



THE STRATEGIC PLAN

2020-2023

FIRST MEETING OF THE YEAR 2021
2020-2021 BUREAU OF THE EXECUTIVE BOARD



MAIMUNAH MOHD SHARIF
Under-Secretary-General and
Executive Director

PROVISIONAL AGENDA

1. **Adoption of the provisional Agenda;**
2. **Organization of work and schedule for the Executive Board in 2021 including meetings of the Bureau and of the Ad-hoc working groups;**
3. **Preparations for the 2021 first session of the Executive Board:**
 - a) **Review of dates and provisional Agenda;**
 - b) **Guidance on the format and venue of the session in light of the Covid-19 global situation;**
 - c) **Elections of the 2021/2022 Bureau of the Executive Board.**
4. **Briefing by the Executive Director on the preparations of the induction seminar to Permanent Representatives to UN-Habitat**
5. **Other matters.**

1. PROVISIONAL AGENDA



IMPLEMENTING
THE NEW
URBAN AGENDA

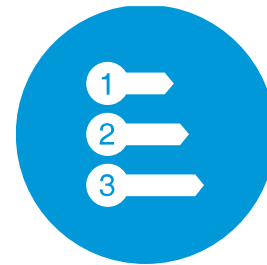
1. Adoption of the provisional **Agenda**;
2. Organization of work and **schedule for the Executive Board in 2021** including meetings of the Bureau and of the Ad-hoc working groups;
3. Preparations for the **2021 first session of the Executive Board**:
 - a) Review of **dates** and provisional **Agenda**;
 - b) Guidance on the **format** and **venue** of the session in light of the Covid-19 global situation;
 - c) **Elections** of the 2021/2022 Bureau of the Executive Board.
4. Briefing by the Executive Director on the preparations of the **induction seminar** to Permanent Representatives to UN-Habitat
5. Other matters.



2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021 INCLUDING MEETINGS OF THE BUREAU AND OF THE AD-HOC WORKING GROUPS



**Schedule
& Frequency**



**Priority
Topics**



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2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021



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Meetings of the Bureau to prepare for the 2021 first session of the Executive Board

- ❑ **11 January 2021** – 2021 First meeting of the Bureau of the Executive Board
 - [Preliminary guidance](#) on the modalities of the 2021 first session

- ❑ **26 February 2021** – 2021 Second meeting of the Bureau of the Executive Board
 - Guidance on the [technical modalities](#) of the 2021 first session
 - [Organization of work](#) before and during the session
 - Discussion on [potential draft decisions](#) for consideration by the Executive Board

- ❑ **31 March 2021** – 2021 Third meeting of the Bureau of the Executive Board
 - [Preparations](#) for the 2021 first session of Executive Board

2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021



Meetings of the Ad-Hoc working groups to prepare for the 2021 first session of the Executive Board



Ad-Hoc working group on programmatic, budgetary and administrative matters

- In Decision 2020/6 adopted by the Executive Board at its second session of the year 2020, the Executive Board :
 - Recognized the **need to align** the sessions of the Executive Board with the preparatory and approval process of the **draft work programme and budget** of UN-Habitat for the year 2022
 - **Empowered** the Ad-Hoc working group on programmatic, budgetary and administrative matters of the Executive Board to discuss a draft work programme and budget of UN-Habitat for the year 2022 in readiness for submission to New York followed by a review a subsequent approval by the Executive Board.

2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021



Meetings of the Ad-Hoc working groups to prepare for the 2021 first session of the Executive Board

Meetings of Ad-Hoc working group on programmatic, budgetary and administrative matters

Monday 18 January 2021	14:30 – 16:30	Ad-Hoc Working Group on Programmatic, Budgetary and Administrative Matters	Discussions on proposed areas of priorities for the Organization for the year 2021 based upon the Strategic Plan
Wednesday 27 January 2021	N/A	Transmission of the proposed 2022 Work Programme and Budget of UN-Habitat to Member States	
Monday 8 February 2021	10:00 am – 12:00 noon	Ad-Hoc Working Group on Programmatic, Budgetary and Administrative Matters	The proposed 2022 draft work Programme and Budget of the United Nations Human Settlements Foundation.
Thursday 11 February 2021	10:00 am – 12:00 noon	Ad-Hoc Working Group on Programmatic, Budgetary and Administrative Matters	The proposed 2022 draft work Programme and Budget of the United Nations Human Settlements Foundation.
Monday 22 February 2021	N/A	Submission of the proposed 2022 Work Programme and Budget of UN-Habitat to UNHQ and to Conference Services	



