

**United Nations Conference on Housing and  
Sustainable Urban Development (Habitat III)  
First session of the Preparatory Committee**  
New York, 17 and 18 September 2014

**Side Event Application Form**

1 August 2014

Organizations interested in hosting a side event must provide the following information **no later than 15 August 2014** via email to: [habitat3secretariat@un.org](mailto:habitat3secretariat@un.org)

1. Title of the proposed event
2. Outline the purpose of the event (100 words max)
3. Please explain to what extent the event will be relevant to Habitat III and Housing and Sustainable Urban Development (60 words max)
4. Please list the number and names of other organizations / institutions involved in organizing and/or hosting the proposed event.
5. Please indicate the preferred date and time slot for the proposed event.
6. Organizer Information
  - a. Full name of contact person
  - b. Telephone number
  - c. Email address
  - d. Physical address

Please note:

- i. In case the proposed side event shall be held outside of the United Nations Headquarters, kindly indicate the proposed venue and address.
- ii. The Habitat III Secretariat cannot guarantee to allocate the indicated preferred date and time slot to the requesting organization.