

Summary of discussions and recommendations emanating for the Second Bureau Meeting Committee of Permanent Representatives of UN-Habitat
 OED Boardroom – Tuesday 8 December – 14:30 pm – 16:00 pm

The following Bureau members attended the meeting: Eritrea (Chair, represented by Serbia for the meeting); Bangladesh, Costa Rica (Vice-chairpersons); Turkey representing WEOG (Office of Rapporteur is vacant)

Agenda item	Discussion	Recommendation from the Bureau
1. Adoption of the Agenda		
	a) Adoption of the provisional Agenda.	Adopted
	b) Adoption of the draft summary of discussions and recommendations emanating from our first Bureau meeting held on 1 October 2019	Adopted
2. Recap of the recommendations of the CPR Bureau at its last meeting held on 1 October 2019:		
	<p>a) The Executive Director provided a brief overview of the recommendations emanating from the first Bureau meeting of the CPR and highlighted the following:</p> <ul style="list-style-type: none"> i. The main outcome was the recommendation by the Bureau on the agenda items to be considered at the high- level meeting and on the open- ended meeting of the CPR to prepare for the second session of the UN Habitat Assembly. The Executive Director noted the Bureau’s recommendation that the It was recommended that the re the first meeting should take place during the week before UN- Habitat Assembly in June 2023. ii. The agenda items recommended to be considered during the high- level meeting include: <ul style="list-style-type: none"> a) Mid- term review of the implementation of UN- Habitat Strategic Plan; b) Mid- term review of the quadrennial report of the Secretary- General on progress on the implementation of the New Urban Agenda; c) Mid- term review on the implementation of the Ministerial Declaration as adopted during the first session of the UN- Habitat Assembly; d) Briefing by the Executive Director on the implementation of the outcomes of the first session of the UN- Habitat Assembly and on the preparations of the upcoming session of the UN- Habitat Assembly. iii. The agenda items recommended to be considered during the open- ended CPR meeting towards preparation for the UN- Habitat Assembly include: <ul style="list-style-type: none"> a) Review of the implementation of UN-Habitat Strategic Plan; 	The Bureau took note of the briefing by the Executive Director

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	<ul style="list-style-type: none"> b) Review of the quadrennial report of the Secretary-General on progress on the implementation of the New Urban Agenda; c) Review of the implementation of the Ministerial Declaration adopted during the first session of the UN-Habitat Assembly; d) Review of the status of preparations for the upcoming session of the UN-Habitat Assembly; e) Review of draft resolutions, declarations, recommendations and decisions to be discussed during the upcoming session of the UN-Habitat Assembly; f) Briefing by the Executive Director on preparations of the upcoming session of the UN-Habitat Assembly. <ul style="list-style-type: none"> iv. The Bureau recommended that it holds at least two meetings a year and that Joint-Bureaux meetings of the Governing Bodies of UN-Habitat should also be held, at least during the World Urban Forum and during the UN-Habitat Assembly. v. The Bureau recommended that the CPR should receive documentation for each of its meetings as follows: a) 6 weeks prior to the High- Level midterm review b) 6 weeks prior to the Open –Ended preparatory meeting towards the UN-Habitat Assembly c) two weeks for subcommittee meetings or as may be agreed upon d) one week for Bureau meetings. vi. The Bureau also recommended that the CPR would pronounce itself mainly through recommendations as follows: a) recommendations to the Executive Director b) recommendations to Member States c) recommendations to the UN-Habitat Assembly. 	
	<p>b) The full presentation by the Executive Director can be accessed here.</p>	
	<p>c) Some Bureau members expressed concerned on the timespan between the first Bureau meeting held in October 2019 and the second Bureau meeting, noting that recommendation made during the first meeting to hold two Bureau meetings per year in January and September have not been implemented.</p>	Noted
	<p>d)The Secretariat took note of the concern and further detailed that the schedule for 2020 was extensively busy with the sessions of the Executive Board, the first of which was initially scheduled to be held in March 2020 and postponed to June 2020 due to the Covid-19 Pandemic. The Secretariat also emphasized that in 2021 at least five CPR Bureau meetings have been scheduled ahead of the high-level mid-term review to be held in June 2021.</p>	Noted

