

## CONSULTANT VACANCY ANNOUNCEMENT

**Issued on: 17 September 2014**

ORGANIZATIONAL LOCATION:	UN-HABITAT
DUTY STATION:	Hargeisa, Somaliland, the state of Somalia
FUNCTIONAL TITLE:	Urban Planner and Programme Management Assistant
DURATION:	12 work months with possibility of extension
CLOSING DATE:	25 <sup>th</sup> September 2014

### **BACKGROUND**

The UN Joint Programme on Local Governance and Decentralised Service Delivery for Somalia launched in 2008 for a period of five years is to be continued for a second phase of five years running from 2013 through 2017 referred to as JPLG II. The Joint Programme, which has five partners including ILO, UNCDF, UNDP, UN-HABITAT and UNICEF, is aligned with the UN Somali Assistance Strategy (UNSAS), 2010 – 2015 and contributes to at least five of the Millennium Development Goals (MDGs). JPLG II will build on the successes achieved during the past five years and will maintain the same focus of strengthening local government as a means of enhancing the delivery of services to citizens and restoring confidence and credibility in the state. It will also improve state-citizen relations by linking local governments to their constituent communities and will engage the private sector transparently and accountably.

Urban areas in Somalia are growing rapidly and a large part of this growth is through informal developments as internally displaced people, returnees, and migrants from rural areas to urban areas are contributing to this growth. Unfortunately, urban development plans have not guided this urban expansion. Numerous informal settlements, urban sprawl, inefficient land use are collectively impacts the access to basic urban services and service delivery. Therefore, the role of urban planning in guiding the sustainable development of urban areas in Somalia (with urban planners at both national and local levels) is gaining more significance.

Besides insecurities in land tenure, there are also overlapping claims on land (both in urban and rural areas) which often result in violent clashes between the different claimants of land. Improved urban planning capacity in district can address the problem of land development and administration.

With lack of urban planning mechanism in Somalia, how do you ensure the land as the prime source of conflict is utilized for the benefits of not only privileged individual or groups but also for all walks of life? How do you ensure sufficient land reservation for realization and expansion of public service facilities? How do you improve the access and mobility when there is no plan and guidance for road development and public transportation? How do you direct urban growth to ensure the balance of environmental, social and economic aspects in urban areas? How do you plan for infrastructure, recreation, waste management and local economic development?

Therefore the support to selected districts in the preparation of urban development strategy and plans indicating directions for the future urban expansion and investment in basic services and infrastructure, land development, planning regulatory standards, are essential for the district to be supported. The support through this consultancy will help to enhance an essential capacity of district to deal with urban problems through an inclusive district participatory planning process in order to build a sustainable capacity development in the district.

### **Responsibilities**

Under the overall coordination of the Chief Technical Advisor/Officer-in-Charge as well as the supervision of the JPLG Programme Manager and Human Settlements Officer, the consultant specializing in urban planning with experience in project monitoring and evaluation, reporting, communication as well as strong skill in research will assist planned activities of JPLG work plan for 2014. This will be under the components of urban planning, Solid Waste Management (SWM), and Land Policy development. The incumbent will also support the programme manager in overall JPLG programme implementation, and monitoring and evaluation.

More specifically consultant will undertake following activity

### I. Assistance in Urban Planning Activities

- Work closely with the AHSO and HSO in the implementation of all aspects of UN-Habitat's Urban Planning activities,
- Promote strong local ownership of activities and outputs of the Urban Planning components
- Develop a Street Addressing System to be piloted in Somaliland and Puntland
- Increase the effectiveness and ensure timely actions of UN-Habitat urban planning activities through regular consultations and follow-up with local partners.
- Advise the AHSO and HSO about changes in the political situation in the three regions of Somalia that may impact on the implementation of Urban Planning activities.
- Organise progress and review meetings with relevant authorities.
- Participate actively in development of a spatial planning strategy and policy for Somalia, revise urban planning laws and regulations, draft a strategy for urban plan formulation/ implementation and the approval mechanism for Somalia.
- Prepare, support and conduct seminars and workshops, etc. under the urban planning components as guided by the AHSO and HSO and in collaboration with other UN-Habitat staff.
- Support Districts department of planning, district municipality with regard to on-the- job training on urban planning related activities including database development, data collection and use of geographical information system, road classification and network planning, development of spatial strategic plans for selected districts.
- Support other activities of UN-Habitat in Somalia including planning and development of the work plans and activity.

### III. General Programme Management Support

1. Undertake research to document best practice for land policy processes and development in order to support land programme manager in implementation.
2. Support Land Programme manager in coordination of programme implementation and monitoring.
3. Support coordination with national and local counterparts, districts and the National Urban Planning Committee in particular the capacity building and operational support for Land and urban management institute in the fields of urban planning, urban regulatory framework and on-the-job training.
4. Support implementation of Solid Waste Management (SWM) activity including support to international consultant for data collection, liaising with partners, facilitation of workshop, training and other logistics required.
5. Liaise with other UN-Habitat staffs to ensure full and timely support to UN-Habitat external consultants under the Urban Planning, SWM and Land Management components of JPLG where necessary.
6. Support JPLG programme manager in preparing quarterly reports and monitoring and evaluation of the programme activity
7. Provide inputs to the formulation of project proposals and concept notes.
8. Backstop the preparation and implementation of UN- Habitat Annual Work Plans, Terms of Reference for staff and implementing partners, and organization of seminars/workshops,
9. Contribute to the monitoring and evaluation of UN- Habitat urban planning, SWM and land programmes and projects in Somalia concerning the effectiveness and impact of the land programme through networking with partners, field visits, document reviews, preparation of reports, identification of problems and issues and proposal of addressing problems and propose improvements and changes as required.
10. Any other related tasks as assigned by AHSO and HSO.

## **COMPETENCIES**

### **Professionalism**

Shows pride in work and achievements; demonstrates professional competence and mastery in delivering on UN-Habitat/JPLG mandate; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced

with difficult problems or challenges; Remains calm in stressful situations; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas.

### **Communication**

Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.

### **Planning and Organizing**

Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

### **Client Orientation**

Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients’ needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in progress and meets deadline for delivery of products or services to client

## **EDUCATION**

Advanced degree in urban studies or related disciplines.

## **WORK EXPERIENCE**

Minimum 2 years experience in urban planning and development or related fields, experience on project monitoring and evaluation as well as reporting is required. Experience in post-conflict and prop-poor countries` situations is preferred.

## **LANGUAGE SKILLS**

Fluency in oral and written English and Somali is required.

## **OTHER SKILLS**

- Promote the vision, mission, and strategic goals of UN-Habitat
- Willingness to travel to Somalia
- Results-oriented, flexible and problem-solving attitude
- Display cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Fully competent in report/project writing skills

## **REMUNERATION**

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website ([inspira.un.org](http://inspira.un.org)) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
- The PHP should be attached to the application as a PDF file.
- Summary CV (maximum 2 pages), indicating the following information:
  1. Educational Background (incl. dates)
  2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
  3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
  4. Expertise and preferences regarding location of potential assignments
  5. Expectations regarding remuneration
- Cover memo (maximum 1 page)

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:  
UN-HABITAT Somalia Office  
P.O. Box 30030, 00100 Nairobi, Kenya  
Email: [un-habitat.som@unhabitat.org](mailto:un-habitat.som@unhabitat.org)

Deadline for applications: 25<sup>th</sup> September 2014

*UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*