



# ED'S BRIEFING TO MEMBER STATES ON THE PREPARATIONS FOR THE SECOND SESSION OF THE EXECUTIVE BOARD FOR 2020

**MAIMUNAH MOHD SHARIF**  
Under-Secretary-General  
and Executive Director

# KEY TOPICS

1. Functions and Decisions of the Executive Board
2. Notification of the Executive Director and Documentation
3. Briefing on the Provisional Agenda of the 2020 second Session of the Executive Board
4. Briefing on Logistical Arrangements
5. Questions and Answers



IMPLEMENTING  
THE NEW  
URBAN AGENDA

# 1. THE FUNCTIONS AND DECISIONS OF THE EXECUTIVE BOARD

# 1. FUNCTIONS AND DECISIONS OF THE EXECUTIVE BOARD



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## a. Functions of the Executive Board

1. To oversee the implementation of the normative and operational activities of UN-Habitat.
2. To ensure accountability, transparency, efficiency and effectiveness.
3. To approve and oversee the implementation of the annual programme of work and budget and the resource mobilization strategy, in accordance with the strategic plans and political guidelines provided by the UN-Habitat Assembly;
4. To adopt decisions, within the scope of its mandate, on, among other things, programmatic, operational and budgetary issues for the adequate and effective implementation of resolutions and other decisions adopted by the UN-Habitat Assembly;
5. To guide and support efforts to finance the work of UN-Habitat;
6. To oversee the compliance of UN-Habitat with evaluations and support auditing functions;
7. To collaborate with the executive boards of other United Nations agencies, funds and programmes, in accordance with the management reform programme of the Secretary-General.



## b. Decisions of the Executive Board at its 2019 Resumed session from 19-20 November 2019

The Executive Board made five decisions as follows;

- Decision 2019/1: Implementation of the strategic plan for the period 2014-2019 and the strategic plan for the period 2020-2023, and approval of the work programme and budget for 2020
- Decision 2019/2: Financial, budgetary and administrative matters of the United Nations Settlements Programme
- Decision 2019/3: Implementation of normative and operational activities of the United Nations Human Settlements Programme, including the resolutions and decisions of the United Nations Human Settlements Assembly
- Decision 2019/4: Workplan of the Executive Board for 2020
- Decision 2019/5: Methods of work of the Executive Board

These decisions are contained in document [HSP/EB.1/11](#)

# 1. FUNCTIONS AND DECISIONS OF THE EXECUTIVE BOARD



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## c. Decisions of the Executive Board at its 2020 first session on 29 June and 29 July 2020

The Executive Board made two decisions as follows;

- i. Decision 2020/1: Adoption of decisions by the Executive Board during the coronavirus disease (COVID-19) pandemic via a silence procedure when the Board is not in session
- ii. Decision 2020/2: Date and provisional agenda for the second session of 2020 of the Executive Board

In Addition:

1. the Executive Board recommended that the Foundation non-earmarked budget for 2021 be more realistic, in the range of \$5.58 million to \$10 million; requested the ad hoc working group on programmatic, budgetary and administrative matters to finalize a recommended budget for the consideration of the Executive Board at its second session in 2020.
2. The Board also requested the Executive Director to prepare a work programme for 2021 taking into account the recommendations of the ad hoc working group on programmatic, budgetary and administrative matters
3. The Board elected its Bureau for the period 2020-2021

These decisions are contained in document [HSP/EB.2020/18](#).



# 1. FUNCTIONS AND DECISIONS OF THE EXECUTIVE BOARD

## d. First Bureau and Current Bureau of the Executive Board

### 2019-2020 (First)

**Chair:** United States of America

**Vice Chair:** Russia

**Vice Chair:** China

**Vice Chair:** Argentina

**Rapporteur:** Malawi

### 2020-2021 (Current)

**Chair:** Iran ( Islamic Republic of)

**Vice Chair:** Chile

**Vice Chair:** Egypt

**Vice Chair:** France

**Rapporteur:** Serbia



## e. Participations in the sessions of the Executive Board

Provides that:

**“Any State Member of the United Nations that is not a member of the Executive Board and any member of a United Nations specialized agency may attend Board meetings and may participate in its deliberations in the capacity of observer with the right to make proposals, but such proposals may only be voted on at the request of a member of the Board.”**





IMPLEMENTING  
THE NEW  
URBAN AGENDA

## 2. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION

## 2. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION



IMPLEMENTING  
THE NEW  
URBAN AGENDA

### a. Notification of the Executive Director

The Notification of the Executive Director was sent on **16 September 2020** to all member states informing of **the agenda and date of the meeting** as required by Rule 3 of the rules of procedure. The Notification is available online **in all official languages**.

