

## VACANCY ANNOUNCEMENT

*Issued on: 03 April 2015*

<b>ORGANIZATION:</b>	<b>UN-Habitat</b>
<b>DUTY STATION:</b>	<b>Kabul, Afghanistan</b>
<b>FUNCTIONAL TITLE:</b>	Housing, Land and Property Advisor
<b>GRADE:</b>	<b>I-ICA (P2 Equivalent)</b>
<b>POST DURATION</b>	12 months upon initial appointment Post duration for 3 years)
<b>CLOSING DATE:</b>	<b>17 April 2015</b>

### UN-HABITAT AFGHANISTAN:

UN-Habitat has been involved in a range of activities across Afghanistan over more than two decades, through periods of relative calm and intense conflict. A national resettlement programme initiated in 1990 evolved into an Urban Reconstruction Programme in 1994, in the context of which community-based approaches to recovery were explored, including the formation of Community Forums. Assimilated into a national multi-agency PEACE Initiative during the Taliban administration, these Forums evolved into the Community Development Councils that are still the backbone of NSP.

In addition to direct implementation of community-based urban and rural rehabilitation and development initiatives, the enhancement of professional and technical skills, and the delivery of humanitarian relief, UN-Habitat is still supporting the Government of Islamic Republic of Afghanistan (GoIRA) counterparts with technical assistance in policy, planning and urban management, the provision or upgrading of services and infrastructure and the reintegration of returnees.

### BACKGROUND AND PURPOSE OF POST:

The overarching intention of the programme is to support the **implementation of part of the National Policy on Internally Displaced Persons** in three Afghan cities: Herat, Jalalabad and Kabul. The programme will support communities, local authorities and the central Government to achieve durable solutions for local reintegration of returnees and IDPs through community empowerment, improved living conditions and security of land tenure. The project also aims to strengthen the role and capacity of local authorities, particularly Municipalities, to assist returnees, IDPs and other vulnerable urban dwellers with local integration. The Programme is funded by the European Union and operates for three years (1 January 2015 - 31 December 2017).

### RESPONSIBILITIES:

Under the overall supervision of the Chief Technical Advisor / International Programme Manager, and in co-operation with the National Programme Manager, the Housing, Land and Property Advisor will assist to:

- (i) strengthen knowledge and awareness of Housing, Land and Property (HLP) and land-related issues in Afghanistan;
- (ii) enhance the participation of all relevant stakeholders;

- (iii) support the development and implementation of local integration solutions in programme target settlements;
- (iv) enhance HLP TF coordination with the overall goal of improving policy, advocacy and responses to housing, land and property issues across the country;

#### **PROGRAMME SPECIFIC RESPONSIBILITIES:**

- Co-chair the Housing, Land and Property Taskforce (HLP TF) on behalf of UN-Habitat;
- Support the CTA and National Programme Manager by providing technical assistance to mainstream Housing, Land and Property (HLP) issues in Afghanistan in all programme activities;
- Provide technical backstopping support to Provincial/Regional Managers and Team Leaders in the area of IDP/Returnee empowerment, HLP, land management, and local integration/durable solutions;
- Support the Housing, Land and Property Taskforce (HLP TF) to deliver improved HLP coordination, with a focus on strengthening outreach to stakeholders to broaden its membership and better manage information processes to enhance HLP's impact among concerned actors across Afghanistan;
- Lead in the strengthening of the HLP TF in Eastern, Central and Western regions, as well as other regions if required, and facilitate enhanced information exchange between the national and regional HLP TF's;
- Strengthen coordination mechanisms/interlocutors with relevant line ministries and municipal officials to ensure enhanced HLP policy implementation and responses
- Coordinate the production of advocacy products on behalf of the HLP TF membership, including policy papers, key stakeholder meetings and donor updates;
- Support the HLP TF to identify and map HLP issues in Afghanistan on a periodic basis;
- Lead in HLP mainstreaming within the Afghanistan Protection Cluster, and other clusters (FSAC, ES & NFIs, Multi Sector, and WASH) as necessary;
- Train and develop the capacity of HLP TF members and other relevant stakeholders with support from other HLP members;
- Support the development of land tenure strategies for informal settlements upgrading and Urban Solidarity Programmes;
- Provide technical support to the Afghanistan Land Authority (ARAZI);

