

CONSULTANT VACANCY ANNOUNCEMENT

Issued on: 14 August 2014

ORGANIZATIONAL LOCATION:	UN-HABITAT
DUTY STATION:	Nairobi with extensive travel to other towns in Somaliland, Puntland and South Central
FUNCTIONAL TITLE:	Senior Institutional Planning and Development Expert
DURATION:	6 work months over 12 months with possibility of extension
CLOSING DATE:	22nd August 2014

BACKGROUND

The UN Joint Programme on Local Governance and Decentralised Service Delivery for Somalia (JPLG) has established an important platform for seizing the development moment and is also a programme that has translated many of the ambitions of the ‘One UN’ principles into tangible improvements in aid and wider development effectiveness.

It is against this background that JPLG, launched in 2008 for a period of five years, is to be continued for a second phase of five years running from 2013 through 2017 referred to as JPLG II. The Joint Programme, which has five partners including ILO, UNCDF, UNDP, UN-Habitat and UNICEF, is aligned with the UN Somali Assistance Strategy (UNSAS), 2010 – 2015 and contributes to at least five of the Millennium Development Goals (MDGs). JPLG II will build on the successes achieved during the past five years and will maintain the same focus of strengthening local government as a means of enhancing the delivery of services to citizens and restoring confidence and credibility in the state. It will also improve state-citizen relations by linking local governments to their constituent communities and will engage the private sector transparently and accountably.

The overall objective of JPGL II is to promote improvements in local governance quality that can contribute to peace consolidation, development and equitable service delivery. The programme outcomes are structured around three mutually reinforcing strategies:

- 1. Supporting policy and legislative reforms for functional, fiscal and administrative decentralization that clarify and enhance the role of local government, its relationship to central government, and as a means to improve local service delivery,**
- 2. Improving local government capacity for equitable service delivery,**
- 3. Improving and expanding the delivery of sustainable services to citizens in an equitable, responsive and socially accountable manner and promoting local economic environment.**

The JPLG emphasizes the development and implementation of an institutional capacity building package both at the district and community level. As part of its work plan for 2013-2014, the JPLG will provide technical assistance to the Associations of Local Government Authorities in Somaliland and Puntland.

RESPONSIBILITIES

Under the overall coordination of the Programme Manager of JPLG, and in close collaboration with relevant authorities of Somaliland, Puntland, and South Central, the consultant will engage in the following activities:

Key Activities

1. Recommendation and Road maps (main reports) for ALGASL and ALGAPL (detailed capacity assessment report indicating methodology, sources of information and findings, incorporating sub reports as indicated above)
2. On-site technical assistance and mentoring to ALGASL and ALGAPL
3. Providing mentoring and on the job training to the newly recruited staff of secretaries of local government associations of both Somaliland and Puntland
4. Assisting local government associations in both regions coming up with formula-based and equitable membership subscription fee
5. Building the capacity of the secretariat of local government associations in Puntland and Somaliland in improving the understanding of local government associations and its functions
6. Reviewing local government associations' constitutions and strategic plans and providing professional opinions as part of an effort to enhance them.
7. Linking the regional and beyond similar local government associations and establishing new working relations with local government associations in the continent and beyond.

COMPETENCIES

Professionalism

Shows pride in work and achievements; demonstrates professional competence and mastery in delivering on UN-Habitat/JPLG mandate; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas.

Communication

Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.

Planning and Organizing

Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

EDUCATION

Advanced degree in Local Governance, Management, Political Science, Development studies or related discipline

WORK EXPERIENCE

Minimum 15 years professional experience in local governance in developing countries contexts; Experience working in the development of any local government association is desirable. Working experience in post – conflict situations is an added advantage.

LANGUAGE SKILLS

Full proficiency in written and spoken English is mandatory; Knowledge of Somali language is an added advantage

OTHER SKILLS

- Strong co-ordination, communication and facilitation skills
- Results-oriented, flexible and problem-solving attitude
- Display cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Fully competent in Microsoft Office Programmes such as Word, Excel, PowerPoint and land information and data management software
- Promote the vision, mission, and strategic goals of UN-Habitat

REMUNERATION

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website (inspira.un.org) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
- The PHP should be attached to the application as a PDF file.
- Summary CV (maximum 2 pages), indicating the following information:
 1. Educational Background (incl. dates)
 2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
 3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
 4. Expertise and preferences regarding location of potential assignments
 5. Expectations regarding remuneration
- Cover memo (maximum 1 page)

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

UN-HABITAT Somalia Office

P.O. Box 30030, 00100 Nairobi, Kenya

Email: un-habitat.som@unhabitat.org

Application by email is strongly encouraged

Please quote "Senior Institutional Planning and Development Expert" on the subject line

Deadline for applications: 22nd August 2014

UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: recruitment@unon.org