The **Notification** communicated the following **key elements of the Bureau's recommendations** such as:

- ✓ The meeting be **held online for three days from 27-29 October 2020** given the continued prevailing situation with COVID-19.
- ✓ The provisional agenda recommended by the Board in decision 2020/2 **was revised to include an item on discussion and possible approval of the draft work programme and budget for 2021.**
- ✓ A recent recommendation of the Bureau made on 10 September 2020 and communicated separately is that **the session will be held with simultaneous interpretation for four hours a day and without interpretation for two hours a day.**

## 2. NOTIFICATION OF THE EXECUTIVE DIRECTOR AND DOCUMENTATION



### b. Documentation for the Session

- ✓ **Some of the Documents previously prepared for the session that was to be held on 31 March 2020 will be the same ones that would be used for the upcoming session.**
- ✓ Briefing on the **UN-Habitat Covid-19 Response** as well as a briefing on the **outcome of the tenth session of the World urban Forum** will be included as part of Executive Director's reports to the Board with distinct documents for information.
- ✓ **All documents including the list of documents are available at <https://unhabitat.org/2020-second-session-of-the-executive-board>**



IMPLEMENTING  
THE NEW  
URBAN AGENDA

# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION OF THE EXECUTIVE BOARD

# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## a. Provisional Agenda originally approved by the Executive Board and recommended by the Bureau

### 1. Opening of the session:

- (a) Organizational matters; (b) Adoption of the agenda and the workplan for the second session of 2020; (c) Adoption of the report of the Executive Board on the work of its first session of 2020.

### 2. Reports by the chairs of the ad hoc working groups.

### 3. Financial, budgetary and administrative matters.

### 4. Action by UN-Habitat to address geographical and gender imbalances in the composition of its staff.

### 5. Discussion and possible approval of the draft work programme of the United Nations Human Settlements Programme and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021.

### 6. Implementation of UN-Habitat strategic plans:

- (a) Annual report for 2019 on the strategic plan for the period 2014–2019;
- (b) Update on the final report on the strategic plan for the period 2014–2019 and the ongoing evaluation of the strategic plan for the period 2014–2019;
- (c) Implementation of the strategic plan for the period 2020–2023: (i) Accountability framework; (ii) Financial plan; (iii) Results-based management policy; (iv) Results framework; (v) Partnership strategy, including UN-Habitat engagement with the private sector and with non-governmental partners; (vi) Impact communication strategy; (vii) Resource mobilization strategy and review of the investment funds.

# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## a. Provisional Agenda continued...

7. Status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session.
8. Development of the capacity-building strategy.
9. Normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2020 and the implementation of subprogrammes, flagship programmes and technical cooperation activities.
10. Action by UN-Habitat to strengthen protection against sexual exploitation and abuse and sexual harassment in the workplace.
11. Implementation by UN-Habitat of the reform of the development system and management of the United Nations and alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process.
12. Annual report of the Office of Internal Oversight Services to the Executive Board.
13. Annual report of the Ethics Office to the Executive Board.
14. Provisional agenda for the next session of the Executive Board.
15. Other matters.
16. Closure of the session

### 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



IMPLEMENTING  
THE NEW  
URBAN AGENDA

#### b. Rule 6.10 of the rules of procedure of the Executive Board

Provides that:

“At least two weeks before each session of the Executive Board, the **Board secretariat shall provide a briefing on the matters** to be covered under each item on the provisional agenda...””



## c. Matters to be covered under Agenda item 1

### 1. Opening of the Session

(a) Organizational matters;

(b) Adoption of the agenda and the workplan for the second session of 2020;

(c) Adoption of the report of the Executive Board on the work of its first session of 2020.

