



COVID-19
RESPONSE



IMPLEMENTING
THE NEW
URBAN AGENDA

THE STRATEGIC PLAN

2020-2023

BRIEFING BY THE EXECUTIVE DIRECTOR TO MEMBER STATES ON THE PREPARATIONS FOR THE SECOND SESSION OF THE EXECUTIVE BOARD FOR 2022

MAIMUNAH MOHD SHARIF
Under-Secretary-General
and Executive Director

KEY TOPICS

1. Dates, place, provisional Agenda and documentation for the session.
2. The overall expectations for the session.
3. Briefing on matters to be covered under each item of the Provisional Agenda of the session and the Proposed Organization of Work during the session.
4. Briefing on logistical arrangements
5. Questions and Answers.



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1. DATES, PLACE, PROVISIONAL AGENDA AND DOCUMENTATION

1. DATES, PLACE, PROVISIONAL AGENDA AND DOCUMENTATION



1a. Dates and place of the session as contained in the Notification of the Executive Director.

1. The **Notification of the Executive Director** was sent on 6 October 2022 to all member states informing of the agenda and date of the second session of the Executive Board for the year 2022 as required by Rule 3 of the rules of procedure.
2. The meeting will be held for three days from **21 to 23 November 2022**.
3. The session will be held in a **hybrid format with the physical participation in Conference room 2 at UNON** which hosts the UN-Habitat headquarters.
4. The Notification is available online in all official languages.

1. DATES, PLACE, PROVISIONAL AGENDA AND DOCUMENTATION



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1b. Provisional Agenda originally approved by the Executive Board and recommended by the Bureau (HSP/EB.2022/14).

1. Opening of the session.
2. Organizational matters: (a) Adoption of the agenda and the workplan for the second session of 2022; (b) Adoption of the report of the first session of 2022.
3. Reports of the ad hoc working groups established by the Executive Board.
4. Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2023 and action by UN-Habitat to address geographical and gender imbalances in the composition of its staff.
5. Draft work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2023.
6. Annual report for 2021 on the strategic plan for the period 2020–2023.
7. Normative and operational activities of the United Nations Human Settlements Programme, including reporting on the programmatic activities of UN-Habitat in 2021 and the implementation of subprogrammes, flagship programmes and technical cooperation activities, and update on the UN-Habitat response to the coronavirus disease (COVID-19) pandemic and the engagement of UN-Habitat in countries, territories and areas affected by conflict and disaster.

1. DATES, PLACE, PROVISIONAL AGENDA AND DOCUMENTATION



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1b. Provisional Agenda continued...

8. Outcome of the high-level meeting of the General Assembly on the review of the implementation of the New Urban Agenda.
9. Outcome of the eleventh session of the World Urban Forum.
10. Preparations for the second session of the United Nations Habitat Assembly of the United Nations Human Settlements Programme.
11. Report of the Office of Internal Oversight Services to the Executive Board.
12. Report of the Ethics Office to the Executive Board.
13. Working methods of the Executive Board, including a review of the results of the survey conducted by the secretariat following the first Executive Board session of 2022.
14. Briefing by the Joint Inspection Unit on the findings of its management and administration review of UN-Habitat.
15. Consideration and adoption of the outcomes of the session, including the provisional agenda for the first session of 2023 of the Executive Board.
16. Other matters.
17. Closure of the session

1. DATES, PLACE, PROVISIONAL AGENDA AND DOCUMENTATION



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1c. Documentation for the Session.

1. All pre-session documents before the 2022 second session of the Executive Board are available online at: <https://unhabitat.org/Second-Session-of-2022-of-the-Executive-Board>
2. **All documents** were availed on 24 October 2022 in **in the six UN** official languages in line with Rule 6 of the rules of procedure. The draft work programme and budget document is still under translation owing to its larger size, however the English version is available online.
3. The list of documents is contained in document HSP/EB.2022/INF.3.



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2. EXPECTATIONS FOR THE SECOND SESSION OF THE EXECUTIVE BOARD FOR THE YEAR 2022.

2.EXPECTATIONS ON THE 2022 SECOND SESSION OF THE EXECUTIVE BOARD

1. The **work programme and budget for the year 2023** is expected to be considered and possibly approved by the Executive Board at its 2022 second session. The scalability model requested by the Board at the 2022 first session has been availed as one of pre-session documents to support the discussions by the Board.
2. The agenda item related to the **Normative and Operational activities** of UN-Habitat will focus on the thematic areas of:
 - i)UN-Habitat's contribution, experiences and added value in urban **crisis situations**, and
 - ii) the implementation of the **five flagship programmes under the strategic plan 2020-2023**.
These are:
 - Flagship programme 1:inclusive, vibrant neighbourhoods and communities
 - Flagship programme 2:people-centred smart cities;
 - Flagship programme 3:rise up: resilient settlements for the urban poor;
 - Flagship programme 4:inclusive cities: enhancing the positive impact of urban migration;
 - Flagship programme 5: Sustainable Development Goals cities (SDG cities)

At the recommended of the Bureau, the Executive Director has invited **partners to compliment presentations related to the Normative and Operational activities** of UN-Habitat.

