



2020 **THIRD** MEETING OF NEW BUREAU OF EXECUTIVE BOARD 2020-2021

MAIMUNAH MOHD SHARIF
Under-Secretary-General and
Executive Director

PROVISIONAL AGENDA

1. Adoption of the provisional Agenda;
2. preparations of the second session of the Executive Board in 2020
3. Alignment of the 2021 workplan of the Executive Board with the approval process of 2022 draft Annual Work Plan and Budget
4. possible outcomes of the second session of the Executive Board in 2020
5. Schedule of work of the Ad-hoc working groups towards the second session of the Board;
6. Any other matters

1. PROVISIONAL AGENDA



Provisional Agenda

1. Adoption of the provisional Agenda;
2. Briefing by the Executive Director on the preparations of the second session of the Executive Board in 2020 :
 - a. Status of official pre-session documents;
 - b. Logistical information, including pre-session trainings for the use of *interactio* interpretation in UN 6 official languages;
 - c. The Executive Director's briefing to Member States on 8 October.
3. Alignment of the 2021 workplan of the Executive Board with the approval process of 2022 draft Annual Work Plan and Budget
 - a) Options for consideration by the Executive Board at its second session in October 2020
 - b) Date and possible agenda of the next session of the Executive Board
4. Guidance from the Bureau on possible outcomes of the second session of the Executive Board in 2020 including informal consultations on any draft outcomes;
5. Schedule of work of the Ad-hoc working groups and of the Bureau of the Executive Board towards the second session of the Board;
6. Any other matters



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2. BRIEFING BY THE EXECUTIVE DIRECTOR ON THE PREPARATIONS OF THE SECOND SESSION OF THE EXECUTIVE BOARD IN 2020 :

- a.** Status of official pre-session documents;
- b.** Logistical information, including pre-session trainings for the use of *interactio* interpretation in UN 6 official languages;
- c.** The Executive Director's briefing to Member States on 8 October.

2. PREPARATIONS OF THE SECOND SESSION OF THE EXECUTIVE BOARD IN 2020



2a. Status of official pre-session documents;

- ✓ **Some of the Documents previously prepared for the session that was to be held on 31 March 2020 will be the same ones that would be used for the upcoming session.**
- ✓ Briefing on the **UN-Habitat Covid-19 Response** as well as a briefing on the **outcome of the tenth session of the World urban Forum** will be included as part of Executive Director's reports to the Board with distinct documents for information.
- ✓ **All documents including the list of documents are available at <https://unhabitat.org/2020-second-session-of-the-executive-board>**

2. PREPARATIONS OF THE SECOND SESSION OF THE EXECUTIVE BOARD IN 2020



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2b. Logistical information, including pre-session trainings for the use of *interactio* interpretation in UN 6 official languages;

1. List of delegations are already being received with a deadline of 24 October in line with rule 8
2. Online registration open from 15 September 2020 to 19 October 2020
3. The *Interactio* platform will be used for remote simultaneous interpretation during the second session. In this regard,
 - Internal testing was done on Tuesday, 6 October 2020
 - Testing was done with Bureau and Regional Chairs on 7 October 2020
 - Testing is planned with Member States during the Briefing on 8 October 2020



2c. The Executive Director's briefing to Member States on 8 October 2020.

1. The briefing in line with **Rule 6.10** will take place on 8 October 2020
2. The Briefing will provide an overview of the **matters to be covered under each agenda item** of the 2020 second session of the Board
3. The briefing will highlight Bureau recommendations relating to **agenda items to discussed under interpretation** given the limited hours for interpretation and also the **possible outcomes** of the second session
4. The Briefing will cover logistical arrangements for the second session including
 - Registration and list of delegations
 - Participation of Partners
 - Regional Consultations
 - Access to the online platform



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3. ALIGNMENT OF THE 2021 WORKPLAN OF THE EXECUTIVE BOARD WITH THE APPROVAL PROCESS OF 2022 DRAFT ANNUAL WORK PLAN AND BUDGET :