**Meeting will open at 9 am EAT on Tuesday, 27 October 2020**

Members requested to log in by 8.45 am EAT with Opening remarks by Chair and the Executive Director.

*Actions:* The Chair will lead the:

- ✓ Review and adoption of the **provisional agenda** recommended by the Bureau and contained in document (HSP/EB.2020/19)
- ✓ Consideration and adoption of a **workplan for the three days of the session**. A proposal to this effect is contained in Annex III of the annotated agenda which is document (HSP/EB.2020/19/Add.1)
- ✓ Invitation to adopt the **report of the 2020 first session**

#### **Documents:**

- Provisional agenda (HSP/EB.2020/19)
- Annotated provisional agenda (HSP/EB.2020/19/Add.1)
- List of documents for the second session of 2020 of the Executive Board (HSP/EB.2020/INF/2)
- Report of the Executive Board on the work of its first session of 2020 (including the decisions adopted by the Executive Board at that session) (HSP/EB.2020/1/18)





## d. Matters to be covered under Agenda item 2

### 2. Reports by the Chairs of the ad hoc working groups of the Executive Board

- ✓ Briefing by the **Chairs of the Working Groups on the progress** of each working group

#### *Actions:*

- Possible recommendations of the Executive Board on the basis of the briefings.
- Consideration and possible adoption of the report of the ad hoc working group on working methods on the proposed working methods of the Executive Board

#### **Document:**

- Report of the ad hoc working group on working methods on the proposed working methods of the Executive Board of UN-Habitat (HSP/EB.2020/20)



## e. Matters to be covered under Agenda item 3

### 3. Financial, budgetary and administrative matters

The **Executive Director** will:

1. brief the Board on the **financial status of UN-Habitat** as at 30 June 2020
2. provide an update on **financing of UN-Habitat** including the resource mobilization efforts
3. provide an update on **the restructuring** of UN-Habitat
4. Brief on the **staffing status** as at 30 June 2020

*Actions:* The Board may take note of the briefing and formulate recommendations for follow-up action

#### **Documents:**

- Report of the Executive Director on the financial status of UN-Habitat as at 30 July 2020 (HSP/EB.2020/21)
- Financial report and audited financial statements for the year ended 31 December 2019 and report of the Board of Auditors (A/75/5/Add.9)
- Report of the Executive Director on an update on the ongoing restructuring of UN-Habitat (HSP/EB.2020/21/Add.1)
- Report of the Executive Director on the staffing of UN-Habitat as at 30 June 2020 (HSP/EB.2020/21/Add.2)



## f. Matters to be covered under Agenda item 4

### 4. Action by UN-Habitat to address geographical and gender imbalances in the composition of its staff.

The Executive Director will brief the Board on **action by UN-Habitat to address geographical and gender imbalances** in the composition of its staff, including progress in the achievement of its gender parity target for all positions as requested by the Board in paragraph 6 of decision 2019/2 and paragraph 4 (f) of decision 2019/4.

*Action:*

The Executive Board may take note of the briefing and formulate further recommendations for follow-up action.

**Documents:**

- Report of the Executive Director on the staffing of UN-Habitat as at 30 June 2020, addendum (HSP/EB.2020/21/Add.2)
- Report of the Executive Director on staffing of the United Nations Human Settlements Programme as at 31 December 2019, addendum, recruitment, equitable geographical distribution and gender parity (HSP/EB.2020/3/Add.1)



## g. Matters to be covered under Agenda item 5

### 5. Discussion and possible approval of the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021.

The Executive Director will:

1. Present to the Executive Board the **draft annual work programme and budget for 2021** for consideration and possible approval by the Executive Board.
2. Brief the Executive Board on **the response of UN-Habitat to the COVID-19** pandemic.

*Actions:*

- i. Consideration and possible approval of the draft annual work programme and budget of UN-Habitat for 2021.
- ii. The Executive Board may take note of the COVID-19 briefing and formulate further recommendations for follow-up action.