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3. Organization of work and workplan for the CPR and its Bureau for 2021		
(b)	(c) There will be no CPR Bureau meeting in March 2021 due to the engagement in the final preparations for the 2021 first session of the Executive Board to be held in the first week of April.	Agreed
	(d) The Executive Director will hold a briefing to Member States on 9 June 2021 on the status preparations for the high-level mid-term review, which will be two weeks prior to the high-level midterm review meeting.	Agreed
	(e) Following consultations with the Division of Conference Services, the week of 28 June to 1 July 2021 are the available dates in the UN global calendar of meetings to hold the high-level CPR midterm review meeting, noting that the exact number of days is to be further defined.	Agreed
	(f) The Chair updated the Bureau that in a communication to the Secretariat dated 25 November 2020, the United States of America recommended that the high-level mid-term review should only last for a maximum 2 days.	Noted
4. General comments on the high-level mid-term review meeting of the CPR in 2021		
(a) Review of dates and provisional Agenda for the high-level mid-term review meeting	<p>a) Following the recommendation presented by the Executive Director under this sub-item, the provisional Agenda for the high-level mid-term review meeting of the CPR will read as follows:</p> <ol style="list-style-type: none"> 1. Opening of the meeting: <ol style="list-style-type: none"> a) Organizational matters; b) Adoption of the agenda and the workplan for the high-level mid-term review meeting 2. Mid-term review of the implementation of UN-Habitat Strategic Plan 2020-2023; 3. Update on the preparations of the quadrennial report of the Secretary-General on progress on the implementation of the New Urban Agenda, including implementation of the Ministerial Declaration as adopted during the first session of the UN-Habitat Assembly; 4. Briefing by the Executive Director on the implementation of the decisions and resolutions of the UN-Habitat Assembly at its first session in May 2019; 5. Report of the Executive Director on UN-Habitat Covid-19 response plan; 6. Update on preparations for the eleventh session of the World Urban Forum; 	Agreed

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	<ul style="list-style-type: none"> 7. Update on the alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process; 8. Review of the dates and provisional for the second session of the UN-Habitat Assembly; 9. Dates and provisional agenda for the open-ended CPR meeting towards preparations for the UN-Habitat Assembly; 10. Other matters; 11. Closure of the session 	
	b) In line with rule 27 of the rules of procedure of the UN-Habitat Assembly, the CPR will also elect a new Bureau during the high-level mid-term review. This item will also be reflected on the provisional Agenda.	Agreed
	c) The high-level mid-term review of the CPR should be held during the week of 28 June to 1 July 2021 and the Bureau during its third meeting scheduled in February 2021 will further recommend the exact number of days for the meeting, pending further consultations with Conference Services and Member States.	Agreed
(b) Preliminary guidance on the format of the high-level mid-term review meeting	a) A high-level guest should be invited for the opening of the high-level mid-term review of the CPR.	Agreed
	b) Most of the work during the high-level mid-term review should be conducted in plenary and that parallel meetings should be avoided.	Agreed
	c) Regional and political groups should have space for their statements and that Member States should be given the opportunity to engage in Group or National Statements during the high-level mid-term review meeting.	Agreed
	d) Informal consultations on expected outcomes to be adopted by the CPR should be included in the schedule of activities for the high-level mid-term review.	Agreed
	e) The Bureau would come back on the issue of the side events, if any should be held on in the margins of the CPR high level mid-term review during its third meeting scheduled in February 2021.	Agreed
(c) Preliminary guidance on the venue of the high-level mid-term review meeting in light of the Covid-19 global situation	a) In addition and following the recommendations presented by the Executive Director under this item and given the unpredictable nature of the global situation with regard to COVID-19 which also has an impact on the on-site operations at the UN-Habitat headquarters in Nairobi, the Bureau during its third meeting in February 2021 will further recommend the venue for the meeting. This is contingent upon , further consultations with Conference Services and Member States and but recommended the consideration of one of the following options :	Agreed

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	<ul style="list-style-type: none"> i. Virtual session with online simultaneous interpretation. ii. An in-person session at the UN-Habitat headquarters in Nairobi. iii. Combination of in-person meeting with Member States based in Nairobi but with capital-based delegations will log on online. 	
5. Any other matters.		
Vacancy of the office of Rapporteur	<ul style="list-style-type: none"> a) The chair of the Bureau encouraged the regional group of Western European and Others (WEOG) to caucus to fill the vacancy of rapporteur of the Bureau of the CPR. b) The Chair of WEOG updated Bureau members of WEOG have been updated on the vacancy of the office of Rapporteur but that as at 8 December 2020, there had not been any expression of interest from the members of the Group yet. c) The Chair of WEOG further noted that in the meantime as the position remains vacant the United Kingdom as next Chair of the WEOG group will represent WEOG in the Bureau meetings. 	Noted
	<ul style="list-style-type: none"> a) The Chair of WEOG further updated that there were concerns from some WEOG Members regarding the duration of the high- level meeting not being completely in line the new Governance structure and the excessive number of the CPR Bureau meetings to be held on 2021. b) The Chair of WEOG further noted that clarification will be sought from the WEOG members on the list of concerns before the next Bureau of CPR meeting in February 2021. 	Noted