- a. Option for consideration by the Executive Board at its second session in October 2020**
- b. Date and possible agenda of the next session of the Executive Board**

3. ALIGNMENT: 3A. OPTION FOR CONSIDERATION BY THE EXECUTIVE BOARD AT ITS SECOND SESSION IN OCTOBER 2020



THE EXECUTIVE BOARD MAY DECIDE ON A BUDGET PRIORITIES FOR 2022 DURING THE SECOND SESSION IN 2020 AND EMPOWER THE ADHOC WORKING GROUP TO DISCUSS THE DRAFT WORK PROGRAMME FOR SUBMISSION TO NEW YORK BY 15 JANUARY 2021 AND THE BUDGET FOR SUBMISSION TO NEW YORK BY 15 FEBRUARY 2021. THE FIRST SESSION OF 2021 TO BE IN MARCH/APRIL 2021

2020 second session – October 2020

Decides the Budget priorities for 2022 and empowers the working group to:

- i. discuss the draft Work Programme for 2022 in readiness for submission to UN Headquarters by 15 January 2021
- ii. to discuss the draft 2022 Budget for submission to New York by 15 February 2021 without the need for further discussion by the Executive Board at an early session in 2021

2021 first session – late March/April 2021:

Executive Board discusses the status of the draft work programme and Budget for 2022.

Pre-session documents in official languages and more substantive updates on status of programme implementation

2021 second session- October 2021:

Executive Board receives ACABQ report and considers and approves the work programme and budget 2022

3. ALIGNMENT OF THE 2021 WORKPLAN OF THE EXECUTIVE BOARD



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3b. Date and possible agenda of the next session of the Executive Board.

Guided by **paragraphs 4,5 and 6 of Decision 2019/4** on the “Workplan of the Executive Board for 2020”, the following is a proposed Agenda for the 2021 first session of the Executive Board to be held either in **March/April 2021**

1. Reports of the ad hoc working groups established by the Executive Board.
2. Financial situation of UN-Habitat, the use of resources, the resource mobilization strategy, the ongoing restructuring of UN-Habitat and the financing of UN-Habitat, including the implementation of the resource mobilization strategy in accordance with the strategic plan.
3. Status and discussion on the annual work programme and budget of UN–Habitat.
4. Briefing by the Executive Director on the implementation of the normative and operational activities of UN-Habitat, including a briefing by the Executive Director on country activities that may not be covered in the annual report.
5. Implementation of the resolutions and decisions adopted by the UN-Habitat Assembly;
6. Briefing by the Executive Director on progress made in the implementation of the United Nations development system reform until it is concluded.



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4. GUIDANCE FROM THE BUREAU ON POSSIBLE OUTCOMES OF THE SECOND SESSION OF THE EXECUTIVE BOARD IN 2020 INCLUDING INFORMAL CONSULTATIONS ON ANY DRAFT OUTCOMES;

4. POSSIBLE OUTCOMES OF THE SECOND SESSION OF EXECUTIVE BOARD



1. Possible action on Ad-Hoc Working Groups based on the reports of the Chairs
2. Possible action on Working Methods of the Executive Board.
3. Possible recommendation on Finance and administrative matters.
4. Possible approval on the draft work programme and budget 2021
5. Possible recommendations and approval of documents related to the Strategic plan 2020-2023 namely; draft accountability framework, the concept note on the draft financial plan, the draft results-based management policy, the draft results framework, the draft partnership strategy, the draft impact communication strategy and the draft resource mobilization strategy
6. Possible recommendations and adoption of the draft capacity building strategy.
7. Possible recommendations on the alignment of the planning cycles of UN-Habitat with the quadrennial comprehensive policy review process and session of the UN-Habitat Assembly
8. Decision on date and Agenda for the next session of the Executive Board and the workplan of the Executive Board in 2021



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5.SCHEDULE OF WORK OF THE AD-HOC WORKING GROUPS AND OF THE BUREAU OF THE EXECUTIVE BOARD TOWARDS THE SECOND SESSION OF THE BOARD;



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6. ANY OTHER MATTERS

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