**Documents:**

- i. Report of the Executive Director on the draft annual work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2021 (HSP/EB.2020/22)
- ii. Report of the Advisory Committee on Administrative and Budgetary Questions on the work programme and budget for 2021 (HSP/EB.2020/22/Add.1)
- iii. Report of the Executive Director on the UN-Habitat response to COVID-19 (summary report) (HSP/EB.2020/INF/3)
- iv. Report of the Executive Director on the UN-Habitat response to COVID-19 (full report)



#### h. Matters to be covered under Agenda item 6a

## 6. Implementation of UN-Habitat strategic plans:

### (a) Annual report for 2019 on the strategic plan for the period 2014–2019;

The Executive Director will present to the Executive Board **the annual report for 2019** on the strategic plan for the period 2014–2019 pursuant paragraph 1 of decision 2019/1 .

*Action:*

The Executive Board may take note of the 2019 Annual Report

**Documents:**

- i. Annual report for 2019 on the implementation of the strategic plan for the period 2014–2019 ( Summary report) (HSP/EB.2020/5/Add.1)
- ii. Annual report for 2019 on the implementation of the strategic plan for the period 2014–2019 (full report) (HSP/EB.2020/INF/4)



## h. Matters to be covered under Agenda item 6b

### 6. Implementation of UN-Habitat strategic plans:

#### (b) Update on the final report on the strategic plan for the period 2014–2019 and the ongoing evaluation of the strategic plan for the period 2014–2019;

The Executive Director will:

1. Present to the Executive Board **the final report on the full cycle of the strategic plan for the period 2014–2019** for consideration.
2. Brief the Executive Board **on the evaluation report on the implementation of the 2014–2019 strategic plan.**

*Action:*

The Executive Board may take note of the final report of the Strategic plan 2014–2019 as well as the evaluation report and formulate further recommendations for follow-up action.

#### **Documents:**

- i. Report of the Executive Director on an update on the final report of the full cycle of the 2014–2019 UN-Habitat strategic plan, including on the inception of the evaluation report (HSP/EB.2020/5)
- ii. Full-cycle report on the implementation of the strategic plan of UN-Habitat for the period 2014–2019 (HSP/EB.2020/23)
- iii. Final report on the strategic plan for the period 2014–2019 (full report) (HSP/EB.2020/INF/5)
- iv. Overview of the final evaluation of the implementation of the UN-Habitat strategic plan for the period 2014–2019 (summary report) (HSP/EB.2020/23/Add.1)
- v. Evaluation of the strategic plan for the period 2014–2019 (full report) (HSP/EB.2020/INF/6)



## h. Matters to be covered under Agenda item 6c

### 6. Implementation of UN-Habitat strategic plans:

#### (c) Implementation of the strategic plan for the period 2020–2023:

- (i) Accountability framework;
- (ii) Financial plan;
- (iii) Results-based management policy;
- (iv) Results framework;
- (v) Partnership strategy;
- (vi) Impact communication strategy;
- (vii) Resource mobilization strategy and review of the investment funds.

The Executive Director will Update the Executive Board on the **progress made in the implementation of the strategic plan for the period 2020–2023**, and present the **relevant documents** listed under this item for consideration of the Board.

#### Action:

Consideration and possible approval of the draft accountability framework, the concept note on the draft financial plan, the draft results-based management policy, the draft results framework, the draft partnership strategy, the draft impact communication strategy and the draft resource mobilization strategy.

#### **Documents:**

- i. Organizational and personnel accountability within the United Nations Human Settlements Programme: implementing the Accountability Framework of the United Nations Secretariat (HSP/EB.2020/24)
- ii. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft financial plan” (HSP/EB.2020/7)
- iii. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft results-based management policy” (HSP/EB.2020/8)
- iv. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft results framework” (HSP/EB.2020/9/Rev.1)
- v. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft partnership strategy” (HSP/EB.2020/10/Rev.1)
- vi. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft communication strategy” (HSP/EB.2020/11/Rev.1)
- vii. Report of the Executive Director entitled “Progress in the implementation of the strategic plan for the period 2020–2023: draft resource mobilization strategy” (HSP/EB.2020/12/Rev.1)



## i. Matters to be covered under Agenda item 7

### 7. Status of implementation of the resolutions and decisions

adopted by the UN-Habitat Assembly at its 1<sup>st</sup> session.