#### **QUALIFICATIONS:**

- Project and program management, including project formulation and implementation in conflict and post-conflict environments
- Good knowledge of project monitoring and evaluation.
- The capacity to provide quick and practical feedback and guidance to field staff is essential, as is the ability to adapt existing methodologies to the Afghan context.
- Maintaining appropriate balance between operational needs of the project and contributing to developing a longer-term vision of the program
- Good knowledge of UN operational rules and procedures.
- Good coordination skills, with ability to handle multiple activities concurrently, work under pressure and to tight deadlines.
- Positive approach to work with consistent energy and a positive, constructive attitude.
- Ability to participate effectively in teams of various expertise as well as organizations.
- Good diplomatic qualities and negotiating skills.

### **EDUCATION:**

At least a Bachelor's degree in international development, business studies, urban planning, law, public policy, or related discipline is required or high-school completion qualification in combination with three additional years of qualifying experience may be accepted in lieu of a university degree.

### **WORK EXPERIENCE:**

At least three years of experience with:

- (i) managing urban development programming in Afghanistan,
- (ii) providing policy and technical assistance to the government,
- (iii) Familiarity with the UN in Afghanistan.

### **LANGUAGE AND COMMUNICATION SKILLS:**

Fluency in English is required; another UN language or Dari/Pashto would be an advantage.

### **INTERNATIONAL TRAVEL (HOME – KABUL):**

The cost of a return air-ticket from the place of recruitment on least-cost economy will be reimbursed upon submission of travel claim together with the supporting documents including copy of e-ticket, receipts and used boarding passes. Three quotations from the reputable travel agents shall be submitted for UN-Habitat's clearance prior to purchase of tickets.

### **LOCAL TRANSPORTATION:**

Such as vehicle arrangements to provinces will be covered by UN-Habitat.

### **TRAVEL ADVICE/ REQUIREMENTS:**

The Housing, Land and Property Advisor shall abide by all UN security instructions. Upon arrival in Kabul security briefing will be provided by UN-Habitat while the Department of Safety and Security (UNDSS) will arrange security briefings in other cities.

### **REPORTING ARRANGEMENTS:**

The Housing, Land and Property Advisor shall report to the Country Representative/Manager and Senior Human Settlements Officer/SHSO based in ROAP.

The application should comprise:

- ♦ Completed UN Personal History Form (P11). Please download the form (MS-Word) from UN-Habitat/ROAP-vacancy website: [www.fukuoka.unhabitat.org](http://www.fukuoka.unhabitat.org)
- ♦ A Statement of Interest (cover letter) for the position.

#### **All applications should be submitted to:**

UN-Habitat Regional Office for Asia and the Pacific

ACROS Fukuoka, 8th Floor

1-1-1 Tenjin Chuo-ku, Fukuoka, 810-0001 Japan

[habitat.fukuoka@unhabitat.org](mailto:habitat.fukuoka@unhabitat.org)

Please indicate the Post Title: "AFG-HLP" in your e-mail subject.

Please note that applications received after the closing date stated below, will not be given consideration. Only short-listed candidates whose applications respond to the above criteria will be contacted for an interview. The fee will be determined according to the qualifications, skills and relevant experience of the selected candidate. In line with UN-Habitat policy on gender equity, applications from female candidates will be particularly welcome.

For additional questions, please contact Mr. Matthew French at [matthew.french@unhabitat-afg.org](mailto:matthew.french@unhabitat-afg.org)

**Deadline for applications: 17 April 2015**