2.EXPECTATIONS ON THE 2022 SECOND SESSION OF THE EXECUTIVE BOARD

3.The session will be an opportunity to share **the outcome and value of the High-level meeting of the General Assembly to review the implementation of the New Urban Agenda** under held in April 2022 under the leadership of the President of the 76th session of the General Assembly, for Sustainable urbanization and for UN-Habitat’s work.

4. The Executive Board will be briefed on the preparations and roadmap for the **second session of UN-Habitat Assembly to be held in June 2023**. With the guidance of the Joint Bureaux of the Governing Bodies of UN-Habitat the theme of the second session of the Assembly is **“Inclusive, reinvigorated and effective multilateralism for a better urban future: *Achieving the SDGs in times of global crises.*”**

5.The Executive Board will be briefed by the **UN Joint Inspection Unit (JIU) on its report on the review of the management and administration of UN-Habitat**. As an outcome, the Executive Board may make recommendations based on the report including for consideration by the UN-Habitat Assembly



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3. BRIEFING ON THE MATTERS TO BE COVERED UNDER EACH ITEM OF THE PROVISIONAL AGENDA OF THE 2022 SECOND SESSION OF THE EXECUTIVE BOARD.



Matters to be covered under Agenda item 1. Opening of the Session

- 1. The session will open at 9am East Africa Time on Monday, 21 November 2022** with opening remarks by Chair and the Executive Director.
- 2. The Chair may make any important announcements on the conduct of the session including protocol for the session.**
- 3. We may also have opening remarks form other high level officials**

3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 SECOND SESSION



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Matters to be covered under Agenda item 2. Organizational matters;

- (a) Adoption of the agenda and the workplan for the second session of 2022;
- (b) Adoption of the report of the first session of 2022.

The Executive Board will:

1. Review and **adopt the provisional agenda** and workplan for its second session for the year 2022.
2. Consider and **adopt the report of its work at the 2022 first session** held in March 2022.



Matters to be covered under Agenda item 3. Reports of the ad hoc working groups established by the Executive Board.

1. Briefing by the **Chair of the ad hoc Working Group** on Programmatic, Budgetary and Administrative issues on **the progress** made by the Working Group.
2. Briefing by the **Chair of** the Ad-hoc working group on the development of a Stakeholder Engagement Policy on the progress made by the working group.
3. Possible recommendations of the Executive Board on the basis of the briefing of the Chairs of the ad hoc working groups of the Executive Board.

3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 SECOND SESSION



Matters to be covered under Agenda item 4. Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2023 and action by UN-Habitat to address geographical and gender imbalances in the composition of its staff.

Presentation by the **Executive Director** on the following:

- 1. Financial status of UN-Habitat as at 30 June and as at 30 September 2022.**
- 2. Implementation of the resource mobilization strategy.**
- 3. The staffing status as at 30 June 2022 including actions towards equitable geographical distribution and gender parity.**
- 4. The restructuring of UN-Habitat.**

The Executive Board may deliberate on the matters under this item and formulate recommendations for follow-up action on financial budgetary and administrative matters.



Matters to be covered under Agenda item 4. Financial, budgetary and administrative matters.

Additional items that could be considered under Agenda item 4

- 1. Report of the UN Board of Auditors for 2021**
- 2. The “Sustainable Human Settlements Foundation”**
- 3. Actions to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace.**

- The Bureau of the Executive Board will deliberate on these additional items and recommend how best they could be covered and subsequently reflected in a revised provisional agenda.
- The secretariat has received confirmation from the UN Board of Auditors that it will be available to brief the Executive Board on its report.



Matters to be covered under Agenda item 5. Discussion and possible approval of the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2023. .

The Executive Director will present to the Executive Board

1. the **draft annual work programme and budget for 2023**
2. the **scalability model** for the non-earmarked Foundation budget, subject to the various possible funding levels, up to \$12 million.

The Executive Board will discuss and possibly approve the draft annual work programme and budget of UN-Habitat for 2023 taking into consideration the report of the on feedback from the Advisory Committee on Administrative and Budgetary Questions.



Matters to be covered under Agenda item 6. Annual report for 2021 on the strategic plan for the period 2020–2023

- The Executive Director will present to the Executive Board the **annual report for 2021** on the implementation of the strategic plan.
- Executive Board will discuss the report and possibly take note of the briefing on implementation of the Strategic Plan and formulate further recommendations for follow-up action.



