

Third Bureau Meeting of the Executive Board of UN-Habitat

OED Boardroom – Monday 4 November 2019 - 09:30 am – 11:00 am

Summary of discussions and recommendations emanating from the third Bureau meeting of the Executive Board

	Agenda item	Discussion	Recommendation from the Bureau
1.	Adoption of the Agenda		
	Adoption of the provisional Agenda		Adopted
	Adoption of draft summary of discussions and recommendations emanating from the second Bureau meeting of the Executive Board held on 2 October 2019		Adopted
2.	Discussion on the preparations for the resumed meeting of the Executive Board to be held on 19 and 20 November 2019		
2. i)	Update on preparations of the briefing to Member States to be held on 6 of November 2019	a) The Secretariat provided information on preparations of the briefing to Member States. The briefing by the Executive Director will be held on Wednesday 6 November 2019 will cover preparations for the upcoming resumed meeting of the Board in pursuance to Rule 6.10 of the rules of procedure of the Executive Board.	There was no specific comment from the Bureau on this issue.
		b) It was suggested that after the briefing to Member States to be held on Wednesday 6 November 2019, the Secretariat will share with Member States the PowerPoint to be presented by the Executive Director.	Agreed
2. ii)	Status of documentation	a) The Secretariat briefed the Bureau on status of documentation for the resumed meeting. The Bureau was informed that the following 2 documents were available in English only and will be ready in six languages by the end of the week : HSP/EB.1/2/Rev.1: Report of the Executive Director on the Work	The Bureau took note that six languages versions of documents HSP/EB.1/2/Rev.1 : Report of the Executive Director on the Work Programme Budget of UN-Habitat for 2020 and HSP/EB.1/2/Rev.1/Add.1 : Report of the ACABQ on Work Programme

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	<p>Programme of the United Nations Human Settlements Programme and the Budget of the United Nations Habitat and Human Settlements Foundation for 2020 and HSP/EB.1/2/Rev.1/Add.1 : Report of the ACABQ on the United Nations Habitat and Human Settlement Foundation proposed work programme and budget for the year 2020.</p>	<p>Budget of UN-Habitat for the year 2020 will be ready by the end of the week. The Bureau urged UN-Habitat to make the documents available in all languages as quickly as possible.</p>
<p>Notification to Governments of the meetings of the Executive Board through Ministries of Foreign Affairs</p>	<p>b)The precedence in sending invitations to Member States is guided by General Assembly rules on calendar meetings and that the Secretariat cannot unilaterally decides not sending invitations to Governments through Ministries of Foreign Affairs.</p> <p>Taking into account the technical nature of the meetings of the Executive Board, the Executive Board should discuss and decide, during its resumed meeting and under Agenda item 8 of the provisional Agenda for the meeting which is “Workplan for the Executive Board, including its Bureau meetings, for 2020”, the possibility of sending invitation directly to line Ministries and not through Ministries of Foreign Affairs.</p>	<p>Agreed</p>

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2. iii) Recommendations by the Chair on the draft outcomes, including format, for consideration by the resumed meeting of the Executive Board	a)The Chair shared his ideas and suggestions on the potential outcomes of the meeting of the Executive Board and recalled that draft decisions were shared on 31 October 2019 with Bureau members.	There was no specific comment from the Bureau on the briefing from the Chair.
	b)The Bureau discussed that outcomes of the resumed meeting in November should be in the form of specific actions and should contain operative paragraphs.	Agreed
	c)Paragraphs 10 and 11 of draft decision 2019/4 “Workplan of the Executive Board for the year 2020 and methods of work of the Executive Board” as circulated to members of the Bureau should be deleted.	Agreed
	d)The wording of paragraph 13 of draft decision 2019/4 “Workplan of the Executive Board for the year 2020 and methods of work of the Executive Board” with respect to Rule 28 of the Rules of procedure of the UN-Habitat Assembly on Joint Bureaux meetings should be neutral.	Agreed
	e)The Bureau shall take ownership of the draft actions circulated on 31 October 2019 Bureau members and as amended during the Bureau meeting.	Agreed
	d)The heading of the document containing the draft decisions which was circulated to Bureau members on 31 October 2019 should be modified as “Recommendation from the Bureau of the Executive Board”	Agreed
	e)Secretariat should share on Monday 4 November 2019, with all Member States	Agreed

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		<p>and as a recommendation emanating from the Bureau, the draft actions circulated to Bureau members on 31 October 2019 including the amendments decided during the Bureau meeting. Any comments should be sent to the Chair before 12 November 2019.</p> <p>The Secretariat should be available to provide logistical support to regional groups if they request.</p>	
2. iv)	<p>Working arrangements, including schedule of meetings of the resumed meeting in light of the United Nations Office in Nairobi (UNON) guidance on the specific measures to be taken to address the liquidity situation of the United Nations dated 22 October 2019</p>	<p>a)As far as the order of speaking during the meeting of the Executive Board is concerned, under each agenda item, the Chair will call upon members of the Executive Board first, to be followed by Member States that are not members of the Executive Board, then members of the United Nations specialized agencies. Interventions on any item should be limited to 3 minutes per delegations.</p>	Agreed
		<p>b)Representatives of intergovernmental organizations and non-governmental organizations present pursuant to rule 17 of the rules of procedure of the Executive Board should be accorded the opportunity to speak depending upon how the deliberations are going, and if time permits, the courtesy of a total of 20 minutes to make statements at the end of the morning and afternoon meetings of each day.</p>	Agreed