The Executive Director will provide a **briefing on the status of implementation of the resolutions and decisions** adopted by the UN-Habitat Assembly:

1. resolution 1/2 on **United Nations System-Wide Guidelines on Safer Cities and Human Settlements**;
2. resolution 1/3 on **enhancing capacity-building for the implementation of the New Urban Agenda** and the urban dimension of the 2030 Agenda for Sustainable Development;
3. resolution 1/4 on **achieving gender equality** through the work of UN-Habitat to support inclusive, safe, resilient and sustainable cities and human settlements;
4. resolution 1/5 on **enhancing urban-rural linkages** for sustainable urbanization and human settlements, and
5. decision 1/3 on **arrangements for the transition towards the new governance structure of UN-Habitat**.

#### Action:

The Executive Board may take note of the briefing and provide further recommendations for follow-up action.

#### **Documents:**

- i. Report of the Executive Director on progress in the implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session (HSP/EB.2020/25)
- ii. Concept note on the implementation of a review process for the United Nations System-Wide Guidelines on Safer Cities and Human Settlements (HSP/EB.2020/13/Add.2)





#### j. Matters to be covered under Agenda item 8

## 8. Development of the capacity- building strategy.

The Executive Director will present the **draft capacity-building strategy for consideration** by the Board in accordance with paragraph 3 of decision 2019/3 and resolution 1/3 on enhancing capacity-building for the implementation of the New Urban Agenda and the urban dimension of the 2030 Agenda for Sustainable Development;

Action:

Consideration and possible approval of the draft capacity-building strategy for the implementation of the New Urban Agenda and the urban dimension of the 2030 Agenda for Sustainable Development.

**Document:**

Draft capacity-building strategy for the implementation of the Sustainable Development Goals and the New Urban Agenda (HSP/EB.2020/13/Add.1)



## k. Matters to be covered under Agenda item 9

**9. Normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2020 and the implementation of subprogrammes, flagship programmes and technical cooperation activities.**

The Executive Director will provide a briefing on

- i. the implementation of **the normative and operational activities of UN-Habitat**, which will include a briefing on activities at the country level, and on the programmatic activities of UN-Habitat, with a focus **on the Global Land Tool Network, the Global Water Operators' Partnerships Alliance and the Mozambique country programme.**
- ii. The **flagship** programmes
- iii. the **outcomes** of the tenth session of the **World Urban Forum** held in Abu Dhabi from 8 to 13 February 2020

***Action:** The Board may take note of the briefing and formulate further recommendations for follow-up action.*

### **Documents:**

- i. Report of the Executive Director entitled "Normative and operational activities of UN-Habitat: focus on the Global Land Tool Network, the Global Water Operators' Partnerships Alliance and the Mozambique country programme" (HSP/EB.2020/14)
- ii. Report of the Executive Director entitled "Normative and operational activities of UN-Habitat: the flagship programmes" (HSP/EB.2020/26)
- iii. Report of the Executive Director on the tenth session of the World Urban Forum (HSP/EB.2020/27)
- iv. Report of the Executive Director on the tenth session of the World Urban Forum (HSP/EB/2020/INF/7)



## I. Matters to be covered under Agenda item 10

### 10. Action by UN-Habitat to strengthen protection against sexual exploitation and abuse and sexual harassment in the workplace.

The Executive Director will introduce the **annual report** on UN-Habitat **action to strengthen protection** against **sexual exploitation** and abuse and **sexual harassment** in the workplace, as part of the UN systemwide efforts on this matter

Action: The Executive Board may take note of the report on UN-Habitat action to strengthen protection against sexual exploitation and abuse and sexual harassment in the workplace and formulate further recommendations for follow-up action.

**Document:**

Report on UN-Habitat action to strengthen protection against sexual exploitation and abuse and against workplace sexual harassment, as requested by the General Assembly (HSP/EB.2020/15)



## m. Matters to be covered under Agenda item 11

### 11. Implementation by UN-Habitat of the reform of the development system and management of the United Nations and alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process.

