

**Seventh meeting of the Bureau of the Executive Board for the year 2022**

Monday, 7 November 2022

14:30 hrs - 16:30 hrs, East Africa Time

Hybrid meeting-UN-Habitat OED Boardroom

**MEETING SUMMARY**

**Agenda item 1: Adoption of the provisional Agenda.**

1. H.E. Mr. Silvio Albuquerque, Ambassador and Permanent Representative of the Federative Republic of Brazil opened the meeting at 14:40 pm EAT.

**The following Executive Board Bureau members were present:**

**In-person**

H.E. Mr. Silvio Albuquerque, Ambassador and Permanent Representative of the Federative Republic of Brazil.

H.E. Ms. Saqlain Syedah, High-Commissioner and Permanent Representative of the Islamic Republic of Pakistan.

H.E. Ms. Jean Kimani, Ambassador and Permanent Representative of the Republic of Kenya

Mr. Clement Payeur, Deputy Permanent Representative of the Republic of France.

Ms. Lucianara Andrade Fonseca, Deputy Permanent Representative of the Federative Republic of Brazil.

**On-line**

Ms. Shelly Nyawira, Permanent Mission of the Republic of Kenya

Mr. Robert Mambo, Permanent Mission of the Republic of Kenya

**The following UN Habitat Secretariat members were also present:**

Ms. Maimunah Mohd Sharif, Executive Director.

Mr. Raf Tuts, Director, Global Solutions Division.

Mr. Chris Mensah, Secretary to the Governing Bodies.

Mr. Neil Khor, Chief of Staff.

Mr. Stephen Slawsky, Director, Management Advisory and Compliance Service

Mr. Chris Williams, Director of UN-Habitat Liaison Office, New York

Mr. Saidou N'Dow, Legal Office

Mr. Justin Bonongwe, Management Advisory and Compliance Service  
Mr. Martin Barugahare, Chief of Monitoring and Evaluation Unit  
Ms. Modupe Adebajo, Management Advisory

2. The Chair welcomed all participants to the meeting. The provisional agenda was adopted without any changes and can be accessed [here](#).
3. The Bureau endorsed the summary of discussion and recommendations emanating from the Bureau of the Executive Board meeting held on 12 September 2022 which can be accessed [here](#).

#### **Agenda item 2: Briefing on progress made on preparations for the session**

4. Upon invitation by the Chair the Executive Director briefed the Bureau on the progress on the preparations for the second session of the executive Board in 2022. The statement by the Executive Director can be accessed [here](#).
5. The Secretariat also presented the proposed organization of work for the upcoming 2022 second session of the Executive Board. The detailed presentation can be accessed [here](#).
6. The Bureau took note of the briefing by the Executive Director, noting that the proposed organisation of work may change in light of the discussions to be held by the Bureau under Agenda item 3, namely discussions on the request from WEOG to add 3 items to the provisional Agenda for the session.
7. The Bureau recommended that the Bureau meeting of the Executive Board initially scheduled for Sunday 20 November 2022 be held fully on-line on Friday 18 November 2022 at 13:00 EAT.

#### **Agenda item 3: Discussions on the request from the Western European and Others States Group (WEOG) to add 3 items to the provisional Agenda for the session**

8. The Chair recalled that on 13 October 2022, the regional group of WEOG addressed a request to the Secretariat and to the Chair to add three agenda items on the provisional Agenda for the 2022 second session of the Executive Board as follows:
  - i. Board of Auditors report for year 2021, including a briefing by the Board of Auditors to the Executive Board;
  - ii. Update by UN-Habitat on action to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace;
  - iii. The Sustainable Human Settlements Foundation.
9. Upon invitation by the Chair, the Executive Director provided the options for incorporating the three additional agenda items in the provisional Agenda for the session. The statement by the Executive Director can be accessed [here](#). The presentation by the Executive Director can be accessed [here](#).
10. The presentation was followed by an exchange of views among Bureau members.
11. Subsequently, the Bureau recommended that that the provisional Agenda for the session includes two additional items as follows :
  - New Agenda item 15 : Board of Auditors report for the year 2021
  - New Agenda item 16 : Sustainable Human Settlements Foundation

12. In addition, the Bureau of the Executive Board recommended that item 4 of the provisional Agenda for the upcoming session, namely “financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2023 and action by the United Nations Human Settlements Programme (UN-Habitat) to address geographical and gender imbalances in the composition of its staff” should also include a briefing by the Secretariat on actions by UN-Habitat to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace.
13. The Bureau recommended that if accepted and adopted by the Executive Board at the commencement of the 2022 second session, the provisional Agenda for the session will be revised and will be distributed as a Conference Room Paper.
14. The revised provisional Agenda for the 2022 second session of the Executive Board as recommended by the Bureau can be accessed [here](#).
15. The revised organization of work as recommended by the Bureau can be accessed [here](#).

**Agenda item 4: Status of draft decisions to be possibly adopted during the second session of the Executive Board in 2022**

16. The Chair of the ad hoc working group on programmatic, budgetary and administrative matters briefed the Bureau on the status of draft decisions to be possibly adopted during the second session of the Executive Board in 2022. Her statement can be accessed [here](#).
17. The Bureau took note of the update by the Chair of the ad hoc working group on programmatic, budgetary and administrative matters.

**Agenda item 5: Any other matters**

18. The Secretariat informed the Bureau that the Regional Group of Latin America and the Caribbean (GRULAC), within the period of the silence procedure, has suggested a proposal with respect to the proposed title of the theme for the second session of the United Nations Habitat Assembly. In that respect, the Secretariat informed that the new proposal will be circulated through a new silence procedure effective 7 November until 14 November 2022. The revised proposed title of the theme will subsequently be circulated to all Member States.

**The seventh meeting of the Bureau of the Executive Board for the year 2022 was adjourned at 15:30 hrs. East African Time (EAT).**