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Matters to be covered under Agenda item 7. Normative and operational activities of UN-Habitat, including reporting on the programmatic activities of the Programme in 2021 and the implementation of subprogrammes, flagship programmes and technical cooperation activities, and an update on the response of the Programme to the coronavirus disease (COVID-19) pandemic.

1. The Executive Director will provide a briefing on the implementation of **the normative and operational activities of UN-Habitat**, specifically with a focus on:

- i. **the contribution, experiences and added value of UN-Habitat in urban crisis situations**, which will include a briefing on activities at the country level and on the programmatic activities of UN-Habitat.
- ii. **the implementation of the five flagship programmes**: (a) “Inclusive, vibrant neighbourhoods and communities”; (b) “People-focused smart cities”; (c) “RISE-UP: resilient settlements for the urban poor”; (d) “Inclusive cities: enhancing the positive impact of urban migration”; and (e) “Sustainable Development Goal cities” (“SDG cities”),

2. The Executive Board will also have the opportunity to hear the testimony of beneficiaries of UN-Habitat work and initiatives.

3. The Executive Board may take note of the briefing and formulate further recommendations for follow-up action.



Matters to be covered under Agenda item 8 . Outcome of the high-level meeting of the General Assembly on the review of the implementation of the New Urban Agenda

- The Executive Director will brief the Executive Board on the will brief the Executive Board on the outcomes of the high-level meeting to assess progress in the implementation of the New Urban Agenda held on 28 April 2022 during the seventy-sixth session of the General Assembly.
- The briefing will be informed by the summary by the President of the General Assembly on the High-Level Meeting of the General Assembly
- The Executive Board may take note of the briefing and provide further recommendations for follow-up action.



Matters to be covered under Agenda item 9. Outcomes of the eleventh session of the World Urban Forum

- The Executive Director will provide a briefing on the outcomes of the eleventh session of the World Urban Forum held in Katowice, Poland, from 26 to 30 June 2022 under the theme “Transforming our cities for a better urban future”.
- The Executive Board may wish to take note of the briefing and formulate further recommendations



Matters to be covered under Agenda item 10. Preparations for the second session of the United Nations Habitat Assembly of the United Nations Human Settlements Programme.

- The Executive Director will provide a briefing on the status of preparations for the second session of the United Nations Habitat Assembly of the United Nations Human Settlements Programme to be held from 5 to 9 June 2023 at the headquarters of UN-Habitat in Nairobi
- The Executive Board may wish to take note of briefing and make any recommendations towards the preparations of the second session of the Assembly



Matters to be covered under Agenda item 11. Report of the Office of Internal Oversight Services to the Executive Board.

- The Executive Director will provide a briefing on the annual report of the Office of Internal Oversight Services.
- The Executive Board will be invited to consider the annual report of the Office of Internal Oversight Services and formulate further recommendations for follow-up action.



Matters to be covered under Agenda item 12. Report of the Ethics Office to the Executive Board

- The Executive Director will provide a briefing on Report of the Ethics Office to the Executive Board.
- The Executive Board will be invited to consider the annual report of the Ethics Office to the Executive Board and formulate further recommendations for follow-up action.

3. BRIEFING ON THE PROVISIONAL AGENDA THE 2022 SECOND SESSION



Matters to be covered under Agenda item 13. Working methods of the Executive Board, including a review of the results of the survey conducted by the secretariat after the first session of 2022.

- The secretariat will introduce the results of the survey conducted following the first session of the Executive Board of 2022 to evaluate the effectiveness of that session so as to further improve the process and outcome of future sessions.
- The Executive Board will be invited to consider the results of the survey and formulate further recommendations for follow-up action.

3. BRIEFING ON THE PROVISIONAL AGENDA THE 2022 SECOND SESSION



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Matters to be covered under Agenda item 14. Briefing by the Joint Inspection Unit on the findings of its review of the management and administration of UN-Habitat.

- The United Nations Joint Inspection Unit (JIU) will brief the Executive Board on the findings of its review of the management and administration of UN-Habitat.
- The Executive Board may discuss and take note of the findings of the JIU and formulate further recommendations.

3. BRIEFING ON THE PROVISIONAL AGENDA OF THE 2022 SECOND SESSION



Matters to be covered under Agenda item 15. Consideration and adoption of the outcomes of the session, including the provisional agenda for the first session of 2023.

Under the Guidance of the Chair, the **Executive Board:**

- i. Will set the **date and provisional Agenda** for its **next session** (2023 first session).
- ii. May **adopt any draft decisions and outcomes** of its second session of 2022.



Matters to be covered under Agenda item 16. Other Matters

Under this item, the **Executive Board** will consider **matters** which, although not covered under any particular agenda item, **are deemed to warrant its attention.**



Matters to be covered under Agenda item 17. Closure of the session

Under this item, the Chair of the **Executive Board** will formally **close the session** after due consideration that Board has concluded the work of its second session of 2022 by 5p.m. on Wednesday, 23 November 2022.

