executive Board sessions for its consideration at its first session each year. Accordingly, under this item, the secretariat will update the Executive Board on the status of the draft annual work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021.

10. As requested by paragraphs 13 and 14 of decision 2019/1, the Executive Director will also present additional information responding to questions and issues raised during the resumed first meeting of the Executive Board in 2019 on the work programme of UN-Habitat and the budget of the United Nations Habitat and Human Settlements Foundation for 2020. The Executive Director will also brief the Board on the follow-up to the recommendations of the Advisory Committee on Administrative and Budgetary Questions on the work programme and budget for 2020.

Action: Update by the Executive Director on the draft annual work programme and budget of UN-Habitat for 2021 and discussion

Documentation

Report of the Executive Director on the draft annual work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021 (HSP/EB.2020/4)

Item 5

Status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session

11. Under this item, the Executive Director will provide a briefing on the status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session, namely resolution 1/2 on United Nations System-Wide Guidelines on Safer Cities and Human Settlements; resolution 1/3 on enhancing capacity-building for the implementation of the New Urban Agenda and the urban dimension of the 2030 Agenda for Sustainable Development; resolution 1/4 on achieving gender equality through the work of UN-Habitat to support inclusive, safe, resilient and sustainable cities and human settlements; resolution 1/5 on enhancing urban-rural linkages for sustainable urbanization and human settlements and decision 1/3 on arrangements for the transition towards the new governance structure of UN-Habitat.

12. In addition, and in line with paragraph 2 of decision 2019/3, the secretariat will present to the Board, a draft concept note, on the implementation of a review process for the United Nations System-Wide Guidelines on Safer Cities and Human Settlements, in accordance with resolution 1/2. The secretariat will also provide an update to the Board on the draft capacity-building strategy, in accordance with paragraph 3 of decision 2019/3. The secretariat will further present to the Board a

report on the status of development of tools, thematic guides and a compendium on enhancing awareness, best practices, and mainstreaming of rural-urban linkages pursuant to decision 2019/4.

Action: Briefing by the Executive Director and discussion

Documentation

Report of the Executive Director on progress in the implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session (HSP/EB.2020/13)

Draft capacity-building strategy for the implementation of the Sustainable Development Goals and the New Urban Agenda (HSP/EB.2020/13/Add.1)

Concept note on the implementation of a review process for the United Nations System-Wide Guidelines on Safer Cities and Human Settlements (HSP/EB.2020/13/Add.2)

Item 6

Election of officers of the Bureau of the Executive Board

13. Under this item, in accordance with rule 9 of the rules of procedure, the Executive Board will elect from among its members and taking into consideration the need to ensure equitable geographical representation, a new Bureau comprising a Chair, three Vice-Chairs and a Rapporteur, to hold office starting at the end of the first session of 2020. In line with rule 9, the current offices of Chair and Rapporteur are to rotate to a different regional group. Given that the first session of 2020 is being held online, the elections will of necessity also be conducted online. The expected composition of the Bureau of the Executive Board for the period 2020–2021 is set out in annex II to the present document.

Action: Election of officers of the Bureau (procedural action)

Documentation

Revised notification by the Executive Director on the first session of 2020 of the Executive Board of UN-Habitat

Rules of procedure of the Executive Board of UN-Habitat (HSP/HA.1/HLS.3)

Item 7

Provisional agenda for the second session of the Executive Board in 2020

14. Under this item, the Executive Board will adopt the provisional agenda for its second session in 2020 and decide on the dates for that meeting. The provisional agenda was agreed upon by the Executive Board at its first resumed session in 2019, as set out in paragraph 8 of its decision 2019/4. The Board may wish to review the provisional agenda for its second session of 2020 in the light of its work at its first session of 2020.

15. The Executive Board may also wish to adopt any draft procedural decisions and outcomes of its first session of 2020.

Action: Consideration and possible adoption of the provisional agenda for the second session of 2020 of the Executive Board

Action: Adoption of draft decisions and outcomes of the session (procedural action)

Documentation

Provisional agenda for the second session of 2020 of the Executive Board (HSP/EB.2020/17)

Item 8

Other matters

16. Under this item, the Executive Board will consider matters which, although not covered under any particular agenda item, are deemed to warrant its attention.

Annex I**Membership of the Executive Board of the United Nations Human Settlements Programme as from 31 May 2019 (36 members)**

African States Angola (2019) Cameroon (2019) Democratic Republic of the Congo (2019) Egypt (2019) Ethiopia (2019) Kenya (2019) Malawi (2019) Morocco (2019) Nigeria (2019) Senegal (2019)	Western European and other States Canada (2019) France (2019) Germany (2019) Portugal (2019) Spain (2019) Sweden (2019) Turkey (2019) United States of America (2019)
Latin American and Caribbean States Argentina (2019) Brazil (2019) Chile (2019) Costa Rica (2019) Mexico (2019) Uruguay (2019)	Asia-Pacific States China (2019) India (2019) Indonesia (2019) Iran (Islamic Republic of) (2019) Japan (2019) Pakistan (2019) Republic of Korea (2019) Sri Lanka (2019)
Eastern European States Poland (2019) Romania (2019) Russian Federation (2019) Serbia (2019)	

Annex II

Geographical distribution

Geographical distribution of officers elected at the first meeting of the Executive Board, in 2019

<i>Year</i>	<i>Session of the Executive Board</i>	<i>Chair</i>	<i>Vice-Chairs</i>	<i>Rapporteur</i>
2019	First	Western European and other States (United States of America)	Latin American and Caribbean States (Argentina) Asia-Pacific States (China) Eastern European States (Russian Federation)	African States (Malawi)

Geographical distribution of officers of the Bureau to be elected at the first session of 2020 of the Executive Board

<i>Year</i>	<i>Session of the Executive Board</i>	<i>Chair</i>	<i>Vice-Chairs</i>	<i>Rapporteur</i>
2020	Second	Asia-Pacific States	African States Latin American and Caribbean States Western European and other States	Eastern European States

Annex III**Proposed organization of work and timetable for the first session of 2020 of the Executive Board, 29 June 2020**

<i>Day/date</i>	<i>Time</i>	<i>Agenda item</i>	<i>Subject</i>
Monday, 29 June 2020 Online morning meeting	a.m.	1	Opening of the session.
		2	Organizational matters: (a) Adoption of the agenda and the workplan for the first session of 2020; (b) Adoption of the report of the Executive Board on the work of its resumed first session; (c) Reports of the ad hoc working groups of the Executive Board.
		3	Financial, budgetary and administrative matters.
		4	Status of and discussions on the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2021
		5	Status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session.
Online afternoon meeting	p.m.	6	Election of officers of the Bureau of the Executive Board.
		7	Provisional agenda for the second session of the Executive Board in 2020.
			Adoption of the outcomes of the first session of 2020 of the Executive Board
		8	Other matters