

## **CONSULTANT VACANCY ANNOUNCEMENT**

**Issued on: 17 September 2014**

ORGANIZATIONAL LOCATION:	UN-HABITAT
DUTY STATION:	Nairobi, Kenya
FUNCTIONAL TITLE:	Consultant: Documenting experiences and lessons from OECS project for improving land policies and land management
DURATION:	6 Months
CLOSING DATE:	25 September 2014

### **BACKGROUND**

The Land and GLTN Unit, located within the Urban Legislation, Land and Governance (ULLG) Branch of UN-Habitat, has the mandate to develop, test and disseminate pro-poor and gender responsive approaches in regard to urban land, innovative residential tenures, affordable land management/administration systems, and land related regulatory/legal frameworks and tools. The Unit hence focuses on research and tool development also to supply technical advice to Member States and backstop the Regional offices and other sections of UN-Habitat. Land tools provide a resource for enabling action. While there has been extensive global discussion around land policies that work for the poor, there has been insufficient attention paid to development of methods for developing and implementing these pro-poor land policies. Consequently what is required are land tools that are affordable and accessible for all sections of the population in countries around the world. This is essential for creating societies with sustainable, equal access and use of land. Work has already started on these approaches, both for developing and post-conflict societies. Incremental expansion of this work over time, as capacity is developed, will take place through the Global Land Tool Network (GLTN), the Secretariat of which is located at UN-Habitat (see [www.glttn.net](http://www.glttn.net)).

Phase 2 (2012-2017) of the GLTN's global programme emphasises country level support which will involve value-adding support to on-going country initiatives and in some cases there may be full-scale support requiring high levels of investment. The support for the testing and implementation of pro-poor and gender-responsive tools in the land sector will be done in conjunction with government and other in-country partners; regional and country offices in UN-Habitat; and international partner organisations with their national networks. This approach is included within GLTN's five main, interconnected activity areas: knowledge and awareness building; land policy reform; donor coordination; capacity development; and land tool development, testing and implementation. It is therefore important to properly document experience of country level engagement and use such experiences to inform other initiatives on challenges, innovations and key lessons.

The Organization of Eastern Caribbean States (OECS) through financial support of the Australian Government has implemented a project for improving land policies and land management in its Member States. The project goal is to achieve "enhanced sustainability of development in the OECS - economic development, poverty reduction, social stability and the protection of environmentally sensitive areas - through the formulation, adoption and implementation of comprehensive land policies." UN-Habitat in collaboration with the University of West Indies assisted the Organization of Eastern Caribbean States (OECS), National Land Agencies, other National Ministries with interest in land issues, and other Land Stakeholders including Civil Society Organizations (CSOs) and professional bodies in the implementation of the project.

One of the project's key outputs has been the development of OECS Land Policy Guidelines which highlights the importance of land management to the achievement of economic development, poverty reduction, social

stability and the protection of environmentally sensitive areas; with recommendation on key principles in development and implementation of land policies. These guidelines will hopefully facilitate smooth development of Land Policies at country level for the Member States. The generic policy document development process entailed inclusive stakeholders' consultations including key inputs through country land issues papers which provided succinct framework of land issues in individual Member States. In addition two National Land Policies were developed reflecting some of the Land Policy Guidelines proposals.

## **RESPONSIBILITIES**

### **Land policies and Land Policy Guidelines development in SIDs: Lessons from the Caribbean Activities**

1. Dialogue with the OECS on the Approach to documentation that ensure acceptability of the product by countries who have participated in the process.
2. Review all output reports including the reports of meetings
3. Prepare an overview document of the process of preparation of National land policies in the countries of the OECS including the following steps:
  - a) An overview of the generic guidelines as guide to the process
  - b) Engaging the key stakeholders and the drivers of the process
  - c) The data and documentation phase.
  - d) The process of development of a country issues paper
  - e) Consultation and participation in the process
  - f) Moving from issues to a land policy framework based upon a comparative analysis of the two NLP exercises in SLU and SVG
  - g) Approval and Implementation issues
  - h) Assess comparative SIDs issues for replicating the Caribbean experiences
4. Organize and facilitate a representative working group meeting in St Lucia to review and validate the Draft Document
  - a) Provide UN-Habitat with confirmed list of participants at least three weeks prior to the event, in order to make travel bookings.
  - b) Support financial reporting on the validation workshops.

### **Final Product**

A report documenting the OECS experiences in the development of Land Policy Guidelines and National Land Policies developed under the project for improving land policies and land management in OECS.

## **COMPETENCIES**

**Professionalism:** Knowledge of concepts and approaches relevant to land policies, pro-poor land policies and related global conventions. Highly developed conceptual, analytical and innovative problem-solving ability; familiarity with, and experience in, using various analysis and research methodologies and sources.

**Planning and organizing:** Ability to work within set deadlines and in line with the requested outputs; Capacity to establish priorities and plan, coordinate own work plan, use time efficiently and apply judgment in the context of competing needs.

**Communication:** Excellent written and verbal communication skills and ability to articulate complex ideas in a simple and clear manner;

**Creativity:** Is not bound by current thinking or traditional approaches, takes calculated risks on new and unusual ideas; Offers new and different options to solve problems and meet the GLTN team's needs.

## **EDUCATION**

Advanced University degree (masters or higher) in a field deemed relevant to the subject areas covered by these Terms of Reference such as Land Management, Land Economy, Land Valuation, Land Planning.

## **WORK EXPERIENCE**

- A minimum 10 years of experience working in the field of Land Policy and Land Management
- In depth knowledge/experience of OECS processes in the development of Land Policy Guidelines and Land Policies,
- Demonstrated clear comprehension of various land issues in the Caribbean
- Demonstrated clear comprehension of various stakeholders and institutional arrangements on land policies in OECS member states.

## **LANGUAGE SKILLS**

Fluency in one of the working languages of the UN Secretariat, English or French, (both oral and written) is required.

## **REMUNERATION**

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website ([inspira.un.org](http://inspira.un.org)) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
- The PHP should be attached to the application as a PDF file.
- Summary CV (maximum 2 pages), indicating the following information:
  1. Educational Background (incl. dates)
  2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
  3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
  4. Expertise and preferences regarding location of potential assignments
  5. Expectations regarding remuneration
- Cover memo (maximum 1 page)

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

Ms. Linda Kegedi

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: [Linda.Kegedi@unhabitat.org](mailto:Linda.Kegedi@unhabitat.org)

Cc: [Cyprian.Selebalo@unhabitat.org](mailto:Cyprian.Selebalo@unhabitat.org)

Deadline for applications: 25 September 2014

*UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*