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		<p>c)The work of the Executive Board will take at the plenary, unless there is an absolute need for detail consideration of any particular item.</p>	Agreed
		<p>d)The proposed organization of work and timetable contained in Annex 2 of document HSP /EB.1/1/Rev.1/Add.1 should be amended as follows, noting that these working arrangements are not cast in stone and should the need for changes arise in the course of the deliberations, it will be adjusted accordingly:</p> <p>Morning of Tuesday 19 November 2019 should be devoted to Agenda items 2 and 3 namely, organizational matters and financial, budgetary and administrative matters. Tuesday afternoon should be devoted to Agenda item 4, which is the approval of the work programme and budget of UN-Habitat. On Wednesday 20 November in the morning, the report on the implementation of the strategic plan of UN-Habitat, which is agenda item 5, should be considered. Wednesday afternoon should be dedicated to Agenda items 6 and 7 which are respectively the briefing on the status of implementation of resolutions and decisions adopted during the first session of the UN-Habitat Assembly and the briefing on the normative and operational activities of</p>	Agreed

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	UN-Habitat. The end of the afternoon will be devoted to the workplan for the Executive Board, including its Bureau meetings for 2020, the dates and provisional Agenda for the second meeting of the Executive Board which will cover Agenda items 8 and 9. Then it will be proceeded to the adoption of the formal outcomes of the resumed meeting. Agenda items 10 and 11, namely other matters and closure of the meeting, will be then considered.	
	e) A Bureau meeting should be held on Monday afternoon and on Tuesday afternoon immediately following the conclusion of the plenary session to discuss the meeting’s progress and make further adjustments.	Agreed
	f) Member States should be allowed more than 30 minutes for discussions on Agenda items.	Agreed
	g) Time won’t permit National Statements by Member States during this resumed meeting of the Executive Board.	Agreed
	h) The Secretariat briefed the Bureau on the guidance prepared by the United Nations Office at Nairobi (UNON) on specific local measures to address the liquidity crisis of the UN and briefed the Bureau on the impact of such measures on the resumed meeting of the Executive Board. Secretariat notably emphasized that	The Bureau requested that additional information in writing from UNON and UN-Habitat about the austerity measures and how they would affect the Executive Board’s operations.

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		technicians are funded on extra budgetary resources of UN-Habitat, which include the foundation non-earmarked funds.	
		i) The Executive Director should brief Member States on local measures to address the liquidity crisis of the UN and their impact on the resumed meeting of the Executive Board during the informal briefing to Member States to be held on Wednesday 6 November 2019.	Agreed
2. v)	Consideration for informal consultations by Member States prior to the resumed meeting.	a) Informal consultations on draft actions to be adopted by the resumed meeting of the Executive Board should be held on Monday 18 November 2019 with all Member States.	Agreed
		b) Consideration should be given to the possibility of informal consultations on draft outcomes of the Executive Board prior to Executive Board meetings. This should be discussed by the Executive Board itself during the resumed meeting of the Executive Board in November.	Agreed
3.	Any other matters		
	Any other matters - Regular Agenda items to be considered by the Executive Board	a) Considering the short time span between the first regular meeting to be held in September and the second regular meeting to be held in December, it seems excessive to repeat certain agenda items if the Secretariat is expected to provide any meaningful updates on these items, especially if one takes into account the	Agreed

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	<p>time required for the documents to be prepared and submitted to the Board.</p> <p>b)The provisional Agenda for the first regular meeting of 2020 shall be amended as follows:</p> <ol style="list-style-type: none"> 1. Opening of the meeting. 2. Organizational matters: <ol style="list-style-type: none"> (a) Adoption of the annotated provisional agenda and the workplan for the first regular meeting of 2020; (b) Adoption of the report on the annual meeting of 2020. 3. Financial, budgetary and administrative matters. 4. Report on the implementation of the UN-Habitat strategic plan: <ol style="list-style-type: none"> (a) Briefing on the status of the ongoing evaluation of the 2014–2019 UN-Habitat strategic plan; (b) Report on the implementation of the 2020–2023 strategic plan. 5. Briefing on the status of implementation of resolutions and decisions adopted during the first session of the UN-Habitat Assembly. 6. Provisional agenda for the second regular meeting of 2020. 7. Other matters. 8. Closure of the meeting. 	<p>Agreed</p>

Agenda item	Discussion	Recommendation from the Bureau
	<p>c)The provisional Agenda for the second regular meeting should be amended as follows:</p> <ol style="list-style-type: none"> 1. Organizational matters: <ol style="list-style-type: none"> (a) Adoption of the annotated provisional agenda and workplan for the second regular meeting of 2020; (b) Adoption of the report on the first regular meeting of 2020. 2. Financial, budgetary and administrative matters. 3. Report on the implementation of the UN-Habitat strategic plan: <ol style="list-style-type: none"> (a) Briefing on the ongoing evaluation of the 2014–2019 UN-Habitat strategic plan; (b) Report on the implementation of the 2020–2023 strategic plan. 5. Briefing on the normative and operational activities of UN-Habitat. 6. Election of the Chair, Vice-Chairs and Rapporteur of the Executive Board. 7. Organization of work and workplan for the Executive Board and its Bureau meetings for 2021. 8. Provisional agenda for the annual meeting of 2021. 9. Other matters. 10. Closure of the meeting. 	<p>Agreed</p>