2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021

Meetings of the Ad-Hoc working groups to prepare for the 2021 first session of the Executive Board



Meetings of Ad-Hoc working group on programmatic, budgetary and administrative matters

Wednesday 3 March 2021	14:30 – 16:30	Ad-Hoc Working Group on Programmatic, Budgetary and Administrative Matters	Discussions on normative and operational activities of UN-Habitat Discussion on the alignment of the QCPR process with the planning cycles of UN-Habitat consideration of the scenarios for alignment
Wednesday 17 March 2021	10:00 am – 12:00 noon	Ad-Hoc Working Group on Programmatic, Budgetary and Administrative Matters	Discussions on financial status of UN Habitat Update on the restructuring process

2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021



Meetings of the Ad-Hoc working groups to prepare for the 2021 first session of the Executive Board



Ad-Hoc working group on the development of a stakeholder engagement policy:

Para 5 of Decision 2020/6 : “The Executive Board further recommends that the ad-hoc working group on stakeholder engagement policy should resume its work once **in-person meetings are possible**”.

- Chair : [Pakistan](#)
- Co-Chair : [Malawi](#)

- ☐ **24 February 2021 – On-line organizational meeting**
to inform the working group of the recommendation of the Bureau with respect to the Chair and the Co-Chair and discuss the modalities the continuation of the Ad-Hoc working group as prescribed by the Executive Board in para 5 of Decision 2020/6.
- ☐ **3 March 2021 - only if physical sessions are possible at that time**

2. ORGANIZATION OF WORK AND SCHEDULE FOR THE EXECUTIVE BOARD IN 2021



Meetings of the Ad-Hoc working groups to prepare for the 2021 first session of the Executive Board



Ad-Hoc working group on the working methods of the Executive Board:

Its mandate came to an end pursuant to para 1 of Decision 2020/6 adopted by the Executive Board at its 2020 second session.

- The Executive Board requested the Ad-Hoc working group to complete its work no later than the second session of 2020. It has now completed its mandate.



Executive Director's briefing and 2021 first session of the Executive Board

□ 23 March 2021:

Briefing to Member States on preparations for 2021 first session of the Executive Board in line with rule 6.10

□ 17 and 29 March 2021 :

Informal consultations on the draft decisions towards the 2021 first session of the Executive Board [The [working group on programmatic, budgetary and administrative](#) matters could be instrumental]

□ 6 to 7 April 2021 [Dates TBC under Agenda item 3.a)]:

2021 first session of the Executive Board

3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD:

- A) REVIEW OF DATES AND PROVISIONAL AGENDA;
- B) GUIDANCE ON THE FORMAT AND VENUE OF THE SESSION IN LIGHT OF THE COVID-19 GLOBAL SITUATION;
- C) ELECTIONS OF THE 2021/2022 BUREAU OF THE EXECUTIVE BOARD.





3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD:

A) REVIEW OF DATES AND PROVISIONAL AGENDA



2. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD

A. REVIEW OF DATES –OPTIONS FOR CONSIDERATION OF THE BUREAU



OPTIONS	DATES	NOTE
1.	Tuesday 6 April to Wednesday 7 April 2021	Paragraph 10 of Decision 2020/6 Monday Easter is on 5 April 2021
2.	Wednesday 7 April to Thursday 8 April 2021	Monday Easter is on 5 April 2021
3.	Thursday 8 April to Friday 9 April 2021	9 April 2021 is a Friday
4.	Tuesday 27 April to Wednesday 28 April 2021	Friday 30 April 2021 is Orthodox Good Friday On-going preparations for the high-level mid-term review of the CPR to be held in June 2021



3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD

A. REVIEW OF PROVISIONAL AGENDA- PROVISIONAL AGENDA AS APPROVED BY THE BOARD



1. Opening of the meeting

2. Organizational matters:

i. Adoption of the agenda and the workplan for the first session of 2021

ii. Adoption of the report on the second session of 2020.

3. Reports of the ad hoc working groups established by the Executive Board

4. Financial, budgetary and administrative matters including the implementation of the resource mobilization strategy in accordance with the strategic plan including a proposal on geographical and gender balance

5. Reports of the Advisory Committee on Administrative and Budgetary Questions relevant to the work and activities of UN-Habitat issued since the last session of the Executive Board

6. Status and discussion on the annual work programme and budget of UN-Habitat for the year 2022

7. Briefing by the Executive Director on the implementation of the normative and operational activities of UN-Habitat, including reporting on the programmatic activities of UN-Habitat in 2020 and the implementation of subprogrammes, flagship programmes and technical cooperation activities;

