

Second Bureau Meeting of the Executive Board of UN-Habitat

OED Boardroom – Wednesday 2 October 2019 - 09:00 am – 10:30 am

Summary of discussions and recommendations formulated by the second Bureau meeting of the Executive Board

	Agenda item	Discussion	Recommendation from the Bureau
1.	Adoption of the Agenda Adoption of the provisional Agenda		Adopted
2.	Briefing by the Executive Director including on Urban October		
		Briefing by the Executive Director on Urban October	There was no specific recommended action from the Bureau on the briefing.
3.	Discussion on the preparations for the resumed meeting of the Executive Board to be held on 19 and 20 November 2019		
3.i)	Status of documentation	Briefing by the Executive Director	
		The Bureau was informed that Document HSP/EB.1/2/rev.1/add.1 report of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) on proposed Work Programme and Budget of UN-Habitat for 2020 will be delayed due to the review of work programme and budget by ACABQ which was held on 20 September 2019.	There was no specific comment from the Bureau on this issue.

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		<p>The Bureau discussed, whether or not the report of the resumed meeting should be a procedural report and be issued as a post-meeting report. It was noted that it will be a rev.1 of the report adopted during the first meeting of the Executive Board.</p>	<p>Agreed</p>
		<p>The Bureau was informed of a mistake in the Spanish version of the report HSP/EB/1/4, wherein in reference is made to “<i>período de sesiones de la junta ejecutiva</i>” instead of “<i>reuniones de la junta ejecutiva</i>”. It was suggested that the Division of Conference services will make the corrections and release it as HSP/EB/1/4/rev.1, which will be the report issued after the upcoming November meeting.</p>	<p>Agreed</p>
3.ii)	Date of briefing by the Executive Director to Member States on preparations for the resumed meeting	<p>The Executive-Director requested that the briefing by the Executive Director to Member States on the preparations for the resumed meeting, should be switched 6 November 2019, instead of 4 November 2019 as previously agreed, to enable the Executive Director to attend the World Economic Forum.</p>	<p>Agreed</p>

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3.iii)	Format of expressing the potential outcomes of the discussions of the resumed meeting.	The Bureau discussed what form the outcome of the review of the annual Work Programme and Budget of UN-Habitat be expressed by the Executive Board, pursuant to rule 5 of the rules of procedure of the Executive Board. Resolution, decision, approval or recommendation.?	<p>The Bureau agreed that should be discussed by the Executive Board itself during the resumed meeting. It was further agreed that informal consultations between Member States should be held during the week prior to the meeting to discuss the outcomes of the meeting.</p>
		The Bureau discussed what form the outcome of the review of the issues pertaining to organizational matters, financial, budgetary and administrative matters, be expressed by the Executive Board.?	
		<p>The Bureau discussed what form the outcome of the review of the Workplan for the Executive Board including its Bureau meetings for the year 2020, including dates and provisional agenda for the second meeting be expressed by the Executive Board ?</p> <p>The considered various forms of pronouncing the outcomes of its discussions, taking into account, issues that require final approval by the UN-Habitat Assembly, requests, recommendations, follow-up actions with respect to the Executive Director or the Organization, actions or undertakings by Member States and</p>	

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		actions that require final approval or decision by the Executive Board.	
		In that respect, the Bureau considered the report on the implementation of the 2014-2019 UN-Habitat strategic plan (agenda item 5 of the provisional agenda), the final decision of which will be taken by the Executive Board pursuant to OP 5 of Decision 1/3 of the UN-Habitat Assembly on arrangements for the transition towards the new governance structure of UN-Habitat.	
		The Bureau also considered what form the outcome of the review of the report on the normative and operational activities of UN-Habitat (agenda item 7 of the provisional Agenda) be expressed by the Executive Board ?	The Bureau agreed that the decision on the expression of outcomes of discussions should be left to the Executive Board itself during the up-coming resumed meeting. In that respect, it was agreed that informal consultations between Member States should be held during the week prior to the meeting to discuss how to express the outcomes of the meeting.
3.iv)	Consideration for informal consultations by Member States prior to the resumed meeting.	The Bureau discussed the possibility of Member States having informal gathering during the week of 11-15	Agreed

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	November 2019, to discuss matters related to the items on the provisional Agenda of the resumed meeting.	
	The Bureau recommended that the secretariat should make all logistical arrangements to enable a smooth conduct of such consultations.	Agreed
4.	Preparations for the tenth session of the World Urban Forum:	
	The Executive Director briefed the Bureau on the status of preparations for the up-coming World Urban Forum.	There was no specific recommended action from the Bureau on this issue.
5.	Any Other Matters	
a)	Recommendation of the Bureau during its first meeting of 21 June 2019, on the presence of stakeholders at the resumed meeting in light of the Note Verbale sent by the Permanent Mission of the European Union dated 12 September 2019	The Bureau had recommended, during its first meeting held on 21 June 2019, that the format, manner and presence of partners and stakeholders at the meetings of the Executive Board should be a decision left to the resumed meeting on 19-20 November 2019. In that respect, that Bureau recommended that specific invitations for participation in the resumed meeting of the Executive Board be put on hold until a decision is made by the Board during its up-coming meeting in November 2019. The Chair briefed the Bureau on the Note Verbale from the European Union dated 12 September 2019 on the participation of partners
		The Bureau agreed that partners and stakeholders in consultative status with the United Nations Economic and Social Council (ECOSOC) or accredited to the first session of the UN-Habitat Assembly will be informed of the resumed meeting of the Executive Board. The Bureau further agreed not to pre-empt the decision of the Executive Board itself on the matter of participation which should be discussed during the resumed meeting of the Board in November.

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		and stakeholders. The Bureau took note of the fact that pursuant to the rules of procedure of both the Executive Board and the UN-Habitat Assembly, the up-coming meeting on 19-20 November 2019 is a public meeting, and unless the Executive Board decides otherwise, partners and stakeholders in consultative status with ECOSOC or accredited to the UN-Habitat Assembly should be informed of the meeting.	
b)	Term of office of members of the Bureau	The Bureau took note of the provision in pre-session document HSP/EB.1/5: Proposed organisation of work and workplan for the Executive Board and its Bureau meeting for 2020 which suggests that the term of office of the current Bureau members should be extended during the annual meeting of the Executive Board in 2020. The Bureau also took note of Rule 9.1 of the rules of procedure of the Executive Board provides that election of Members of the Bureau shall take place during the first regular session.	It was agreed that the Bureau and the Executive Board should further discuss the proposed organisation of work and workplan and make any adjustments if needed at a later date.
c)	Procedural issue regarding the continuation of the first meeting held on 30 May 2019	The Bureau was informed that during the first meeting of the Executive Board held on 30 May 2019 the meeting did not explicitly gavel the suspension or adjournment of that	Agreed

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		meeting but only agreed to resume at a later date. It was suggested that a correction be reflected in the final procedural report of the Executive Board to be issued after the resumed meeting in November 2019.	
d)	Sending of background documentation to Bureau members	The Bureau suggested that background documents related to the Bureau meetings should be circulated well in advance of to the Bureau members prior to each Bureau meeting.	Agreed