

First Bureau Meeting of the Executive Board of UN-Habitat

OED Boardroom – Friday 21 June 2019 - 10:00 am – 12:00 am

Draft summary of discussions and recommendations adopted by the first Bureau meeting of the Executive Board

Agenda item		Options presented for discussion	Decision
1.	Adoption of the Provisional Agenda	Deletion of Agenda item 5 : “Briefing on Ukraine with respect to the election of the Eastern European Group to the Executive Board and on the Lima Group statement during the Plenary and response from Venezuela”.	Deletion of Agenda item 5
2.	Organisation of work and workplan for the Executive Board and its Bureau meetings for 2019 – 2020		
2.a)	Cycle and frequency of meetings and proposed dates	The Executive Board should hold three meetings every year: (i) Two regular meetings, (ii) One annual meeting, (iii) Meetings should be held in September, in December and late March/early April.	Agreed
		First regular meeting should be held for 1 day in mid-September, keeping in mind the start of the General Assembly of the United Nations in the third week of September.	Agreed
		Second regular meeting should be held for 2 days during the first week of December.	Agreed
		The annual meeting should be held for 3 days in late March or early April.	Agreed
		Decision on number of days for each meeting should not be considered as fixed as this is likely to change and therefore flexibility should be allowed for future cycles.	Agreed
		Conference services suggested that to be on safe side, 3 days should be locked in the calendar for organizational purpose and further that meetings of the Executive Board should not start on Mondays to avoid any overtime costs for registration over the week-end prior to the meeting.	Agreed

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2.b)	Regular and annual meetings		
	Meetings for the year 2019	Resumed meeting of the first regular meeting of the year 2019 to be held from 18 to 20 November 2019.	Bureau decided it should be 19-20 November 2019 for 2 days with no side events and no invitation to be sent to stakeholders
	Meetings for the year 2020	The first meeting of the Executive Board for the year 2020 will be an annual meeting to be held during the week of 31 March-3 April 2020.	Bureau decided 31st March-2 April 2020 for 3 days
		The Executive Board will hold its first regular meeting of the year 2020 during the week of 14-18 September 2020 or during the week of 21-25 September 2020.	Bureau decided Wednesday 16 September 2020 for 1 day
		The Executive Board will hold its second regular meeting of the year 2020 during the week of 30 November - 4 December 2020 or during the week of 9-11 December 2020.	Bureau decided 2-3 December 2020 for 2 days
2.c)	Dates of receipt of documentation	Dates of receipt of official documentation by Member States before each meeting should be in accordance with the rules of procedure of the Executive Board.	Agreed
		Documentation with respect to items on the Provisional Agenda should be made available to Member States in all official languages.	Agreed
		Briefing to Member States on the preparations for the Executive Board meeting to be done by the Executive Director and the Bureau should take place at least 2 weeks before the beginning of the meeting.	Agreed
		Date for the briefing to Member States on the preparations for the November 2019 meeting.	Bureau decided Monday 4 November 2019

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2.d)	Joint Bureaux meetings	Consideration of the frequency and cycle of Joint Bureaux meetings between the Bureaux of the UN-Habitat Assembly, the Committee of Permanent Representatives and the Executive Board .	No decision
2.e)	Form of expression of the Executive Board's formal outcome, ie. resolution /decision	Possibility of adoption of either resolutions or decisions as the Executive Board's expression of the formal outcome of the Executive Board meetings.	Agreed
2.f)	Participation of partners and stakeholders in the Executive Board meetings	Consideration of the involvement of stakeholders and partners at the annual meeting.	The Bureau decided that it should be a decision by the Executive Board at the November 2019 meeting. Stakeholders will not be invited to the November 2019 meeting.
		Organization of very minimal and very relevant side-events on the margins of the Executive Board's meetings.	The Bureau decided that it should be decided by the Executive Board at the November 2019 meeting. Participation of stakeholders and the organisation of side-events should not occur additional costs.
3.	Regular agenda items for consideration by the Executive Board		
3.a)	Annual Work Programme and Budget	Annual Work Programme and Budget of UN-Habitat to be included on the agenda of the meetings of the Executive Board for consideration during its annual meeting.	Agreed
3.b)	Annual report on the implementation of the Strategic Plan	Annual report on the implementation of the Strategic Plan to be included on the agenda of the meetings of the Executive Board for consideration during its annual meeting.	Agreed

