

CONSULTANT VACANCY ANNOUNCEMENT

Issued on: 18 MARCH 2015

ORGANIZATIONAL LOCATION:	UN-HABITAT
DUTY STATION:	NAIROBI
FUNCTIONAL TITLE:	CITY PROSPERITY INITIATIVE (CPI) COORDINATOR
DURATION:	2.5 MONTHS
CLOSING DATE:	25 MARCH 2015

BACKGROUND

The city is the home of prosperity. It is the place where human beings find satisfaction of basic needs and access to essential public goods. The city is also where the ambitions, aspirations and other aspects of life are realized, providing contentment and happiness and where goods and culture is produced.

However, there is a need for a shift in thinking to better conceptualize a more robust notion of urban development – one that looks beyond the narrow domain of economic growth that has informed ill-balanced policy agendas over the last decades. Prosperity is much more than economic growth and must include other vital dimensions such as quality of life, adequate infrastructure, equity and environmental sustainability.

In order to measure present and future progress of cities, UN-Habitat has recently developed a new tool, the City Prosperity Index, together with a conceptual matrix, the Wheel of Prosperity, both of which are meant to assist decision makers to design clear policy interventions. The Index ranks cities based on their prosperity, across five dimensions; productivity, infrastructure, quality of life, equity and environmental sustainability. The Wheel of Prosperity controls the direction and pace of growth towards a city's prosperity.

Using these two new tools, UN-Habitat's City Prosperity Initiative will work with cities across the world to develop policy interventions that will assist them in becoming more prosperous. The objectives of the Initiative are to create a fresh approach to prosperity that is holistic and integrated and which helps cities to become more economically, socially, politically and environmentally prosperous. Specifically, UN-Habitat will help cities improve wellbeing through localized urban planning and design interventions, implementing technical solutions to achieve sustainable urban form. The Agency will also assist with pre-feasibility studies and project viability for financing. The consultant will be mainly working with the cities participating in this initiative from the Latin American and Caribbean region.

RESPONSIBILITIES

The consultant shall assist the Research and Capacity Development Branch Coordinator with the coordination of the City Prosperity Initiative.

This consultancy includes the technical and managerial coordination of this initiative in the cities and countries where it is implemented.

The technical support includes the coordination of various activities that are being implemented or are to be initiated:

- (a) The development of the method and the overall approach of the index; the preparation of manuals and guidelines; the analysis of results and its relation to action plans and policy directions.
- (b) The preparation of country and city reports presenting the results of the index and the revision of other studies and reports from consultants working in cities that are part of this initiative.
- (c) The advancement of the index and its adaptation to specific thematic requests from requesting cities, countries and institutions. For example, the inclusion of ICT, resilience, higher education, social housing, etc.
- (d) Undertake missions to cities and countries to provide technical assistance on issues pertaining to the CPI index and participate in seminars and workshops, as requested.

The managerial support includes the coordination of various activities that are being implemented or are to be initiated:

- (a) Liaise with branches and regional offices within UN-Habitat with regards to the CPI initiative.
- (b) Liaise with universities and research centers, National Statistical Offices and other technical partners with regards to this initiative.
- (c) Assist cities and countries that are part of this initiative in various activities as per the project documents and signed agreements.
- (d) Prepare terms of reference for the work of consultants in cities where the CPI is implemented following competitive selection process as per Rules and Regulations.
- (e) Draft project documents for fund-raising strategies associated and search for opportunities to expand the initiative.
- (f) Respond to new requests from governments (i.e. Viet Nam, Mongolia) and ensure that all communications and reports of meetings are done in time.

DELIVERABLES

The consultant shall deliver 1 monthly report of the performed activities as described in the work plan for the technical and managerial aspects indicated.

The consultant shall report on the production of technical documents produced during the period of this consultancy such as guidelines, tools and city reports under his/her coordination.

COMPETENCIES

- (a) Professionalism: analytical, research and policy analysis skills in the field of international development; ability to manage a global scale project involving multiple stakeholders and partners; knowledge of urban development issues; ability to observe deadlines and achieve set goals; experience in the use of urban indicators and indexes.
- (b) Communication: Excellent written and oral presentation skills in English and Spanish; proven ability to prepare written reports and promotional materials for publication in both languages.
- (c) Teamwork: Ability to work collaboratively with colleagues to achieve agreed goals.
- (d) Planning and Organizing: Ability to prioritize activities and assignments.
- (e) Commitment to Continuous Learning: Ability to keep abreast of new developments in the urban development field; willingness to learn from others.

EDUCATION

The consultant should have a Master degree in Social Sciences, Urban Planning, Geography, Economics, Urban Development or any other related fields.

WORK EXPERIENCE

At least 5 years professional experience in research and project management on urban, social, economic or development issues.

LANGUAGE SKILLS

English and French are the working languages of the United Nations Secretariat. For this post, high proficiency in written and spoken English and Spanish is essential.

OTHER SKILLS

Knowledge of another official United Nations Language is an advantage.

REMUNERATION

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website (inspira.un.org) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
- The PHP should be attached to the application as a PDF file.
- Summary CV (maximum 2 pages), indicating the following information:
 1. Educational Background (incl. dates)
 2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
 3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
 4. Expertise and preferences regarding location of potential assignments
 5. Expectations regarding remuneration
- Cover memo (maximum 1 page)

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

Ms. Nelly Kangethe

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: Nelly.Kangethe@unhabitat.org

Deadline for applications: 25 March 2015

UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: recruitment@unon.org