3. ORGANIZATION OF WORK DURING THE 2022 SECOND SESSION OF THE EXECUTIVE BOARD.

	Day 1: 21 November 2022	Day 2: 22 November 2022	Day 3: 23 November 2022
Morning 9.00am to 12 noon	<ol style="list-style-type: none"> 1. Opening of the session. 2. Organizational matters: 3. Reports of the ad hoc working groups established by the Executive Board. 4. Financial, budgetary and administrative matters, 	<ol style="list-style-type: none"> 7. Normative and operational activities of UN-Habitat: engagement of UN-Habitat in countries, territories and areas affected by conflict and disaster and, implementation of flagship programmes. 	<ol style="list-style-type: none"> 11. Report of the Office of OIOS. 12. Report of the Ethics Office 13. Working methods of the Executive Board:. 14. Briefing by the Joint Inspection Unit on the findings of its review of the management and administration of UN-Habitat. <p><i>Informal consultations on draft outcomes</i></p>
Afternoon 2.00pm to 5.00pm	<ol style="list-style-type: none"> 5. Discussion and possible approval of the draft work programme and for 2023. 6. Annual report for 2021 on the strategic plan for the period 2020–2023. <p><i>Informal consultations on draft decisions (without interpretation)</i></p>	<ol style="list-style-type: none"> 8. Outcome of the high-level meeting of the General Assembly on the New Urban Agenda. 9. Outcomes of WUF11 10. Preparations for the second session of the UN-Habitat Assembly <p><i>Informal consultations on draft outcomes.</i></p>	<ol style="list-style-type: none"> 15. Consideration and adoption of the outcomes of the session, including the provisional agenda for the first session of 2023. 16. Other matters. 17. Closure of the session.



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4. BRIEFING ON LOGISTICAL ARRANGEMENTS.

CHRIS MENSAH

4. BRIEFING ON LOGISTICAL ARRANGEMENTS

4a. Participation at the 2022 second session of the Executive Board.

1. All COVID-19 related access restrictions at UNON have been lifted and **there are no limitations** with respect to delegates' in-person participation in the session.
2. In person participation is open to all the 36 Member Countries of the Executive Board as well as delegations from State Members of the United Nations and United Nations Specialized Agencies
3. In person participation will be at Conference Room 2 at UNON.
4. In line with rule 8 of the rules of procedure, **Permanent and Observer Missions must communicate the names of the members of their respective delegations** no later than **Thursday, 17 November 2022**, to the Secretary to the Governing Bodies.
5. For purposes of **access to the online session**, we are also requesting that delegations **include their email addresses** in the communication.
6. Delegates participating in person will be requested to be present in Conference room 2 at UNON by 8.45am East Africa Time.
7. Delegates participating online will be requested to log in by 8.45 am East Africa Time.

4. BRIEFING ON LOGISTICAL ARRANGEMENTS

4b. Registration.

1. The **registration for the session is now open** since Monday, 18 October 2022 and will close on Thursday, **17 November 2022 before 2pm East Africa time.**
2. **All delegates are encouraged to pre-register online at** <https://unhabitat.org/Second-Session-of-2022-of-the-Executive-Board>
3. **On-site registration** will open at UNON on Sunday, 20 November 2022 and Monday, 21 November 2022 at the Security Pavilion. Pre-registered Delegates without UN ground passes may pick their access passes at the registration desk.
4. **Onsite registration timings:**
 - Sunday, 20 November 2022 from 09:00 to 17:00, East Africa Time (EAT) and
 - Monday, 21 November 2022 from 07:30 to 16:00, East Africa Time (EAT).

4. BRIEFING ON LOGISTICAL ARRANGEMENTS



4c. Consultations by Regional Groups prior to the Session.

1. Consultations by regional groups may still occur virtually or in-person prior to the session.
2. Any regional group that may require the support of the Secretariat to schedule an online consultation for their group may do so by writing to the Secretariat.

4. BRIEFING ON LOGISTICAL ARRANGEMENTS



4d. Participation of Partners.

1. **Duly accredited partners have been informed of the upcoming session of the Executive Board.**
2. **These are partners accredited to ECOSOC or to the first session of the UN-Habitat Assembly.**
3. **Upon registering online and verification of their accreditation, they will receive access to participate in the session online.**

4. BRIEFING ON LOGISTICAL ARRANGEMENTS

4e. Information for Participants.

General information for participants is available on the website including information on registration, safety measures for in-person participation and access to online session at <https://unhabitat.org/Second-Session-of-2022-of-the-Executive-Board>



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5. QUESTIONS AND ANSWERS



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