

**Executive Director's briefing to Member States on the Financial Situation of UN-Habitat 31 March 2020**

**Question:** Please provide a break-down of the cost to service a session of the Executive Board

**UN-Habitat Answer:** The breakdown of the cost categories for servicing a meeting of the Executive Board are provided below. Please be advised these were provided to UN-Habitat as the additional cost requirements beyond that covered by the Regular Budget for 2021.

<b>Meeting Expenditures</b>	<b>Amount</b>
Meetings servicing	226,900
Pre-session documentation	158,264
In-session documentation	89,999
Post-session documentation	87,354
Report writing	46,203
<b>Total Meeting Expenditures</b>	<b>608,719</b>