The **Executive Director** will provide

- i. an update on the **implementation by UN-Habitat of the development system and management reform** of the United Nations.
- ii. a briefing on the **proposals for alignment of the planning cycles** of UN-Habitat with the **quadrennial comprehensive policy review process**, as is referred to in paragraph 15 of decision 2019/1.

#### Actions:

- i. The Board may take note of the report on implementation by UN-Habitat of the UN reform of the development system and UN management and formulate further recommendations for follow-up action.
- ii. The Board may take note of the proposals for the alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process and formulate further recommendations for follow-up action.

#### **Documents:**

- i. Report of the Executive Director on the implementation by UN-Habitat of the reform of the development system and management of the United Nations (HSP/EB.2020/16)
- ii. Report on the alignment of the quadrennial comprehensive policy review with the UN-Habitat planning cycles (HSP/EB.2020/16/Add.1)



## n. Matters to be covered under Agenda item 12

### 12. Annual report of the Office of Internal Oversight Services to the Executive Board.

The Executive Director will provide a **briefing on the annual report of the Office of Internal Oversight Services** in line with paragraph 6 (c) of decision 2019/4.

Action:

*The Executive Board may wish to take note of the annual report of the Office of Internal Oversight Services and formulate further recommendations for follow-up action.*

**Document:**

Report of the Office of Internal Oversight Services: Activities of the Office of Internal Oversight Services for the period from 1 July 2018 to 30 June 2019 (A/74/305)



## p. Matters to be covered under Agenda item 13

### 13. Annual report of the Ethics Office to the Executive Board.

The Executive Director will provide a **briefing** on the **annual report of the Ethics Office**

Action:

*The Executive Board may wish to take note of the annual report of the Ethics Office to the Executive Board and formulate further recommendations for follow-up action.*

**Document:**

Annual report of the Ethics Office to the Executive Board (A/75/82)

#### q. Matters to be covered under Agenda item 14

## 14. Provisional agenda for the next session of the Executive Board.

Under the Guidance of the Chair, the **Executive Board**

- i. will set the **date and provisional Agenda** for its **next session** (possibly 2021 first session).
- ii. May **adopt a work plan** for the year 2021
- iii. may also wish to **adopt any draft decisions and outcomes** of its second session of 2020.

Actions:

1. Consideration and possible adoption of the provisional agenda for the next session of the Executive Board
2. Adoption of draft decisions and outcomes of the session

**Document:**

The document for this item will be an in-session document containing possible draft decisions

### 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



IMPLEMENTING  
THE NEW  
URBAN AGENDA

#### r. Matters to be covered under Agenda item 15

## Other Matters

Under this item, the **Executive Board** will consider **matters which, although not covered under any particular agenda item, are deemed to warrant its attention.**



# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



## s. Matters to be covered under Agenda item 16

### Closure of the session

Under this item, the Chair of the **Executive Board** will formally **close the session** after due consideration that Board has concluded the work of its second session of 2020 by 5p.m. on Thursday, 29 October 2020.



IMPLEMENTING  
THE NEW  
URBAN AGENDA

# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION

## t. organizational arrangements for interpretation of agenda items

	DAY 1 – 27 OCTOBER	DAY2-28 OCTOBER	DAY3 - OCTOBER
<b>AM</b>	<p>1.Opening of the session.</p> <p>2.Reports by the chairs of the ad hoc working groups.</p> <p>3.Financial, budgetary and administrative matters.</p>	<p>7.Status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session.</p> <p>6.Implementation of UN-Habitat strategic plans:</p> <p>8.Development of the capacity-building strategy</p>	<p>10.Action by UN-Habitat to strengthen protection against sexual exploitation and abuse and sexual harassment in the workplace.</p> <p>12.Annual report of the OIOS.</p> <p>13.Annual report of the Ethics Office</p> <p>9.Normative and operational activities of UN-Habitat</p> <p>11.Implementation by UN-Habitat of the reform of the development system and management of the United Nations and alignment of the planning cycles of UN-Habitat with the QCPR.</p>
<b>PM</b>	<p>5.Discussion and possible approval of the draft annual work programme budget for 2021 (including Covid -19 response)</p> <p>4. Action by UN-Habitat to address geographical and gender imbalances.</p>	<p><i>Informal consultations on draft decisions to be adopted by the Executive Board at its second session of 2020.</i></p>	<p>14.Provisional agenda for the next session of the Executive Board. Including adoption of decisions</p> <p>15.Other matters.</p> <p>16.Closure of the session.</p>