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3.c)	Financial, budgetary and administrative matters : - Financial situation of UN-Habitat, - Use of resources and resource mobilization strategy, - On-going restructuring of UN-Habitat	Financing of UN-Habitat, including resource mobilization strategy in accordance with the Strategic Plan.	Agreed as a regular agenda items for the Executive Board's meetings.
3.d)	Implementation of the resolutions and other decisions adopted by the UN-Habitat Assembly including overview of resolutions adopted during the first session of the UN-Habitat Assembly and resolutions to be reported to the resumed meeting of the first regular meeting for the year 2019	Prioritization of resolutions and decision to be reported to the Executive Board in November 2019: Resolution 1/1 on UN-Habitat Strategic Plan for the period 2020-2023; Resolution 1/2 on United Nations System-Wide Guidelines on Safer Cities and Human Settlements; Resolution 1/3 on enhancing capacity-building for the implementation of the New Urban Agenda and the urban dimension of the 2030 Agenda for Sustainable Development; Resolution 1/4 on achieving gender equality through the work of UN-Habitat to support inclusive, safe, resilient and sustainable cities and human settlements; Resolution 1/5 on enhancing urban-rural linkages for sustainable urbanisation and human settlements Decision 1/3 on arrangements for the transition towards the new governance structure of UN-Habitat	Agreed as a regular Agenda item for the Executive Board's meetings.

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3.e)	Briefing on the implementation of the normative and operational activities of UN-Habitat	Oversight by the Executive Board of the implementation of the normative and operational activities of UN-Habitat.	<p>Agreed as a regular agenda item for the Executive Board's meetings.</p> <p>It was also agreed as a regular agenda item that the Executive Director will provide to the Executive Board a briefing on country activities (examples of UN-Habitat's work at country level, which may not be covered in the annual report)</p>
4.	Actions on decisions emanating from the first meeting of the Executive Board		
4.a)	Date of receipt of the Strategic Plan Report for 2019	Date of receipt by the Executive Board of the 2019 Report of the 2014-2019 Strategic Plan of UN-Habitat should ideally be late March/early April 2020, during the Executive Board annual meeting.	Agreed
4.b)	Date of receipt of the Final Report of the Strategic Plan for the period 2014-2019	The Final Report should be received by the Executive Board during its annual meeting in late March/early April 2021.	<p>Agreed</p> <p>It was also agreed that the Final Report of the Strategic Plan will also include a final evaluation. It being understood that the evaluation will be conducted in 2020. It was further agreed that during the annual meeting of the Executive Board in 2020, the Board will be briefed on the status of evaluation of the Strategic Plan.</p>

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4.c)	Preliminary activities towards the UN-Habitat Strategic Plan 2020-2023	<p>Preliminary activities towards the preparation of 2020-2023 UN-Habitat Strategic Plan pursuant to resolution 1/1 should be considered by the Executive Board during its November 2019 meeting, notably in the following order:</p> <p>Results framework Impact communication strategy Partnerships strategy Typology on human settlements demands</p>	Agreed
4.d)	Consideration of the UN-Habitat Work Programme and Budget for the year 2020	Consideration by the Executive Board of the UN-Habitat Work Programme and Budget for the year 2020 during its November 2019 meeting.	Agreed
4.e)	Proposal on the establishment of an ad-hoc working group to continue discussions on the development of a UN-Habitat stakeholder engagement policy	Way forward on the continuation of discussions on a UN-Habitat stakeholder engagement policy.	<p>To be further discussed during the November 2019 meeting, pursuant to Agenda item 6 “Briefing on the status of implementation of resolutions and decisions adopted during the first session of the UN-Habitat Assembly” of the Provisional Agenda for the meeting.</p> <p>It was also decided that the Executive Board will consider the establishment of an ad-hoc working group on budgetary matters during the November 2019 meeting.</p>

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5.	Briefing on Ukraine with respect to the election of the Eastern European Group to the Executive Board and on the Lima Group statement during the Plenary and response from Venezuela	Briefing and possible way forward	Deleted from the Provisional Agenda.
6.	Proposed Provisional Agenda for the resumed meeting of the first 2019 regular meeting of the Executive Board.	Proposed Provisional Agenda for the resumed meeting of the first 2019 regular meeting of the Executive Board.	Agreed Provisional Agenda for the first annual meeting of the year 2020 was also approved by the Bureau.
7.	Other matters		
7.a)	Cost implications of servicing the Governing Bodies of UN-Habitat	Submission of a Programme Budget Implication	It was agreed that Secretariat will provide a detailed budget which will include an analysis of the funding needs and existing gaps pursuant to Sections 2&15 and taking into account resolution A/RES/73/239.
7.b)	Joint meetings of the Executive Boards of funds and programmes of the United Nations	Once a year, joint meetings of the Executive Boards of funds and programmes of the United Nations should be held to review the implementation of the various mandates, in accordance with Secretary General's reform of the United Nations system.	The Bureau agreed to defer consideration of this matter to a later date.