8. Implementation of the resolutions and decisions adopted by the UN-Habitat Assembly

9. Briefing by the Executive Director on progress made in the implementation of the United Nations development system reform

10. An annual report on UN-Habitat actions to strengthen protection against sexual exploitation and abuse and against workplace sexual harassment, as well as any other type of exploitation or abuse

11. Annual report on the Executive Director's actions to update and improve the internal management, policies and procedures of UN-Habitat

12. Election of officers of the Bureau

13. Other matters

14. Closure of the meeting





3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD:

B) GUIDANCE ON THE FORMAT AND VENUE OF THE SESSION IN LIGHT OF THE COVID-19 GLOBAL SITUATION



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3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD

B. GUIDANCE ON THE FORMAT AND VENUE

OPTIONS FOR HOLDING THE FIRST SESSION OF THE EXECUTIVE BOARD IN APRIL 2021

- Virtual session with online simultaneous interpretation.
- In-person session at the UN-Habitat headquarters in Nairobi.
- Combination of in-person with Member States based in Nairobi and online with capital based delegations



**Logistical Arrangement
(Virtual or in-person)**



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3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD



B. GUIDANCE ON THE FORMAT AND VENUE OF THE SESSION IN LIGHT OF THE COVID-19 GLOBAL SITUATION

- The Bureau may wish to recommend that the Executive Director make preparations for the session to be held **on-line and that** UNON Division of Conference services secure an **online platform** with the capability of interpretation into six languages
- The Bureau may wish to undertake to **continue reviewing the modalities** of the second session in light of the COVID-19 pandemic and in case there would be a possibility to have a **physical session** at the UNON complex.
- The Executive Director will consult with the **UNON Director General** on the possibility to have any in-person meeting within the Complex yet.





3. PREPARATIONS FOR THE 2021 FIRST SESSION OF THE EXECUTIVE BOARD

C) ELECTIONS OF THE 2021/2022 BUREAU OF THE EXECUTIVE BOARD





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4. BRIEFING BY THE EXECUTIVE DIRECTOR ON THE PREPARATIONS OF THE INDUCTION SEMINAR TO PERMANENT REPRESENTATIVES

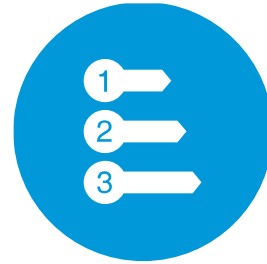


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4. BRIEFING BY THE EXECUTIVE DIRECTOR ON THE PREPARATIONS OF THE INDUCTION SEMINAR TO PERMANENT REPRESENTATIVES



Objectives – To familiarize Member States with :

- The work and procedures of UN-Habitat and its Governing Bodies including the role of the UN-Habitat Assembly, Committee of Permanent Representatives and the Executive Board of UN-Habitat;
- UN-Habitat's mandate, activities and the strategic plan 2020-2023;
- The process of preparation and approval of the annual work programme and budget of UN-Habitat;
- The Secretariat Structure and Purpose, the UN-Habitat's Placement within the Secretariat Structure, the components of the United Nations System.



4. BRIEFING BY THE EXECUTIVE DIRECTOR ON THE PREPARATIONS OF THE INDUCTION SEMINAR TO PERMANENT REPRESENTATIVES

DATES AND PARTICIPANTS

Dates :

Wednesday 27 January 2021

10:00-13:00 (EAT)

15:00 – 17:00 (EAT)

Thursday 28 January 2021

10:00-13:00 (EAT)

15:00 – 16:15 (EAT)

 **Participants: all Members States**





- Nature of the United Nations Secretariat**
- Role and Purpose of Mandates**
- Secretariat Structure and Purpose – UN-Habitat’s Placement within the Secretariat Structure**
- Components of the United Nations System: Agencies, Funds, Programmes, and the United Nations System Chief Executives Board for Coordination**
- Working Across the System: Cross-Cutting Policy Streams of Work and Coordination at Country and Regional Levels**
- Understanding the Ethical Framework of the United Nations**
- Protection Against Retaliation—Whistleblower Policy**
- Preventing Sexual Exploitation and Abuse**
- Internal and External Oversight at the United Nations**

- Budget and Finance at the United Nations**
- Voluntary Contributions and Other Funding Mechanisms**
- Resource Mobilisation Strategy**
- The Budget and Finance Cycle – Regular and Extrabudgetary**
- Human Resources Management at the United Nations**
- Staff Selection – Equitable Geographic Representation & the Gender Imperative**

5. ANY OTHER MATTERS





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Q & A

THANK YOU!

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 **COVID-19
RESPONSE**