### 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



#### u. Proposed Schedule for interpretation of prioritized agenda items to be considered under interpretation

	<b>Day 1: Tuesday, 27 October 2020</b>	<b>Day 2: Wednesday 28 October 2020</b>	<b>Day 3: Thursday 29 October 2020</b>
<b>Morning</b>	10am -12 noon	9 am – 11 am	9 am – 11 am
<b>Afternoon</b>	2pm – 4 pm	2pm – 4 pm	2pm – 4 pm

# 3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2020 SECOND SESSION



## v. Possible outcomes of the 2020 second session of the Executive Board

### Possible outcomes:

1. Possible action on Ad-Hoc Working Groups based on the reports of the Chairs
2. Possible action on Working Methods of the Executive Board.
3. Possible recommendation on Finance and administrative matters.
4. Possible approval on the draft work programme and budget 2021
5. Possible recommendations and approval of documents related to the Strategic plan 2020-2023 namely; draft accountability framework, the concept note on the draft financial plan, the draft results-based management policy, the draft results framework, the draft partnership strategy, the draft impact communication strategy and the draft resource mobilization strategy
6. Possible recommendations and adoption of the draft capacity building strategy.
7. Possible recommendations on the alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process and session of the UN-Habitat Assembly
8. Possible recommendations on financial report and audited financial statements for the year ended 31 December 2019 and report of the Board of Auditors
9. Decision on date and Agenda for the next session of the Executive Board and the workplan of the Executive Board in 2021



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### a. Registration

The **registration for the session is now open** on the website at <https://unhabitat.org/2020-second-session-of-the-executive-board> since **Tuesday, 15 September 2020**.

**All delegates are encouraged to pre-register online until Monday, 19 October 2020.**



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### b. List of Delegations

In line with rule 8 of the rules of procedure, **Permanent and Observer Missions must communicate the names of the members of their respective delegations no later than 24 October 2020**, to the **Secretary to the Governing Bodies**.

For purposes of **access to the online session**, we are also requesting that delegations **include their email addresses in the communication**.

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



### c. Online Platform and Access to the Session

- ✓ Based on the need to have remote simultaneous interpretation and having worked closely with the Division of Conference Services, the online Platform “**Interactio**” will be used for the 2020 second session of the Executive Board
- ✓ **All duly accredited delegates and participants** registered for the session **will receive instructions for accessing the online session on or after 22 October 2020.**



## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS



IMPLEMENTING  
THE NEW  
URBAN AGENDA

### d. Participation of Partners

- ✓ **Duly accredited partners have been informed of the upcoming session of the Executive Board.**
- ✓ These are **partners accredited to ECOSOC or to the first session of the UN-Habitat Assembly.**
- ✓ Upon **registering online and verification** of their accreditation, **they will receive access to the online session.**

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### e. Consultations by Regional Groups prior to the Session

- ✓ **Consultations by regional groups may still occur virtually prior to the session.**
- ✓ **Any regional group that may require the support of the Secretariat to schedule an online consultation for their group may do so by writing to the Secretariat.**



IMPLEMENTING  
THE NEW  
URBAN AGENDA

## 4. BRIEFING ON LOGISTICAL ARRANGEMENTS

### f. Information for Participants



IMPLEMENTING  
THE NEW  
URBAN AGENDA

**General information for participants is available on the website including information on registration and access to online session at <https://unhabitat.org/2020-second-session-of-the-executive-board>**

# 5. QUESTIONS AND ANSWERS



IMPLEMENTING  
THE NEW  
URBAN AGENDA



# THANK YOU!

**UN**  **HABITAT**  
FOR A BETTER URBAN FUTURE

[www.unhabitat.org](http://www.unhabitat.org)

 **COVID-19**

**TAKE ACTION WITH  
US IN CITIES AND  
COMMUNITIES**

 **UN HABITAT**  
FOR A BETTER URBAN FUTURE

 **COVID-19  
RESPONSE**

